



Requestor Name: _____

Street Address: _____

City, State Zip: _____

Date: _____

Christian Hardman
City Clerk,
City of Avon Park
110 East Main Street,
Avon Park, Florida 33825

Dear Christian Hardman,

Pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., I am requesting an opportunity to inspect or obtain copies of public records that: **[Describe the records or information sought with enough detail for the public agency to respond. Be as specific as your knowledge of the available records will allow. But it is more important to describe the information you are seeking.]**

I can be reached at the following contacts, I understand there may be a cost associated with my request for which you will advise in advance:

Contact Phone: _____

Contact Email: _____

Contact Address: _____

