



**CITY OF AVON PARK  
ADOPTED BUDGET**

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**CAPITAL IMPROVEMENT PLAN  
FISCAL YEAR 2020-2021**

# CITY OF AVON PARK

## **BUDGET ASSUMPTIONS**

# CITY OF AVON PARK

## LIST OF GLOBAL BUDGET ASSUMPTIONS

### For the Fiscal Year Ending September 30, 2021

- Incremental budgeting used
  - Current year's budget forms the basis for the upcoming year's budget
- Salary increases of 3%, or increases according to contractual agreements
  - Budgeted increase is not Council authorization to raise wages across the board, but merely a factor applied to all salaries to allow for step increases and other incidental salary fluctuations. Specific contract increases MUST be approved by Council.
- Salaries are budgeted to where the system allocates the salary
- Health Insurance decreases of -14%
- Workers' Compensation Modification Rate 150%
- Uniforms budgeted for full replacement. Contractually required replacements will occur on an as needed basis.
- Boots budgeted for annual payment on the employee's hire date anniversary, as contractually required.
- Potential grants (applied for and being considered) may not be included in the budget. Approved grants will be incorporated during the budget amendment process.

# CITY OF AVON PARK

## CENTER SUMMARIES

FUND	FUND NAME	CENTER	CENTER NAME	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY20/21 PROPOSED TOTAL
001	GENERAL	0101	CITY COUNCIL	25,342	26,236	70,582	32,375	56,401	58,921	61,801
		0150	CITY MANAGER	188,941	145,995	186,579	204,984	376,133	283,260	445,216
		0201	FINANCE	70,683	47,819	63,217	79,715	290,770	50,372	170,451
		0251	CITY ATTORNEY	178,800	120,996	83,945	194,010	135,650	124,504	140,650
		0261	FACILITIES	0	0	0	0	48,084	0	0
		0271	OTHER GOV'T SERVICES	128,744	162,321	146,469	173,033	262,861	141,308	239,487
		0301	POLICE	1,336,341	1,376,992	1,426,640	1,436,990	1,373,122	1,445,532	1,462,838
		0351	FIRE	1,378,047	1,501,489	1,511,257	1,537,787	1,783,027	1,528,540	1,743,890
		0353	CODE ENFORCEMENT	157,905	138,376	140,574	207,526	308,441	234,143	311,817
		0390	PLANNING & ZONING	20,000	20,000	25,000	25,000	43,500	18,750	28,500
		0501	STREET DEPARTMENT	476,135	393,705	379,095	910,902	703,940	319,043	603,840
		0601	PARKS	179,786	202,995	225,242	192,282	271,355	206,849	429,403
		0651	CULTURE/RECREATION	0	0	15,550	6,850	10,000	7,125	10,000
		0651	RECREATION	125,405	78,381	73,086	168,035	158,400	150,501	91,989
		0661	COMMUNITY CENTER	28,299	43,302	46,918	31,909	28,500	19,127	28,500
			TOTAL	4,294,428	4,258,607	4,394,154	5,201,396	5,850,184	4,587,975	5,768,383
110	INFRASTRUCTURE	0271	OTHER GOV'T SERVICES	259,550	412,553	30,294	47,193	570,000	48,890	570,000
		0301	POLICE	62,652	29,843	30,000	30,000	30,000	30,000	30,000
		0351	FIRE	40,729	60,672	621,850	0	101,250	34,290	153,500
		0353	CODE ENFORCEMENT	0	0	0	63,750	0	0	0
		0501	STREETS	374,438	364,144	100,294	34,841	500,000	1,494	500,000
		0601	PARKS	39,163	196,305	4,538	0	112,360	108,037	100,000
		0661	COMMUNITY CENTER	94,239	0	0	0	0	0	0
			TOTAL	870,771	1,063,517	786,976	175,784	1,313,610	222,711	1,353,500
120	COMMUNITY DEV	0552	CDBG	139,976	584,612	0	5,000	800,000	23,631	50,000
130	CRA MAIN STREET	0552	CRA MAIN STREET	249,356	161,638	270,540	40,365	181,709	19,574	203,009
135	CRA SOUTHSIDE	0552	CRA SOUTHSIDE	27,284	13,510	10,509	14,462	53,083	2,865	59,383
138	CRA AIRPORT	0552	CRA AIRPORT	10,444	103,359	3,876	3,736	21,181	1,807	23,581



# CITY OF AVON PARK

## REVENUE BUDGETS

**BUDGET PREPARATION WORKSHEET  
GENERAL FUND REVENUE**

GENERAL FUND	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY 18/19 ACTUAL	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
<b>TAXES</b>									
	<b>AD-VALOREM TAXES</b>								
	001-0000-311.10-00	CURRENT-REAL/PERPROPERTY	78,039	78,988	81,911	82,546	85,534	85,663	298,037
	001-0000-311.20-00	DELINQUENT-REAL/PERSONAL	1,462	574	2,547	3,929	2,000	3,792	1,000
		<b>AD-VALOREM TAXES</b>	<b>79,501</b>	<b>79,562</b>	<b>84,458</b>	<b>86,475</b>	<b>87,534</b>	<b>89,455</b>	<b>299,037</b>
	<b>SALES &amp; USE TAX</b>								
	001-0000-312.41-00	LOCAL OPTION GAS TAX	327,191	413,453	423,927	416,529	400,000	346,427	350,000
	001-0000-312.51-00	FIRE INS PREM TX(PENSION)	43,087	49,927	39,835	38,071	49,000	38,071	49,000
	001-0000-312.52-00	CSLTY INS PREM(POLICE PENSION)	55,147	58,391	63,092	67,245	49,000	75,222	49,000
		<b>SALES &amp; USE TAX</b>	<b>425,425</b>	<b>521,771</b>	<b>526,854</b>	<b>483,774</b>	<b>498,000</b>	<b>459,720</b>	<b>448,000</b>
	<b>FRANCHISE FEES</b>								
	001-0000-313.10-00	ELECTRICITY-FRANCHISE	564,046	566,678	596,218	633,445	575,000	572,017	600,000
	001-0000-313.40-00	GAS-FRANCHISE	17,032	14,569	14,797	15,927	13,000	14,495	13,000
		<b>FRANCHISE FEES</b>	<b>581,078</b>	<b>581,247</b>	<b>611,015</b>	<b>649,372</b>	<b>588,000</b>	<b>586,512</b>	<b>613,000</b>
	<b>UTILITY SERVICE TAXES</b>								
	001-0000-314.10-00	ELECTRICITY-UT TAX	686,671	697,578	706,185	759,294	700,000	734,050	740,000
	001-0000-314.20-00	TEL & TEL-UT TAX							0
	001-0000-314.30-00	WATER-UT TAX	124,273	126,980	130,879	128,969	130,000	123,558	130,000
	001-0000-314.40-00	GAS-UT TAX	24,790	21,609	18,609	20,509	25,000	22,028	25,000
	001-0000-314.50-10	SERVICE TAX (NEW)	209,299	207,640	194,872	184,204	215,000	198,604	200,000
		<b>UTILITY SERVICE TAXES</b>	<b>1,045,033</b>	<b>1,053,807</b>	<b>1,050,545</b>	<b>1,092,976</b>	<b>1,070,000</b>	<b>1,078,240</b>	<b>1,095,000</b>
	<b>OTHER GENERAL TAXES</b>								
	001-0000-316.20-00	LOCAL BUSINESS TAX	28,896	17,433	29,473		28,000		28,000
		<b>OTHER GENERAL TAXES</b>	<b>28,896</b>	<b>17,433</b>	<b>29,473</b>	<b>-</b>	<b>28,000</b>	<b>-</b>	<b>28,000</b>
		<b>TAXES</b>	<b>2,159,933</b>	<b>2,253,820</b>	<b>2,302,345</b>	<b>2,312,597</b>	<b>2,271,534</b>	<b>2,213,927</b>	<b>2,483,037</b>
	<b>PERMITS, FEES &amp; SP ASSESMENT</b>								
	<b>LICENSE &amp; PERMITS</b>								
	001-0000-321.20-00	PROFESSIONAL & OCCUP LIC.	3,845	1,678	4,290		2,500		2,500
		<b>LICENSE &amp; PERMITS</b>	<b>3,845</b>	<b>1,678</b>	<b>4,290</b>	<b>-</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>
	<b>OTHER PERMITS, FEES &amp; SP</b>								
	001-0000-329.20-00	GARAGE PERMITS	648	606	550	580	500	320	500
	001-0000-329.90-00	RIGHT OF WAY PERMIT FEES	2,000	400					0
		<b>OTHER PERMITS, FEES &amp; SP</b>	<b>2,648</b>	<b>1,006</b>	<b>550</b>	<b>580</b>	<b>500</b>	<b>320</b>	<b>500</b>
		<b>PERMITS, FEES &amp; SP ASSESMENT</b>	<b>6,493</b>	<b>2,684</b>	<b>4,840</b>	<b>580</b>	<b>3,000</b>	<b>320</b>	<b>3,000</b>
		<b>***</b>							



**BUDGET PREPARATION WORKSHEET  
GENERAL FUND REVENUE**

GENERAL FUND	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY 18/19	FY 19/20	9/25/2020	FY 20/21	
			ACTUALS	ACTUALS	ACTUALS	ACTUAL	BUDGET	YTD ACTUALS	PROPOSED TOTAL	
<b>INTERGOVERNMENTAL REVENUE</b>										
STATE GRANTS										
	001-0000-334.01-00	DOT State Grants	-	42,296	12,500	-	112,000	575,244	0	4
		STATE GRANTS	-	42,296	12,500	-	112,000	575,244	0	0
STATE SHARED REVENUES										
	001-0000-335.12-10	SALES TAX	291,254	346,768	364,458	384,897	350,000	333,907	315,000	5
	001-0000-335.12-20	8th CENT MOTOR FUEL-SRS	90,468	107,712	113,206	119,556	93,000	103,717	100,000	6
	001-0000-335.14-00	MOBILE HOME LICENSES	3,256	2,963	3,626	4,139	3,100	5,390	4,000	
	001-0000-335.15-00	ALCOHOLIC BEV LICENSES	11,432	6,156	6,101	6,677	7,300	8,245	7,300	
	001-0000-335.18-00	LOCAL GOV	486,145	546,687	604,594	592,505	478,000	548,905	550,000	7
	001-0000-335.21-00	FIREFIGHTER SUPP COMPENS	1,489	1,400	2,340	1,560	2,000	3,355	2,000	
	001-0000-335.41-00	MOTOR FUEL TAX	10	-	45	122	-	45	0	
	001-0000-335.50-00	MAINT. LIGHTING AGREEMENT	46,595	62,871	64,758	62,627	64,757	63,983	68,870	
	001-0000-335.99-01	RIGHT OF WAY	23,362	38,823	38,823	38,468	38,822	37,404	37,500	
		STATE SHARED REVENUES	954,011	1,113,380	1,197,951	1,210,551	1,036,979	1,104,951	1,084,670	
GRANT FROM OTH LOCAL UNIT										
	001-0000-337.70-00	HIGHLANDS CTY. RECREATION	110,000	110,000	110,000	-	110,000	114,069	110,000	
	001-0000-337.75-00	OTHER GRANTS	-	1,906	-	-	-	-	0	
		GRANT FROM OTH LOCAL UNIT	110,000	111,906	110,000	-	110,000	114,069	110,000	
		INTERGOVERNMENTAL REVENUE	1,064,011	1,267,582	1,320,451	1,210,551	1,258,979	1,794,264	1,194,670	
<b>CHARGES FOR SERVICES</b>										
GENERAL GOVERNMENT										
	001-0000-341.20-00	ZONING FEES	2,354	3,000	2,000	1,450	2,000	2,210	2,000	
		GENERAL GOVERNMENT	2,354	3,000	2,000	1,450	2,000	2,210	2,000	
PUBLIC SAFETY										
	001-0000-342.10-00	POLICE SERVICES	3,000	1,200	80	-	-	-	0	
	001-0000-342.15-10	INCIDENT CHARGES	303	-	13	-	-	27	0	
	001-0000-342.20-00	FIRE PROTECTION SERVICES	733	1,883	716	942	600	248	0	
	001-0000-342.20-20	FIRE FINAL INSPECTION FEE	379	821	450	600	550	267	550	
	001-0000-342.20-21	FIRE INSPECTION FEE(OL)	700	875	900	775	750	675	750	
	001-0000-342.40-00	FIRE ASSESSMENT FEES	700,461	402,137	403,821	408,265	571,000	565,452	571,000	
	001-0000-342.90-10	CODE ENFORCEMENT FINES	4,675	10,461	7,523	23,875	20,000	14,464	20,000	
	001-0000-342.90-15	CONTRA REV FIRE ASEMT FEE	(7,040)	(4,048)	(4,027)	(4,452)	-	(5,279)	0	
		PUBLIC SAFETY	703,211	413,329	409,476	430,005	592,300	575,854	592,300	

**BUDGET PREPARATION WORKSHEET  
GENERAL FUND REVENUE**

GENERAL FUND	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY 18/19 ACTUAL	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
	CULTURE/RECREATION								
	001-0000-347.22-10	RENTAL FEES FOR	327	5	5				0
	001-0000-347.22-12	RENTAL FEES/PARKS & ALL	615	1,418	1,240	932	1,150	352	1,150
	001-0000-347.24-00	SUMMER FEES 7448	7,448	-	-	-	-	-	0
		CULTURE/RECREATION	<b>8,390</b>	<b>1,423</b>	<b>1,245</b>	<b>932</b>	<b>1,150</b>	<b>352</b>	<b>1,150</b>
	***	CHARGES FOR SERVICES	<b>713,955</b>	<b>417,752</b>	<b>412,721</b>	<b>432,387</b>	<b>595,450</b>	<b>578,416</b>	<b>595,450</b>
	FINES AND FORFEITS								
	COURT CASES								
	001-0000-351.10-00	COURT FINES	16,015	14,836	16,003	19,911	15,000	15,613	15,000
	001-0000-351.30-00	POLICE EDUCATION 1 CASE	1,255	1,072	1,225	1,453		1,112	0
	001-0000-351.50-10	RESTITUTION	910	400	292	2,305		12	0
		COURT CASES	<b>18,180</b>	<b>16,308</b>	<b>17,520</b>	<b>23,669</b>	<b>15,000</b>	<b>16,737</b>	<b>15,000</b>
	***	FINES AND FORFEITS	<b>18,180</b>	<b>16,308</b>	<b>17,520</b>	<b>23,669</b>	<b>15,000</b>	<b>16,737</b>	<b>15,000</b>
	CONTRIBUTIONS								
	INTEREST EARNINGS								
	001-0000-361.39-00	OTHER INTEREST EARNINGS	2,310	4,625	8,304	11,384	4,700	5,419	5,000
	001-0000-361.39-10	LAW ENF TRUST INTEREST	2	3	3	3		2	0
	001-0000-361.39-20	LLEBG Trust Revenue	1	-	-	-		-	0
		INTEREST EARNINGS	<b>2,313</b>	<b>4,628</b>	<b>8,307</b>	<b>11,387</b>	<b>4,700</b>	<b>5,421</b>	<b>5,000</b>
	RENT AND ROYALTIES								
	001-0000-362.80-00	RENTAL-GOV BUILDINGS	56,934	85,705	41,028	45,768	50,000	46,965	50,000
	001-0000-362.80-10	COMMUNITY CENTER RENTALS	12,383	18,250	24,616	23,043	15,000	10,473	15,000
	001-0000-362.80-20	COMMUNITY CTR. DEP.RETAIN	500	1,743	2,675	3,551	1,000	1,595	1,000
		RENT AND ROYALTIES	<b>69,817</b>	<b>105,738</b>	<b>68,319</b>	<b>72,362</b>	<b>66,000</b>	<b>59,034</b>	<b>66,000</b>
	SALE OF SURPLUS MAT/SCRAP								
	001-0000-365.10-00	SALE OF SURPLUS MAT/SCRAP	1,600	-	-	-			0
	001-0000-365.30-00	EQUIPMENT AUCTIONS	-	11,825	-	-			0
		SALE OF SURPLUS MAT/SCRAP	<b>1,600</b>	<b>11,825</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	PRIVATE SOURCE-DONATIONS								
	001-0000-366.30-50	FIRE ASSESSMENT	10	-	-	-			0
		PRIVATE SOURCE-DONATIONS	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**BUDGET PREPARATION WORKSHEET  
GENERAL FUND REVENUE**

GENERAL FUND	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY 18/19 ACTUAL	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
	<b>OTHER MISCELLANEOUS REV.</b>								
	001-0000-369.30-00	INSURANCE REIMBURSEMENTS	5,023	5,000	327,685	175,631		1,000	0
	001-0000-369.41-00	WORKMANS COMPENSATION REF	2,451	-	-	-			0
	001-0000-369.42-00	COPIES-CITY	-	2	-	-			0
	001-0000-369.80-00	OTHER FEES (CHILD SUPP)	215	269	224	221		149	0
	001-0000-369.90-00	MISCELLANEOUS	18,749	30,200	57,513	12,369	5,000	23,515	7,500
	001-0000-369.90-10	CITY AUCTION REVENUES	600	-	-	-			0
	001-0000-369.90-15	HOUSING AUTH PILOT PAYMEN	10,828	-	-	-			0
	001-0000-369.90-26	OTHER	2,990	2,840	938	500			0
		<b>OTHER MISCELLANEOUS REV.</b>	<b>40,856</b>	<b>38,311</b>	<b>386,360</b>	<b>188,721</b>	<b>5,000</b>	<b>24,664</b>	<b>7,500</b>
		<b>CONTRIBUTIONS</b>	<b>114,596</b>	<b>160,502</b>	<b>462,986</b>	<b>272,470</b>	<b>75,700</b>	<b>89,119</b>	<b>78,500</b>
		<b>NON-REVENUES</b>							
		<b>REVENUE TRANSFER FROM GF</b>							
	001-0000-381.30-00	AIRPORT	22,123	13,641	1,826	1,677			0
		<b>REVENUE TRANSFER FROM GF</b>	<b>22,123</b>	<b>13,641</b>	<b>1,826</b>	<b>1,677</b>			
		<b>CONTRIB FR ENTERPRISE OP.</b>							
	001-0000-382.10-10	RETURN ON INVESTMENT	610,000	690,000	590,000	590,000	590,000	540,838	1,175,000
	001-0000-382.40-00	TRANSFER FROM SOLID WASTE	-	150,000	-	-			0
	001-0000-382.50-00	TRANSFER FROM CRA	-	8,665	8,358	8,048	39,345		0
		<b>CONTRIB FR ENTERPRISE OP.</b>	<b>610,000</b>	<b>848,665</b>	<b>598,358</b>	<b>598,048</b>	<b>629,345</b>	<b>540,838</b>	<b>1,175,000</b>
		<b>OTHER NON-OPERATING REVENUES</b>							
	001-0000-389.90-01	FUND BALANCE BROUGHT FORWARD					996,147		223,726
		<b>OTHER NON-OPERATING REVENUES</b>					<b>996,147</b>	<b>0</b>	<b>223,726</b>
		<b>NON-REVENUES</b>	<b>632,123</b>	<b>862,306</b>	<b>600,184</b>	<b>599,725</b>	<b>1,625,492</b>	<b>540,838</b>	<b>1,398,726</b>
		<b>TOTAL GENERAL FUND</b>	<b>4,709,291</b>	<b>4,980,954</b>	<b>5,121,048</b>	<b>4,851,979</b>	<b>5,845,155</b>	<b>5,233,620</b>	<b>5,768,383</b>

**BUDGET PREPARATION WORKSHEET  
GENERAL FUND REVENUE**

GENERAL FUND	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY 18/19	FY 19/20	9/25/2020	FY 20/21
			ACTUALS	ACTUALS	ACTUALS	ACTUAL	BUDGET	YTD	ACTUALS
									TOTAL

2020-2021 Budget Highlights

- 1 Decrease Local Option Gas Tax \$50,000 (12.5%) for the potential trailing economic impact of COVID-19
- 2 Increase Electricity - Franchise fees \$25,000 (4.3%) based on sustained growth over several years
- 3 Increase Electricity - UT Tax \$40,000 (5.7%) based on sustained growth over several years
- 4 Decrease DOT State Grants (\$112,000) - Grant for N. Central St. resurfacing project completed
- 5 Decrease Sales Tax revenue \$35,000 (10%) for the potential economic impact of COVID-19
- 6 Increase 8th Cent Motor Fuel Sales Tax revenue \$7,000 (7.5%). Economic impact of COVID-19 is factored into calculation Account appears to be under-budgeted from prior years
- 7 Increase Local Government Revenue (\$72,000) based on sustained growth over recent years. 2019-2020 budget of \$478,000 has been met or exceeded each of the last 3 years.
- 8 Reassign \$585,000 from WWTP Effluent Pond to increase the return to the General Fund.
- 9 Decrease draw on Fund Balance Reserves (\$772,400) compared to 2019-2020. Total draw on reserves - \$223,726.

**BUDGET PREPARATION WORKSHEET  
INFRASTRUCTURE**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY 2018/2019 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY20/21 PROPOSED TOTAL
<b>INFRASTRUCTURE SURTAX</b>								
<b>TAXES</b>								
SALES & USE TAX								
110-0000-312.60-00	LOCAL GOV INFRASTRUCTURE	957,881	1,067,114	1,155,380	1,144,579	1,100,000	1,087,289	1,100,000
	SALES & USE TAX	957,881	1,067,114	1,155,380	1,144,579	1,100,000	1,087,289	1,100,000
	<b>TAXES</b>	<b>957,881</b>	<b>1,067,114</b>	<b>1,155,380</b>	<b>1,144,579</b>	<b>1,100,000</b>	<b>1,087,289</b>	<b>1,100,000</b>
<b>INTERGOVERNMENTAL REVENUE</b>								
STATE GRANTS								
110-0000-334.10-15	SWFMIUD GRANT PORTION	87,700	-	-	-	-	-	0
110-0000-334.20-00	FL HARDENING GRANT	-	-	-	-	-	-	100,000
110-0000-334.39-10	FL HWY BEAUTIFICA COUNCIL	100,000	-	-	-	-	-	0
	<b>STATE GRANTS</b>	<b>187,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
	<b>GRANT FROM OTH LOCAL UNIT</b>	<b>14,000</b>	<b>274,813</b>	<b>-</b>	<b>105,931</b>	<b>48,066</b>	<b>48,066</b>	<b>75,000</b>
110-0000-337.70-00	HIGHLANDS CTY. RECREATION	14,000	274,813	-	105,931	48,066	48,066	75,000
	<b>GRANT FROM OTH LOCAL UNIT</b>	<b>14,000</b>	<b>274,813</b>	<b>-</b>	<b>105,931</b>	<b>48,066</b>	<b>48,066</b>	<b>75,000</b>
	<b>INTERGOVERNMENTAL REVENUE</b>	<b>201,700</b>	<b>274,813</b>	<b>-</b>	<b>105,931</b>	<b>48,066</b>	<b>48,066</b>	<b>175,000</b>
<b>CONTRIBUTIONS</b>								
INTEREST EARNINGS								
110-0000-361.20-00	INTEREST - S.B.A.	3,351	6,735	12,021	16,307	-	7,592	7,500
	<b>INTEREST EARNINGS</b>	<b>3,351</b>	<b>6,735</b>	<b>12,021</b>	<b>16,307</b>	<b>-</b>	<b>7,592</b>	<b>7,500</b>
	<b>CONTRIBUTIONS</b>	<b>3,351</b>	<b>6,735</b>	<b>12,021</b>	<b>16,307</b>	<b>-</b>	<b>7,592</b>	<b>7,500</b>
<b>NON-REVENUES</b>								
110-0000-389.90-01	FUND BALANCE BROUGHT FORWARD	-	-	-	-	165,544	-	71,000
	<b>OTHER NON-OPERATING REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>165,544</b>	<b>0</b>	<b>71,000</b>
	<b>NON-REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>165,544</b>	<b>0</b>	<b>71,000</b>
	<b>TOTAL INFRASTRUCTURE FUND</b>	<b>1,162,932</b>	<b>1,348,662</b>	<b>1,167,401</b>	<b>1,266,817</b>	<b>1,313,610</b>	<b>1,142,946</b>	<b>1,353,500</b>

**2020-2021 Budget Highlights**

- Increase revenue \$100,000 for Fire Infrastructure Hardening Grant. Additional hardening grant revenues are not considered in this budget. If received, revenue and expenditures will be increased accordingly.
- Decrease draw on Fund Balance Reserves (\$94,500) compared to 2019-2020. Total draw on reserves - \$71,000.

**BUDGET PREPARATION WORKSHEET  
CDBG GRANT FUND REVENUE**

CDBG GRANT FUND	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
<b>INTERGOVERNMENTAL REVENUE</b>									
	STATE GRANTS								
	120-0000-334.52-00	CDBG	27,911	715,408	0		750,000	15,722	50,000
		STATE GRANTS	27,911	715,408	0	0	750,000	15,722	50,000
	GRANT FROM OTH LOCAL UNIT								
	120-0000-337.75-00	Other Grants	-	-	-	-	50,000	-	0
		GRANT FROM OTH LOCAL UNIT	-	-	-	-	50,000	-	0
		<b>INTERGOVERNMENTAL REVENUE</b>	<b>27,911</b>	<b>715,408</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>15,722</b>	<b>50,000</b>
<b>NON-REVENUES</b>									
	REVENUE TRANSFER FROM GF								
	120-0000-381.00-00	REVENUE TRANSFER FROM GF	0	2,109	0	0	0	0	0
		REVENUE TRANSFER FROM GF	0	2,109	0	0	0	0	0
		<b>NON-REVENUES</b>	<b>0</b>	<b>2,109</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>TOTAL CDBG GRANT FUND</b>	<b>27,911</b>	<b>717,517</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>15,722</b>	<b>50,000</b>

2020-2021 Budget Highlights

- 1 Reduce revenue to estimated reimbursement levels

**BUDGET PREPARATION WORKSHEET  
CRA MAIN STREET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
<b>CRA MAIN STREET</b>								
<b>INTERGOVERNMENTAL REVENUE CITY/CITY</b>								
GRANT FROM								
130-0000-337.50-00	TAX INCREMENT CTY/CITY City County	100,478	103,710	117,899	145,729	181,709	176,547	181,709
	<b>GRANT FROM OTH LOCAL UNIT</b>	<b>100,478</b>	<b>103,710</b>	<b>117,899</b>	<b>145,729</b>	<b>181,709</b>	<b>176,547</b>	<b>181,709</b>
<b>INTERGOVERNMENTAL REVENUE</b>								
<b>CONTRIBUTIONS</b>								
OTHER MISCELLANEOUS REV.								
130-0000-369.90-20	ROTARY XMAS TREE DONATION	0	200	600				0
130-0000-369.90-28	EVENT REVENUES	110	200	200				0
130-0000-369.90-60	INSURANCE PROCEEDS			25,731				0
	<b>OTHER MISCELLANEOUS REV.</b>	<b>110</b>	<b>400</b>	<b>800</b>	<b>25,731</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>CONTRIBUTIONS</b>	<b>110</b>	<b>400</b>	<b>800</b>	<b>25,731</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-REVENUES</b>								
REVENUE TRANSFER FROM GF								
130-0000-381.00-00	REVENUE TRANSFER FROM GF		3,639	4,137			6,195	0
	<b>REVENUE TRANSFER FROM GF</b>	<b>3,528</b>	<b>3,639</b>	<b>4,137</b>	<b>0</b>	<b>0</b>	<b>6,195</b>	<b>0</b>
OTHER NON-REVENUES								
130-0000-389.10-00	FUND BALANCE-RESERVES	0	0	0				21,300
	<b>OTHER NON-REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,300</b>
	<b>NON-REVENUES</b>	<b>3,528</b>	<b>3,639</b>	<b>4,137</b>	<b>0</b>	<b>0</b>	<b>6,195</b>	<b>21,300</b>
	<b>TOTAL CRA MAIN STREET</b>	<b>104,116</b>	<b>107,749</b>	<b>122,836</b>	<b>171,460</b>	<b>181,709</b>	<b>182,742</b>	<b>203,009</b>

**2020-2021 Budget Highlights**

- No change to prior year's budget
- Note: Brickell Building and forgiveness of loan balance will be transferred back to the General Fund during 2019-2020, generating a revenue entry, favorably impacting the Main Street CRA Reserve account

**BUDGET PREPARATION WORKSHEET  
CRA SOUTHSIDE FUND**

CRA SOUTHSIDE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY2018/2019	FY 19/20	9/25/2020	FY 20/21
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
<b>INTERGOVERNMENTAL REVENUE</b>									
	GRANT FROM OTH LOCAL UNIT								
	135-0000-337.50-00	TAX INCREMENT CTY/CITY	15,154	19,713	24,808	40,762	53,083	51,575	53,083
		City							
		County							
		<b>GRANT FROM OTH LOCAL UNIT</b>	<b>15,154</b>	<b>19,713</b>	<b>24,808</b>	<b>40,762</b>	<b>53,083</b>	<b>51,575</b>	<b>53,083</b>
<b>INTERGOVERNMENTAL REVENUE</b>									
	<b>NON-REVENUES</b>								
	REVENUE TRANSFER FROM GF								
	135-0000-381.00-00	REVENUE TRANSFER FROM GF	530	692	870	-	-	1,810	0
		REVENUE TRANSFER FROM GF	530	692	870	-	-	1,810	-
	<b>OTHER NON-REVENUES</b>								
	135-0000-389.10-00	FUND BALANCE-RESERVES	-	-	-	-	-	-	6,300
		<b>OTHER NON-REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,300</b>
	<b>NON-REVENUES</b>		<b>530</b>	<b>692</b>	<b>870</b>	<b>-</b>	<b>-</b>	<b>1,810</b>	<b>6,300</b>
	<b>TOTAL CRA SOUTHSIDE</b>		<b>15,684</b>	<b>20,405</b>	<b>25,678</b>	<b>40,762</b>	<b>53,083</b>	<b>53,385</b>	<b>59,383</b>

2020-2021 Budget Highlights

- No change to prior year's budget



**BUDGET PREPARATION WORKSHEET  
CRA AIRPORT FUND**

CRA AIRPORT ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY2018/2019	FY 19/20	9/25/2020	FY 20/21
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
GRANT FROM OTHER LOCAL UNIT 138-0000-337.50-00	TAX INCREMENT CTY/CITY	23,001	21,126	20,849	20,782	21,181	20,579	21,181
	GRANT FROM OTH LOCAL UNIT	23,001	21,126	20,849	20,782	21,181	20,579	21,181
<b>NON-REVENUES</b>	<b>INTERGOVERNMENTAL REVENUE</b>	<b>23,001</b>	<b>21,126</b>	<b>20,849</b>	<b>20,782</b>	<b>21,181</b>	<b>20,579</b>	<b>21,181</b>
REVENUE TRANSFER FROM GF 138-0000-381.00-00	REVENUE TRANSFER FROM GF	855	741	732	0	0	722	0
	REVENUE TRANSFER FROM GF	855	741	732	0	0	722	0
OTHER NON-REVENUES 138-0000-389.10-00	FUND BALANCE-RESERVES	0	0	0	0	0	0	2,400
	OTHER NON-REVENUES	0	0	0	0	0	0	2,400
	<b>NON-REVENUES</b>	<b>855</b>	<b>741</b>	<b>732</b>	<b>0</b>	<b>0</b>	<b>722</b>	<b>2,400</b>
	<b>TOTAL CRA AIRPORT</b>	<b>23,856</b>	<b>21,867</b>	<b>21,581</b>	<b>20,782</b>	<b>21,181</b>	<b>21,301</b>	<b>23,581</b>

**2020-2021 Budget Highlights**

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
WATER SYSTEM FUND**

WATER SYSTEM	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY2018/2019	FY 19/20	9/25/2020	FY 20/21	
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL	
<b>INTERGOVERNMENTAL REVENUE</b>										
	Other intergovernmental									
	401-0000-330.20-10	DEPT ENVIRON PROTECTION	10,008	12,799	93,042	5,566	535,650		535,650	
		Other intergovernmental	10,008	12,799	93,042	5,566	535,650	0	535,650	
<b>STATE GRANT</b>										
	401-0000-334.34-00	PHYSICAL ENVIRONMENT DEO WATER/SEWER GRANT	0	0	0	0	4,400,000		800,000	1
		STATE GRANTS	0	0	0	0	4,400,000	0	800,000	
			10,008	12,799	93,042	5,566	4,935,650	0	1,335,650	
<b>CHARGES FOR SERVICES</b>										
<b>PHYSICAL ENVIRONMENT</b>										
	401-0000-343.30-00	WATER REVENUE	2,009,679	2,005,619	2,113,779	2,093,235	2,100,000	1,919,336	2,250,000	2
	401-0000-343.30-10	IRRIGATION	68,809	74,131	77,966	79,187	80,000	87,233	85,000	
	401-0000-343.30-20	SEB RIDGE WATER	271,998	275,275	304,597	263,032	275,000	291,906	285,000	
	401-0000-343.30-25	CRYSTAL LAKE	63,383	67,672	63,792	73,594	65,000	61,651	70,000	
	401-0000-343.30-30	LAKE DAMON WATER	68,737	69,051	74,009	68,625	70,000	66,510	70,000	
	401-0000-343.32-00	SEWER & WATER TAP FEES	17,275	2,700	4,350	2,325	2,500	14,250	2,500	
	401-0000-343.32-01	BACKFLOW PREVENTERS	2,270	2,752	2,540	2,246	2,000	1,195	2,000	
	401-0000-343.32-02	PUSH UNDER CHARGES	15,880	13,490	14,400	4,000	8,000	6,400	8,000	
	401-0000-343.32-04	WATER TAP - OUTSIDE CITY	22,500	25,200	26,425	11,850	12,000	23,200	17,500	
	401-0000-343.32-05	WATER TAP-IN-PYMT PLAN	525	0	0	0	0	0	0	
	401-0000-343.32-10	WATER TAP SEB. RIDGE	0	450	900	1,500	0	0	0	
	401-0000-343.32-20	WATER IMPACT FEES - IN	49,360	5,880	11,450	4,917	6,000	37,918	10,000	
	401-0000-343.32-25	WATER IMPACT FEE- OUT	62,883	72,275	76,803	33,462	78,812	85,349	75,000	
	401-0000-343.32-27	WATER IMPACT FEE SEB RIDG	0	1,225	2,450	4,063	0	0	0	
	401-0000-343.32-40	SEWER IMPACT FEE	61,188	11,800	23,480	29,283	12,000	638,220	20,000	
	401-0000-343.32-41	SWR IMPACT PMT PLAN	0	0	0	34,225	0	43,425	0	
	401-0000-343.33-00	WATER RECONNECT FEES	131,021	107,203	119,884	101,629	120,000	88,013	100,000	
	401-0000-343.34-00	HYDRANT/SPRINKLER	10,583	10,099	10,752	10,397	10,000	10,130	10,000	
	401-0000-343.35-00	OTHER INCOME	5,536	4,507	5,537	5,826	4,500	5,025	4,500	
	401-0000-343.36-10	PENALTIES	89,242	89,496	91,125	186,028	100,000	146,522	100,000	
	401-0000-343.50-00	SEWER REVENUE	1,622,338	1,592,892	1,664,789	1,616,990	1,772,000	1,627,669	1,952,000	3
	401-0000-343.50-10	SEPTAGE REVENUE	619,608	701,601	696,263	715,678	600,000	633,755	675,000	

**BUDGET PREPARATION WORKSHEET  
WATER SYSTEM FUND**

WATER SYSTEM	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY2018/2019	FY 19/20	9/25/2020	FY 20/21
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
	401-0000-343.50-15	CRYSTAL LAKE SEWER	134,555	133,390	132,969	131,599	140,000	134,091	140,000
	401-0000-343.50-30	LAKE DAMON SEWER	36,814	36,121	35,960	36,535	36,000	37,081	36,000
	401-0000-343.52-00	SEWER TAP FEES	650	900	2,850	1,550	230,565	1,400	2,000
		PHYSICAL ENVIRONMENT	<b>5,364,834</b>	<b>5,303,729</b>	<b>5,557,070</b>	<b>5,511,776</b>	<b>5,724,377</b>	<b>5,960,280</b>	<b>5,914,500</b>
		<b>CHARGES FOR SERVICES</b>	<b>5,364,834</b>	<b>5,303,729</b>	<b>5,557,070</b>	<b>5,511,776</b>	<b>5,724,377</b>	<b>5,960,280</b>	<b>5,914,500</b>
		<b>CONTRIBUTIONS</b>							
		INTEREST EARNINGS							
	401-0000-361.20-00	INTEREST - S.B.A.	628	1,263	2,253	3,057	1,200	1,423	1,200
	401-0000-361.39-05	PAYMENT PLAN INTEREST	8,552	11,339	11,235				0
	401-0000-361.71-00	ARCADIA SINKING FUND	1,783	3,585	6,397	8,679	3,500	4,041	3,500
		INTEREST EARNINGS	<b>10,963</b>	<b>16,187</b>	<b>19,885</b>	<b>11,736</b>	<b>4,700</b>	<b>5,464</b>	<b>4,700</b>
		SALES/COMP FOR LOSS OF FA							
	401-0000-364.40-10	GAIN/LOSS ON SALE OF ASSE	(5,784)	0	0				0
	401-0000-364.42-00	INSURANCE PROCEEDS		6,939	6,939	5,559		1,700	0
		SALES/COMP FOR LOSS OF FA	<b>(5,784)</b>	<b>0</b>	<b>6,939</b>	<b>5,559</b>	<b>0</b>	<b>1,700</b>	<b>0</b>
		SALE OF SURPLUS MAT/SCRAP							
	401-0000-365.10-15	SALE OF SCRAP	115	1,677	2,057	1,979		2,919	0
	401-0000-365.10-20	AUCTIONED ITEMS	13,170	3,825	0			360	0
		SALE OF SURPLUS MAT/SCRAP	<b>13,285</b>	<b>5,502</b>	<b>2,057</b>	<b>1,979</b>	<b>0</b>	<b>3,279</b>	<b>0</b>
		OTHER MISCELLANEOUS REV.							
	401-0000-369.10-00	AP LAKES PROJECT	0	0	59,384				0
	401-0000-369.90-00	MISCELLANEOUS	2,578	1,532	11,693	6,698		49,777	0
		OTHER MISCELLANEOUS REV.	<b>2,578</b>	<b>1,532</b>	<b>71,077</b>	<b>6,698</b>	<b>0</b>	<b>49,777</b>	<b>0</b>
		<b>CONTRIBUTIONS</b>	<b>21,042</b>	<b>23,221</b>	<b>99,958</b>	<b>25,972</b>	<b>4,700</b>	<b>60,220</b>	<b>4,700</b>
		<b>NON-REVENUES</b>							
		OTHER NON-REVENUES							
	401-0000-389.10-00	FUND BALANCE-RESERVES	0	0	0	0	1,603,377	0	1,379,585
		OTHER NON-REVENUES	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,603,377</b>	<b>0</b>	<b>1,379,585</b>
		<b>NON-REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,603,377</b>	<b>0</b>	<b>1,379,585</b>
		<b>TOTAL WATER SYSTEM</b>	<b>5,395,884</b>	<b>5,339,749</b>	<b>5,750,070</b>	<b>5,543,314</b>	<b>12,268,104</b>	<b>6,020,499</b>	<b>8,634,435</b>

**BUDGET PREPARATION WORKSHEET  
WATER SYSTEM FUND**

WATER SYSTEM	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY2018/2019	FY 19/20	9/25/2020	FY 20/21
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	PROPOSED
								ACTUALS	TOTAL

2020-2021 Budget Highlights

- 1 Estimated Grant Waste Water Revenue (401-0000-344.40-00) - \$800,000 - WWTP generator
  - 2 Increase estimated Water Revenue (401-0000-343.30-00) - \$150,000 for Nucor usage.
  - 3 Increase estimated Sewer Revenue (401-0000-343.50-00) - \$180,000 for Nucor usage.
  - 3 Increase estimated Sewer Revenue (401-0000-343.50-00) - \$72,000 for sustained historical growth.
  - 4 Decrease draw on Fund Balance Reserves (\$223,800) compared to 2019-2020. Total draw on reserves - \$1.34 million
- Estimated Grant Waste Water Revenue (401-0000-344.40-00) - \$3,400,000 - not included in budget. New projects will be incorporated in the amendment process.

**BUDGET PREPARATION WORKSHEET  
AIRPORT REVENUE**

AIRPORT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY2018/2019 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
	<b>PERMITS, FEES &amp; SP ASSESM</b>								
	OTHER PERMITS, FEES & SP								
	402-0000-329.30-00	MAINTENANCE FEES	9,378	9,279	9,630	9,923	9,000	10,411	9,000
	402-0000-329.40-00	TIE-DOWN APRON FEES	1,630	2,430	1,730	3,480	2,200	2,560	2,200
		<b>OTHER PERMITS, FEES &amp; SP</b>	<b>11,008</b>	<b>11,709</b>	<b>11,360</b>	<b>13,403</b>	<b>11,200</b>	<b>12,971</b>	<b>11,200</b>
		<b>PERMITS, FEES &amp; SP ASSESM</b>	<b>11,008</b>	<b>11,709</b>	<b>11,360</b>	<b>13,403</b>	<b>11,200</b>	<b>12,971</b>	<b>11,200</b>
	<b>INTERGOVERNMENTAL REVENUE</b>								
	FEDERAL GRANTS								
	402-0000-331.41-10	FAA GRANTS	0	0	1,375,730	34,143	1,700,000	590,006	0
		<b>FEDERAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>1,375,730</b>	<b>34,143</b>	<b>1,700,000</b>	<b>590,006</b>	<b>0</b>
	FEDERAL GRANT								
	402-0000-333.10-00	FLA DEPT OF TRANSPORTATIO	278,660	30,152	259,774	1,492	170,000	461,771	0
	402-0000-333.20-10	FEMA REIMBURSEMENTS	411,628	0	0	0	0	0	0
		<b>FEDERAL GRANT</b>	<b>690,288</b>	<b>30,152</b>	<b>259,774</b>	<b>1,492</b>	<b>170,000</b>	<b>461,771</b>	<b>0</b>
	GRANT FROM OTH LOCAL UNIT								
	402-0000-337.10-41	AIRPORT DRAINAGE PROJECT	134,346	0	0	0	0	0	0
		<b>GRANT FROM OTH LOCAL UNIT</b>	<b>134,346</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>INTERGOVERNMENTAL REVENUE</b>	<b>824,634</b>	<b>30,152</b>	<b>1,635,504</b>	<b>35,635</b>	<b>1,870,000</b>	<b>1,051,777</b>	<b>0</b>
	<b>FINES AND FORFEITS</b>								
	OTHER FINES AND FORFEITS								
	402-0000-359.00-00	OTHER FINES AND FORFEITS	155,000	0	0	0	0	0	0
		<b>OTHER FINES AND FORFEITS</b>	<b>155,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>CONTRIBUTIONS</b>								
	RENT AND ROYALTIES								
	402-0000-362.10-00	AIRPORT HANGER RENT	165,660	160,550	165,766	174,220	160,000	173,978	160,000
	402-0000-362.39-00	OTHER RENTS	1,200	0	0	0	0	0	0
	402-0000-362.40-00	INDUSTRIAL BUILDING	80,004	80,001	80,004	35,004	40,000	35,004	40,000
	402-0000-362.60-00	RAMP RENTAL	1,000	996	1,000	1,000	1,000	1,000	1,000
		<b>RENT AND ROYALTIES</b>	<b>247,864</b>	<b>241,547</b>	<b>246,770</b>	<b>210,224</b>	<b>201,000</b>	<b>209,982</b>	<b>201,000</b>
	FUEL SALES								
	402-0000-363.10-00	AVIATION FUEL	65,129	49,731	71,341	79,727	75,000	41,145	75,000
	402-0000-363.20-00	JET FUEL	48,359	36,138	20,602	31,148	45,000	15,376	45,000
		<b>FUEL SALES</b>	<b>113,488</b>	<b>85,869</b>	<b>91,943</b>	<b>110,875</b>	<b>120,000</b>	<b>56,521</b>	<b>120,000</b>
	OTHER MISCELLANEOUS REV.								
	402-0000-369.11-00	BAD CHECK FEES/PENALTIES	320	980	1,809	3,950	0	3,822	0

**BUDGET PREPARATION WORKSHEET  
AIRPORT REVENUE**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017/2018			2018/2019		2020/2021	
		ACTUALS	BUDGET	ACTUALS	ACTUALS	ACTUALS	BUDGET	
402-0000-369.30-00	INSURANCE REIMBURSEMENTS			625,611	0	24,470	0	
402-0000-369.32-10	PROPERTY TAXES	43,908	40,000	37,064	40,000	37,910	40,000	
402-0000-369.90-00	MISCELLANEOUS	360		332	497	638	0	
	OTHER MISCELLANEOUS REV.	44,588	40,000	41,511	40,000	66,840	40,000	
	<b>CONTRIBUTIONS</b>	<b>405,940</b>	<b>361,000</b>	<b>362,610</b>	<b>361,000</b>	<b>333,343</b>	<b>361,000</b>	
	<b>NON-REVENUES</b>							
	REVENUE TRANSFER FROM GF							
402-0000-381.11-00	TRANSFER FROM GENERAL FUND	0	0	0	0	0	60,000	
402-0000-381.13-00	TRANSFER FROM MAIN STREET CRA	0	0	0	0	0	21,300	
402-0000-381.14-00	TRANSFER FROM SOUTHSIDE CRA	0	0	0	0	0	6,300	
402-0000-381.15-00	TRANSFER FROM AIRPORT CRA	0	12,581	0	12,581	0	2,400	
	REVENUE TRANSFER FROM GF	0	12,581	0	12,581	0	90,000	
402-0000-389.10-00	FUND BALANCE - RESERVES	0	0	0	0	0	19,723	
	NON-REVENUES	0	12,581	0	12,581	0	19,723	
	<b>TOTAL AIRPORT</b>	<b>1,396,582</b>	<b>2,254,781</b>	<b>411,648</b>	<b>2,254,781</b>	<b>1,398,091</b>	<b>481,923</b>	

2020-2021 Budget Highlights

- 1 Eliminate FAA Grants - \$1,700,000 Runway 43243 project completed.
- 2 Eliminate Florida Department of Transportation Matching Grant Runway 43243 - \$170,000 - Project completed.
- 3 Transfers from the General Fund and CRA Funds equal \$90,000. These funds will pay for an Airport Manager and marketing initiatives centered around airport activities.
  - New projects will be incorporated in the amendment process.
  - Airport cash flow projects a negative result from operations (\$19,700)

**BUDGET PREPARATION WORKSHEET  
SOLID WASTE ENTERPRISE FUND**

SOLID WASTE ENTERPRISE		2015/2016	2016/2017	2017/2018	FY2018/2019	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
<b>CHARGES FOR SERVICES</b>								
<b>PHYSICAL ENVIRONMENT</b>								
403-0000-343.45-00	GARBAGE AND TRASH	1,174,720	1,186,242	1,263,744	1,192,604	1,200,000	1,192,098	1,200,000
403-0000-343.45-03	SEB RIDGE GARBAGE	910	4,816	401				0
403-0000-343.45-05	CRYSTAL LAKE GARBAGE	86,216	84,548	86,164	85,329	86,000	85,489	86,000
403-0000-343.45-10	TRASH PICK UP OVERAGES	0	0	0				0
403-0000-343.45-20	TIRE PICK UPS	1,462	2,423	2,965	1,276		1,735	0
403-0000-343.51-00	DUMPSTER FEES	76,292	76,258	86,249	83,736	76,000	85,414	76,000
	<b>PHYSICAL ENVIRONMENT</b>	<b>1,339,600</b>	<b>1,354,287</b>	<b>1,439,523</b>	<b>1,362,945</b>	<b>1,362,000</b>	<b>1,364,736</b>	<b>1,362,000</b>
	<b>CHARGES FOR SERVICES</b>	<b>1,339,600</b>	<b>1,354,287</b>	<b>1,439,523</b>	<b>1,362,945</b>	<b>1,362,000</b>	<b>1,364,736</b>	<b>1,362,000</b>
<b>CONTRIBUTIONS</b>								
<b>INTEREST EARNINGS</b>								
403-0000-361.39-00	OTHER INTEREST EARNINGS	2,054	4,129	7,369	9,998		4,389	0
403-0000-361.39-30	INTEREST ON INVESTMENT ACC	1,007	793	798	798		685	0
	<b>INTEREST EARNINGS</b>	<b>3,061</b>	<b>4,922</b>	<b>8,167</b>	<b>10,796</b>	<b>0</b>	<b>5,073</b>	<b>0</b>
<b>SALES/COMP FOR LOSS OF FA</b>								
403-0000-364.45-10	SALE OF ASSETS	11,280	24,600	66,984				
	<b>SALES/COMP FOR LOSS OF FA</b>	<b>11,280</b>	<b>24,600</b>	<b>66,984</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER MISCELLANEOUS REV.</b>								
403-0000-369.90-00	MISCELLANEOUS	9,900	2,967	389	5,442		644	0
403-0000-369.90-40	INSURANCE REIMBURSEMENTS	55,613	12,169	0	1,946			0
	<b>OTHER MISCELLANEOUS REV.</b>	<b>65,513</b>	<b>15,136</b>	<b>389</b>	<b>7,388</b>	<b>0</b>	<b>644</b>	<b>0</b>
	<b>CONTRIBUTIONS</b>	<b>79,854</b>	<b>44,658</b>	<b>75,540</b>	<b>18,184</b>	<b>0</b>	<b>5,717</b>	<b>0</b>

**BUDGET PREPARATION WORKSHEET  
SOLID WASTE ENTERPRISE FUND**

SOLID WASTE ENTERPRISE		2015/2016	2016/2017	2017/2018	FY2018/2019	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
<b>NON-REVENUES</b>								
DEBT PROCEEDS								
403-0000-384.20-21	LOAN PAYMENT FROM AIRPORT	2,350	2,277	2,204	2,131			0
	DEBT PROCEEDS	2,350	2,277	2,204	2,131	0	0	0
OTHER NON-REVENUES								
403-0000-389.10-00	FUND BALANCE-RESERVES	0	0	0	0	24,014		429,502 1
	OTHER NON-REVENUES	0	0	0	0	24,014	0	429,502
	<b>NON-REVENUES</b>	<b>2,350</b>	<b>2,277</b>	<b>2,204</b>	<b>2,131</b>	<b>24,014</b>	<b>0</b>	<b>429,502</b>
	<b>TOTAL SOLID WASTE ENTERPRISE</b>	<b>1,421,804</b>	<b>1,401,222</b>	<b>1,517,267</b>	<b>1,383,260</b>	<b>1,386,014</b>	<b>1,370,453</b>	<b>1,791,502</b>

2020-2021 Budget Highlights

Increase draw on Fund Balance Reserves (\$405,000) compared to 2019-2020. Total draw on reserves - \$429,500. Decrease due primarily to fund purchase of new garbage truck (\$300,000); increase in Landfill Payments (\$50,000); add solid waste supervisor (\$60,000)



# CITY OF AVON PARK

## EXPENDITURE BUDGETS

**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - CITY COUNCIL**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
	001-0101-511.11-00	00000	EXECUTIVE SALARIES	18,896	19,696	18,850	22,100	16,245	48,817	43,752
	001-0101-511.21-00	00000	FICA	1,591	1,513	1,448	1,703	1,243	3,771	3,347
	001-0101-511.22-00	00000	RETIREMENT CONTRIBUTIONS	245	258	246	551	229	985	4,375
	001-0101-511.22-05	00000	FRS EMPLOYEE CONT CONT PD CITY	87	89	78	159	0	299	0
	001-0150-511.23-20	00000	JHC	0	0	0	0	29,445	884	1,080
	001-0101-511.24-00	00000	WORKERS' COMPENSATION	0	0	0	0	0	6	8
			<b>TOTAL PERSONNEL COSTS</b>	<b>20,819</b>	<b>21,556</b>	<b>20,622</b>	<b>24,513</b>	<b>47,162</b>	<b>54,762</b>	<b>52,562</b>
	001-0101-511.40-00	00000	TRAVEL & PER DIEM	424	1,708	2,701	4,348	4,400	1,237	4,400
	001-0101-511.41-00	00000	COMMUNICATIONS SERVICES	269	269	269	270	300	286	300
	001-0101-511.46-30	00000	OTHER REPAIRS	711	0	45,000	0	0	0	0
	001-0101-511.52-00	00000	OPERATING SUPPLIES	1,598	1,476	160	1,851	1,500	96	1,500
	001-0101-511.54-00	00000	SUBSCRIPTION & MEMBERSHIP	1,521	1,227	1,830	1,393	3,039	2,540	3,039
			<b>TOTAL OPERATING COSTS</b>	<b>4,523</b>	<b>4,680</b>	<b>49,960</b>	<b>7,862</b>	<b>9,239</b>	<b>4,159</b>	<b>9,239</b>
			<b>CITY COUNCIL</b>	<b>25,342</b>	<b>26,236</b>	<b>70,582</b>	<b>32,375</b>	<b>56,401</b>	<b>58,921</b>	<b>61,801</b>

**2020-2021 Budget Highlights**

**1** Personnel costs for 2019-2020 budget is \$57,400, (mid-year budget adjustment is not reflected in this report). When adjusted for projected amendments to 2019-2020, cost decrease in 2020-2021 is 8.4%.

**1** Council receives a salary in lieu of Health Insurance option (14% budgeted decrease) accounting for the budgeted decrease in salaries, when 2019-2020 budget is adjusted.

**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - CITY MANAGER**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL	
	<b>CITY MANAGER</b>										
	001-0150-512.11-00	00000	EXECUTIVE SALARIES	44,938	41,824	66,675	90,605	86,324	170,829	207,941	
	001-0150-512.12-00	00000	REGULAR SALARIES & WAGES	79,199	56,016	66,081	41,927	170,327	38,918	104,633	
	001-0150-512.14-00	00000	OVERTIME	25	53	198	1,094	0	652	0	
	001-0150-512.17-00	00000	ON CALL			31	-	0	0	0	
	001-0150-512.21-00	00000	FICA	9,177	6,848	9,995	10,063	20,149	15,999	23,913	
	001-0150-512.22-00	00000	RETIREMENT CONTRIBUTIONS	5,529	4,950	6,471	21,672	44,378	18,755	39,271	
	001-0150-512.22-05	00000	FRS EMPLOYEE CONT PD CITY	-	(523)	329	-	0	0	0	
	001-0150-512.22-14	00000	CITY PLAN	4,893	4,753	5,224	-	0	7,045	0	
	001-0150-512.23-00	00000	LIFE & HEALTH INS EXEC	8,766	5,106	3,255	328	203	908	1,084	
	001-0150-512.23-20	00000	UHC	9,219	8,285	9,137	15,567	0	10,304	26,994	
	001-0150-512.23-35	00000	EMPLOYER HSA CONTRIBUTION	591	690	222	-	29,445	0	0	
	001-0150-512.24-00	00000	WORKERS' COMPENSATION	-	-	-	-	1,707	1,433	1,341	
	001-0150-512.25-00	00000	UNEMPLOYMENT COMPENSATION	-	3,300	-	-	-	-	0	
			<b>TOTAL PERSONNEL COSTS</b>	<b>162,337</b>	<b>131,302</b>	<b>167,618</b>	<b>181,257</b>	<b>352,533</b>	<b>264,841</b>	<b>405,177</b>	
	001-0150-512.31-00	00000	PROFESSIONAL SERVICES	15,152	-	-	-	0	0	0	
	001-0150-512.34-00	00000	OTHER CONTRACTUAL SERVICE	7,959	7,533	9,554	12,211	11,700	11,360	11,700	
	001-0150-512.34-50	00000	PRE-EMPLOYMENT	-	-	159	120	500	260	500	
	001-0150-512.40-00	00000	TRAVEL & PER DIEM			428	18	500	25	500	
	001-0150-512.41-00	00000	COMMUNICATIONS	564	738	1,530	2,551	2,500	2,146	2,500	
	001-0150-512.42-10	00000	TRAINING SCHOOLS	-	-	681	395	500	0	500	
	001-0150-512.42-20	00000	GASOLINE	1,659	1,452	955	484	1,200	547	1,200	
	001-0150-512.44-00	00000	RENTALS & LEASES	360	480	520	440	500	480	500	
	001-0150-512.45-10	00000	PROPERTY & OTHER INS	-	60	0	0	0	0	0	
	001-0150-512.46-20	00000	VEHICLES REP & MAINT	25	936	513	30	500	35	500	
	001-0150-512.49-41	00000	ADVERTISING	5	100	65	0	0	0	0	
	001-0150-512.51-00	00000	OFFICE SUPPLIES	283	542	711	2,941	2,300	1,292	2,300	
	001-0150-512.52-00	00000	OPERATING SUPPLIES	597	1,992	3,249	4,307	2,500	2,199	19,000	
	001-0150-512.54-10	00000	PROFESSIONAL DUES	-	860	596	230	600	75	600	
	001-0150-512.56-00	00000	UNIFORMS				0	300	0	239	
			<b>TOTAL OPERATING COSTS</b>	<b>25,604</b>	<b>14,693</b>	<b>18,961</b>	<b>23,727</b>	<b>23,600</b>	<b>18,419</b>	<b>40,039</b>	
			<b>CITY MANAGER</b>	<b>188,941</b>	<b>145,995</b>	<b>186,579</b>	<b>204,984</b>	<b>376,133</b>	<b>283,260</b>	<b>445,216</b>	

**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - CITY MANAGER**

**GENERAL FUND**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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**2020-2021 Budget Highlights**

- 1 Add: 1 FTE IT Specialist to replace costs of contracted IT services (Sebring Computer). Estimated Salary Cost = \$55,000. Estimated benefits cost = \$15,100.
- 1 Add: 1 FTE budgeted HR Manager. Prior year's director was on personnel budget schedule but was never included as a budgeted cost. This creates a budget reconciling item and has the effect of "adding" a position to the budget. Estimated salary cost = \$61,800. Estimated benefits cost = \$17,850.
- 1 Reclassify 0.35 FTE of City Manager to Water Utility Services and 0.15 FTE to Solid Waste budget. The remaining 0.50 FTE remains in the City Manager budget. Estimated salary cost reduction = \$46,500. Estimated benefits cost reduction = \$19,000.
- 1 Reclassify 0.33 Administrative Clerk FTE to Streets from City Manager Dept. This position also reclassifies 0.33 FTE to Water-Sewer Common Svcs from City Manager Dept and 0.34 FTE to Solid Waste from the City Manager Dept. The complete FTE has been reclassified from the City Manager Department. The position was budgeted as Full-Time in 2019-2020, but was reclassified to 0.725 FTE (29 hrs./week/). Estimated salary cost reduction = \$28,900. Estimated benefits cost reduction = \$5,200.
- 1 Reclassify 0.67 FTE City's Facilities Custodian as follows: 0.33 FTE to Sewer Service Disposal Plant; 0.34 FTE to Water-Sewer Common Services. Balance (0.33 FTE) remains in City Manager Department. Estimated salary cost reduction = \$19,200. Estimated benefits cost reduction = \$8,050.
- 1 Reclassify 0.25 FTE Finance Director to Water-Sewer Common Services Executive Salary from Finance Department Regular Salary; 0.25 FTE Finance Director to Water-Sewer Common Services Regular Salary from Finance Department Regular Salary; 0.50 FTE Finance Director to City Manager Department from Finance Department. Estimated salary cost = \$40,200. Estimated benefits cost = \$9,800.
- 1 Replace one FTE budgeted Executive Assistant for an Administrative Assistant. Estimated salary cost reduction = \$10,250. Estimated benefits cost reduction = \$1,500.
- 2 Increase Operating Supplies \$16,500 to update LaserFiche storage capabilities and to purchase one new scanner

**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - FINANCE**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
			<b>FINANCE</b>							
	001-0201-513.12-00	00000	REGULAR SALARIES & WAGES	12,316	13,102	25,104	18,753	162,287	21,806	69,139
	001-0201-513.14-00	00000	OVERTIME	-	15		420	0	0	0
	001-0201-513.21-00	00000	FICA	805	990	1,895	1,466	12,395	1,539	5,289
	001-0201-513.22-00	00000	RETIREMENT CONTRIBUTIONS	903	1,012	2,013	1,594	13,724	1,907	6,914
	001-0201-513.23-00	00000	LIFE & HEALTH	83	80	167	108	609	85	81
	001-0201-513.23-20	00000	UHC	2,271	2,296	5,081	2,387	17,677	2,119	2,026
	001-0201-513.24-00	00000	WORKERS'S COMPENSATION				0	291	35	180
			<b>TOTAL PERSONNEL COSTS</b>	<b>16,378</b>	<b>17,495</b>	<b>34,260</b>	<b>24,728</b>	<b>206,983</b>	<b>27,491</b>	<b>83,629</b>
	001-0201-513.31-00	00000	PROFESSIONAL SERVICES	4,052	4,174	4,385	4,167	4,607	4,173	4,607
	001-0201-513.32-00	00000	ACCOUNTING & AUDITING	-	-	5,667	8,833	18,000	7,299	18,000
	001-0201-513.32-10	00000	CPA SERVICES	44,681	18,964	7,883	30,000	50,000	4,647	50,000
	001-0201-513.34-00	00000	OTHER CONTRACTUAL SERVICE	2,990	2,706	7,430	4,202	3,460	2,614	3,460
	001-0201-513.40-00	00000	TRAVEL & PER DIEM	135	559	-	322	1,400	0	4,400
	001-0201-513.41-00	00000	COMMUNICATIONS SERVICES	637	637	751	1,847	2,000	1,881	2,000
	001-0201-513.42-10	00000	TRAINING SCHOOLS	279	425	-	1,489	550	0	550
	001-0201-513.44-00	00000	RENTALS AND LEASES				-	0	0	0
	001-0201-513.51-00	00000	OFFICE SUPPLIES	872	1,829	838	1,165	2,200	859	2,200
	001-0201-513.52-00	00000	OPERATING SUPPLIES	600	696	1,814	2,767	1,500	1,408	1,500
	001-0201-513.54-00	00000	SUBSCRIPTION & MEMBERSHIP	59	175	189	115	70	0	105
	001-0201-513.54-10	00000	PROFESSIONAL DUES	-	159	-	80	0	0	0
			<b>TOTAL OPERATING COSTS</b>	<b>54,305</b>	<b>30,324</b>	<b>28,957</b>	<b>54,987</b>	<b>83,787</b>	<b>22,881</b>	<b>86,822</b>
			<b>FINANCE</b>	<b>70,683</b>	<b>47,819</b>	<b>63,217</b>	<b>79,715</b>	<b>290,770</b>	<b>50,372</b>	<b>170,451</b>

**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - FINANCE**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016		2016/2017		2017/2018		FY18/19		9/25/2020		FY 20/21	
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	YTD	BUDGET	PROPOSED	TOTAL		

2020-2021 Budget Highlights

- 1 Add: Difference between original projected Finance Director Salary (\$69,700) and updated proposed Finance Director Salary (\$80,400). Estimated salary cost increase = \$10,700
- 1 Budget includes previously authorized Financial Analyst (\$52,000) and benefits (\$9,300) currently unfilled. No impact on current budget.
- 1 Reclassify 0.25 FTE Finance Director to Water-Sewer Common Services Executive Salary from Finance Department Regular Salary; 0.25 FTE Finance Director to Water-Sewer Common Services Regular Salary from Finance Department Regular Salary; 0.50 FTE Finance Director to City Manager Department from Finance Department. Estimated salary cost reduction = \$80,400. Estimated benefits cost reduction = \$19,700.
- 1 Reclassify 0.50 FTE Finance Coordinator from Finance Regular Salary to Water-Sewer Common Services Regular Salary; 0.10 FTE Finance Coordinator is reclassified from Finance Regular Salary to Solid Waste. The remaining 0.40 FTE remains in the Finance Dept. Estimated salary cost reduction = \$25,700. Estimated benefits cost reduction = \$7,800.



**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - FACILITIES**

GENERAL FUND			2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	FY 20/21
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	PROPOSED TOTAL
001-0261-519.12-00	00000	REGULAR SALARIES					33,897	0
001-0261-519.14-00	00000	OVERTIME					0	0
001-0261-519.21-00	00000	FICA					2,593	0
001-0261-519.22-00	00000	RETIREMENT CONTRIBUTIONS					2,871	0
001-0261-519.23-00	00000	LIFE & HEALTH					204	0
001-0261-519.23-20	00000	UHC					5,889	0
001-0261-519.24-00	00000	WORKERS' COMPENSATION					630	0
		<b>TOTAL PERSONNEL COSTS</b>					<b>46,084</b>	<b>0</b>
001-0261-519.31-00	00000	PROFESSIONAL SERVICES					0	0
001-0261-519.34-00	00000	OTHER CONTRACTUAL SERVICE					0	0
001-0261-519.34-50	00000	PRE-EMPLOYMENT					0	0
001-0261-519.40-00	00000	TRAVEL & PER DIEM					500	0
001-0261-519.41-00	00000	COMMUNICATIONS SERVICES					0	0
001-0261-519.42-10	00000	TRAINING SCHOOLS					0	0
001-0261-519.51-00	00000	OFFICE SUPPLIES					200	0
001-0261-519.52-00	00000	OPERATING SUPPLIES					300	0
001-0261-519.54-00	00000	SUBSCRIPTION & MEMBERSHIP					0	0
001-0261-519.56-00	00000	UNIFORMS					1,000	0
		<b>TOTAL OPERATING COSTS</b>					<b>2,000</b>	<b>0</b>
001-0261-519.64-00	00000	MACHINERY & EQUIPMENT					0	0
		<b>TOTAL CAPITAL COSTS</b>					<b>0</b>	<b>0</b>
		<b>TOTAL FACILITIES</b>					<b>48,084</b>	<b>0</b>

2020-2021 Budget Highlights

- No departmental budget for 2020-2021



**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - OTHER GOVERNMENT SERVICES**

GENERAL FUND		2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
OTHER GOVERNMENT SERVICES								
001-0271-519.12-10	00000	-	-	0	0	0	0	0
CONTINGENCY-SALARIES								
TOTAL PERSONNEL COSTS								
001-0271-519.31-00	00000	2,394	-	0	0	10,000	2,600	10,000
001-0271-519.32-00	00000	3,824	-	0	0	0	0	0
001-0271-519.34-00	00000	20,818	54,020	29,906	42,829	25,006	27,751	25,006
001-0271-519.34-40	00000	377	509	94	170	1,600	9,993	5,000
001-0271-519.41-00	00000	6,327	6,370	6,689	5,064	7,000	4,744	7,000
001-0271-519.42-00	00000	1,193	1,176	1,209	832	2,500	1,055	2,500
001-0271-519.42-20	00000	277	92	90	23	500	0	500
001-0271-519.43-10	00000	17,096	17,581	19,261	21,391	19,000	15,484	19,000
001-0271-519.43-12	00000	568	433	425	415	800	261	800
001-0271-519.43-30	00000	5,328	3,591	6,291	7,536	8,000	6,984	8,000
001-0271-519.43-32	00000	-	-	0	0	1,250	955	1,250
001-0271-519.43-32	00000	-	-	0	0	500	416	500
001-0271-519.44-00	00000	4,783	5,071	5,774	6,289	6,000	4,792	6,000
001-0271-519.45-30	00000	10,724	10,834	12,440	12,835	14,000	12,492	14,000
001-0271-519.46-10	00000	7,997	6,725	6,230	9,304	7,000	7,741	7,000
001-0271-519.46-12	00000	1,130	-	0	0	0	0	0
001-0271-519.46-13	00000	1,500	-	0	0	0	0	0
001-0271-519.46-46	00000	1,455	1,768	547	1,078	3,000	622	3,000
001-0271-519.48-00	00000	-	-	-	-	-	-	-
001-0271-519.49-00	00000	1,368	1,026	344	1,349	1,500	397	1,500
001-0271-519.49-10	00000	-	-	0	343	500	1,593	500
001-0271-519.49-20	00000	-	316	0	0	2,000	0	2,000
001-0271-519.49-41	00000	5,763	7,526	7,529	10,005	6,500	11,287	6,500
001-0271-519.51-00	00000	1,310	1,808	1,371	604	2,000	2,979	2,000
001-0271-519.52-00	00000	463	3,237	4,651	2,020	3,000	1,435	3,000
001-0271-519.52-49	00000	120	196	202	539	1,000	97	1,000
001-0271-519.54-00	00000	-	-	135	15	0	0	0
001-0271-519.56-00	00000	-	-	0	0	0	0	0
TOTAL OPERATING COSTS		94,815	122,279	103,188	124,833	122,656	113,722	126,056

**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - OTHER GOVERNMENT SERVICES**

GENERAL FUND		2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
001-0271-519.62-00	00000				0	0	0	0
	BUILDINGS				0	0	0	0
	TOTAL CAPITAL COSTS				0	0	0	0
001-0271-519.93-05	00000		2,109	0	0	0	0	0
001-0271-519.93-10	00000		-	0	0	0	0	60,000
001-0271-519.93-15	00000	3,528	3,639	4,137	4,940	6,195	6,195	6,195
001-0271-519.93-18	00000	530	692	870	1,382	1,810	1,810	1,810
001-0271-519.93-19	00000	855	741	732	704	722	722	722
001-0271-519.99-01	00000			0	0	91,478	0	4,704
001-0271-519.99-30	00000	29,016	32,861	37,542	41,174	40,000	18,860	40,000
	TOTAL NON-OPERATING COSTS	33,929	40,042	43,281	48,200	140,205	27,587	113,431
<b>OTHER GOVERNMENT SERVICES</b>		<b>128,744</b>	<b>162,321</b>	<b>146,469</b>	<b>173,033</b>	<b>262,861</b>	<b>141,308</b>	<b>239,487</b>

**2020-2021 Budget Highlights**

1 Reduce Reserve for Contingency to \$4,704. - This figure represents the surplus of revenues over expenditures at the 1.0000 final millage rate and is needed to "balance" the budget to \$0.

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - POLICE**

**GENERAL FUND**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
<b>POLICE</b>									
001-0301-521.11-00	00000	EXECUTIVE SALARIES	41,494	40,728	40,825	23,794	0	0	0
001-0301-521.12-00	00000	REGULAR SALARIES & WAGES	65,084	55,228	1,433	0	0	0	0
001-0301-521.14-00	00000	OVERTIME	464	152	0	0	0	0	0
001-0301-521.15-00	00000	SPECIAL PAY	1,020	615	480	200	0	0	0
001-0301-521.21-00	00000	FICA	8,039	7,227	3,226	1,805	0	0	0
001-0301-521.22-00	00000	RETIREMENT CONTRIBUTIONS	0	0	0	0	0	0	0
001-0301-521.22-13	00000	POLICE PLAN	20,502	0	0	0	0	0	0
001-0301-521.22-14	00000	CITY PLAN	(121)	0	0	0	0	0	0
001-0301-521.22-16	00000	STATE CONTRIBUTIONS	55,147	58,391	63,092	67,245	0	75,222	49,000
001-0301-521.23-00	00000	LIFE & HEALTH INS	465	387	156	60	0	0	0
001-0301-521.23-20	00000	UHC	11,356	9,719	3,179	1,784	0	0	0
		<b>TOTAL PERSONNEL COSTS</b>	<b>203,450</b>	<b>172,447</b>	<b>112,391</b>	<b>94,888</b>	<b>0</b>	<b>75,222</b>	<b>49,000</b>
001-0301-521.31-00	00000	PROFESSIONAL SERVICES	3,000	0	0	0	0	0	0
001-0301-521.34-00	00000	OTHER CONTRACTUAL SERVICE	5,835	5,392	6,621	8,210	4,156	4,033	4,156
001-0301-521.34-10	00000	HCSO SERVICES	1,076,297	1,151,009	1,259,160	1,317,685	1,357,216	1,357,216	1,397,932
001-0301-521.34-50	00000	PRE-EMPLOYMENT	0	150	0	0	0	0	0
001-0301-521.40-00	00000	TRAVEL & PER DIEM	15	0	0	0	0	0	0
001-0301-521.41-00	00000	COMMUNICATIONS SERVICES	6,780	5,466	3,177	1,680	1,500	1,071	1,500
001-0301-521.42-00	00000	TRANSPORTATION/POSTAGE	316	0	0	0	0	0	0
001-0301-521.42-11	00000	CERTIFIED TRAINING-SCHOOL	0	328	0	0	0	0	0
001-0301-521.42-20	00000	GASOLINE	3,449	2,131	1,121	219	0	0	0
001-0301-521.43-30	00000	WATER	7,440	6,906	2,854	4,461	9,000	6,925	9,000
001-0301-521.45-10	00000	PROPERTY & OTHER INS.	7,751	7,577	8,867	8,976	0	0	0
001-0301-521.45-30	00000	OTHER INSURANCE	0	336	0	0	0	0	0
001-0301-521.46-10	00000	BUILDINGS REP & MAINT	6,050	313	15,664	592	1,250	1,065	1,250
001-0301-521.46-20	00000	VEHICLES REP & MAINT	2,422	5,553	4,397	208	0	0	0
001-0301-521.46-40	00000	MACHINERY REP & MAINT	1,538	157	566	0	0	0	0
001-0301-521.51-00	00000	OFFICE SUPPLIES	1,162	570	74	72	0	0	0
001-0301-521.52-00	00000	OPERATING EXPENSE	9,576	16,226	10,253	0	0	0	0
001-0301-521.55-00	00000	AMMUNITION	0	0	0	0	0	0	0
001-0301-521.56-00	00000	UNIFORMS/DUTY RELATED EQP	1,260	451	396	0	0	0	0
		<b>TOTAL OPERATING COSTS</b>	<b>1,132,891</b>	<b>1,202,565</b>	<b>1,313,150</b>	<b>1,342,103</b>	<b>1,373,122</b>	<b>1,370,310</b>	<b>1,413,838</b>

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - POLICE**

**GENERAL FUND**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
001-0301-521.64-00	00000	MACHINERY & EQUIPMENT	0	1,980	1,099	0	0	0	0
		TOTAL CAPITAL COSTS	0	1,980	1,099	0	0	0	0
	<b>POLICE</b>		<b>1,336,341</b>	<b>1,376,992</b>	<b>1,426,640</b>	<b>1,436,990</b>	<b>1,373,122</b>	<b>1,445,532</b>	<b>1,462,838</b>

**2020-2021 Budget Highlights**

- 1 \$49,000 State Contributions is offset entirely by state revenue
- 2 HCSO Services budgeted increase of 3%

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - FIRE**

GENERAL FUND		2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	PROPOSED
FIRE DEPARTMENT								TOTAL
001-0351-522.11-00	00000	-	49,900	60,769	22,667	-	-	-
	EXECUTIVE SALARIES							
001-0351-522.12-00	00000	642,365	606,685	606,122	625,866	852,776	781,490	855,102
	REGULAR SALARIES & WAGES							
001-0351-522.14-00	00000	40,639	86,217	38,705	56,662	48,218	37,940	57,156
	OVERTIME							
001-0351-522.15-00	00000	5,490	6,005	6,995	6,120	7,000	6,175	4,710
	PAY OUT							
001-0351-522.21-00	00000	50,969	54,559	53,250	53,252	135,888	62,181	70,814
	FICA							
001-0351-522.22-13	00000	363,321	369,544	330,429	407,582	371,711	345,025	325,000
	FIRE PLAN							
001-0351-522.22-15	00000	43,087	49,927	39,835	38,071	39,835	-	49,000
	STATE CONTRIBUTIONS							
001-0351-522.23-00	00000	2,715	2,600	3,221	2,848	8,469	3,606	3,865
	LIFE & HEALTH INSURANCE							
001-0351-522.23-20	00000	70,086	72,606	86,690	75,188	117,780	78,513	96,226
	UHC							
001-0351-522.23-35	00000	4,697	5,981	6,189	3,793	6,600	4,077	4,180
	EMPLOYER HSA CONTRIBUTION							
001-0351-522.24-00	00000	4,697	5,981	6,189	-	-	51,579	66,612
	WORKERS' COMPENSATION							
	<b>TOTAL PERSONNEL COSTS</b>	<b>1,228,066</b>	<b>1,310,005</b>	<b>1,238,394</b>	<b>1,292,049</b>	<b>1,588,277</b>	<b>1,370,586</b>	<b>1,532,665</b>
001-0351-522.34-00	00000	28,754	46,096	43,829	50,784	25,000	20,511	19,000
	OTHER CONTRACTUAL SERVICE							
001-0351-522.34-10	00000	12,251	-	-	10,584	-	11,066	9,000
	FIRE ASSESSMENT CONSULTING							
001-0351-522.34-50	00000	-	3,404	380	10,937	4,700	2,183	9,700
	PRE-EMPLOYMENT							
001-0351-522.40-00	00000	207	68	-	-	1,500	1,074	2,500
	TRAVEL & PER DIEM							
001-0351-522.41-00	00000	6,217	6,399	7,452	6,736	9,000	6,663	9,000
	COMMUNICATIONS SERVICES							
001-0351-522.42-00	00000	375	197	101	124	300	213	300
	TRANSPORTATION/POSTAGE							
001-0351-522.42-10	00000	551	2,921	5,540	4,066	7,000	2,387	7,000
	TRAINING SCHOOLS							
001-0351-522.42-20	00000	227	120	491	1,536	2,000	1,647	2,000
	GASOLINE							
001-0351-522.42-25	00000	353	494	1,200	413	900	396	900
	Natural GAS (TECO)							
001-0351-522.42-30	00000	5,189	7,588	11,403	9,767	10,000	5,257	10,000
	DIESEL							
001-0351-522.43-10	00000	5,833	5,336	6,358	7,017	6,000	5,053	6,000
	ELECTRICITY							
001-0351-522.43-30	00000	2,264	2,526	1,475	1,376	2,500	1,463	2,500
	WATER							
001-0351-522.44-00	00000	448	-	-	-	-	-	-
	RENTALS & LEASES							
001-0351-522.45-10	00000	28,067	27,086	32,354	-	33,000	26,056	33,000
	PROPERTY & OTHER INS.							
001-0351-522.45-30	00000	-	1,588	-	32,086	-	-	-
	OTHER INSURANCE							
001-0351-522.46-10	00000	2,813	5,823	7,127	27,167	6,000	2,866	6,000
	BUILDINGS REP & MAINT							
001-0351-522.46-20	00000	35,171	45,280	59,639	45,142	40,000	33,260	40,000
	VEHICLES REP & MAINT							
001-0351-522.46-30	00000	-	10	(7)	298	500	133	500
	OTHER REPAIRS & MAINT							

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - FIRE**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	PROPOSED
										TOTAL
	001-0351-522.46-40	00000	MACHINERY REP & MAINT	3,310	6,537	7,443	6,433	5,500	3,774	5,500
	001-0351-522.49-40	00000	FIRE PREVENTION ACTIVITIE	-	-	326	223	1,500	-	1,500
	001-0351-522.51-00	00000	OFFICE SUPPLIES	498	1,146	1,327	1,890	1,450	192	1,450
	001-0351-522.52-00	00000	OPERATING SUPPLIES	11,655	16,811	75,266	18,202	26,700	21,049	26,700
	001-0351-522.52-49	00000	JANITORIAL SUPPLIES	811	1,215	1,179	1,195	1,500	550	1,500
	001-0351-522.54-00	00000	SUBSCRIPTION & MEMBERSHIP	-	1,568	1,346	1,694	1,200	-	1,200
	001-0351-522.56-00	00000	UNIFORMS/DUTY RELATED EQP	4,987	8,071	8,634	6,384	8,500	7,183	6,175
			<b>TOTAL OPERATING COSTS</b>	<b>149,981</b>	<b>190,284</b>	<b>272,863</b>	<b>244,054</b>	<b>194,750</b>	<b>152,975</b>	<b>201,425</b>
	001-0351-522.62-00	00000	BUILDINGS	-	-	-	-	-	-	0
	001-0351-522.63-00	00000	IMPROVEMENTS	0	1,200	0	-	0	-	9,800
	001-0351-522.64-00	00000	MACHINERY AND EQUIPMENT	0	0	0	-	0	4,979	0
	001-0351-522.64-10	00000	APPLIANCES	0	0	0	1,684	0	0	0
			<b>TOTAL CAPITAL COSTS</b>	<b>0</b>	<b>1,200</b>	<b>0</b>	<b>1,684</b>	<b>0</b>	<b>4,979</b>	<b>9,800</b>
			<b>FIRE DEPARTMENT</b>	<b>1,378,047</b>	<b>1,501,489</b>	<b>1,511,257</b>	<b>1,537,787</b>	<b>1,783,027</b>	<b>1,528,540</b>	<b>1,743,890</b>

**2020-2021 Budget Highlights**

- 1 Retirement based on actuarial calculations & estimates (Non-FRS)
- 2 Add: Difference between original projected Inspector Salary (\$48,500) and updated proposed Inspector Salary (\$55,500). Estimated salary cost increase = \$7,000
- 3 Fire assessment annual/update study included - \$9,000
- 4 Increase Travel & Per Diem for new positions - \$1,000
- 5 Capital items increased - \$9,800
  - Radio 5,000
  - Hydrostatic Tester 1,300
  - Firefighter Phone 2,500
  - Gas Detector 1,000
  - TOTAL \$ 9,800**

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - CODE ENFORCEMENT**

**GENERAL FUND**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
<b>CODE ENFORCEMENT</b>									
001-0353-529.11-00	00000	EXECUTIVE SALARIES	41,494	40,327	40,825	23,693	-	15,619	-
001-0353-529.12-00	00000	REGULAR SALARIES & WAGES	59,593	48,599	41,466	84,668	177,097	122,984	173,051
001-0353-529.14-00	00000	OVERTIME	31	11	70	258	-	270	-
001-0353-529.15-00	00000	SPECIAL PAY	1,020	615	480	200	-	-	400
001-0353-529.21-00	00000	FICA	7,588	6,656	6,138	8,086	13,643	10,241	13,269
001-0353-529.22-00	00000	RETIREMENT CONTRIBUTIONS	2,091	2,031	3,224	7,070	-	8,979	17,662
001-0353-529.22-11	00000	CITY RETIREMENT CONTRIBUTIONS	-	-	-	-	16,094	4,006	-
001-0353-529.23-00	00000	LIFE & HEALTH INSURANCE	465	370	472	595	1,221	901	814
001-0353-529.23-20	00000	UHC	11,356	9,719	12,438	19,474	35,334	20,509	20,258
001-0353-529.24-00	00000	WORKERS' COMPENSATION	-	-	-	-	5,020	5,467	6,741
		<b>TOTAL PERSONNEL COSTS</b>	<b>123,638</b>	<b>108,328</b>	<b>105,113</b>	<b>144,044</b>	<b>248,409</b>	<b>188,976</b>	<b>232,195</b>
001-0353-529.31-00	00000	PROFESSIONAL FEES	16,343	11,404	7,954	5,250	7,750	3,662	17,750
001-0353-529.34-00	00000	OTHER CONTRACTUAL SERVICE	3,855	4,546	5,656	7,784	7,802	5,685	7,802
001-0353-529.34-25	00000	DEMOLITION/ REPAIRS	8,650	-	-	14,745	15,000	12,900	20,000
001-0353-529.34-50	00000	PRE-EMPLOYMENT	-	110	-	-	500	96	500
001-0353-529.40-00	00000	TRAVEL & PER DIEM	-	-	-	658	2,000	1,388	4,000
001-0353-529.41-00	00000	COMMUNICATIONS SERVICES	45	389	1,105	3,803	4,100	4,506	4,500
001-0353-529.42-00	00000	TRANSPORTATION/POSTAGE	3,360	7,008	9,803	9,351	4,000	2,630	4,000
001-0353-529.42-10	00000	TRAINING SCHOOLS	-	-	520	3,454	1,040	100	3,000
001-0353-529.42-20	00000	GASOLINE	16	-	556	3,539	4,500	3,239	4,800
001-0353-529.46-10	00000	BUILDINGS REPAIR & MAINT	-	-	-	5,796	-	-	-
001-0353-529.46-20	00000	VEHICLES REP & MAINT	121	6	2,559	1,271	1,500	73	1,500
001-0353-529.51-00	00000	OFFICE SUPPLIES	577	639	3,757	2,367	1,200	1,111	1,200
001-0353-529.51-10	00000	LIENS COURT COSTS	285	486	19	-	-	-	-
001-0353-529.52-00	00000	OPERATING SUPPLIES	1,015	5,244	3,167	4,884	2,500	3,791	2,500
001-0353-529.54-00	00000	SUBSCRIPTION & MEMBERSHIP	-	-	-	145	140	50	500
001-0353-529.56-00	00000	UNIFORMS	-	216	365	435	8,000	5,937	7,570
		<b>TOTAL OPERATING COSTS</b>	<b>34,267</b>	<b>30,048</b>	<b>35,461</b>	<b>63,482</b>	<b>60,032</b>	<b>45,167</b>	<b>79,622</b>
		<b>CODE ENFORCEMENT</b>	<b>157,905</b>	<b>138,376</b>	<b>140,574</b>	<b>207,526</b>	<b>308,441</b>	<b>234,143</b>	<b>311,817</b>

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - CODE ENFORCEMENT**

**GENERAL FUND**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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2020-2021 Budget Highlights

- 1 Add: Building Inspector (Part-time). Estimated salary cost = \$45,750. Estimated benefits cost = \$9,900.
- 1 Decrease 0.5 FTE Code Enforcement Officer. Estimated salary cost reduction = \$14,125. Estimated benefits cost reduction = \$8,400.
- 2 Increase Professional Fees (\$10,000) for magistrate hearings
- 3 Increase Travel & Per Diem (\$2,000) for Code Enforcement Certification travel and testing
- 4 Increase Training Schools (\$1,960) for training. Estimated 4 employees @ \$750 each
- 5 Increase Gasoline (\$3,800) for a total budget of \$4,800. Approximate cost estimate = [(4 vehicles) x (\$25/week) x (50 weeks)]
- 6 Increase Subscriptions & Memberships (5 employees x \$100/each)



**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - PLANNING & ZONING**

**GENERAL FUND**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
<b>PLANNING &amp; ZONING</b>									
001-0390-515.34-00	00000	OTHER CONTRACTUAL SERVICE	-	-	0	0	15,000	0	0
001-0390-515.34-10	00000	PLANNING SERVICES	20,000	20,000	25,000	25,000	25,000	18,750	25,000
001-0390-515.49-10	00000	ADVERTISING	-	-	0	0	3,500	0	3,500
		<b>TOTAL OPERATING COSTS</b>	<b>20,000</b>	<b>20,000</b>	<b>25,000</b>	<b>25,000</b>	<b>43,500</b>	<b>18,750</b>	<b>28,500</b>
		<b>PLANNING &amp; ZONING</b>	<b>20,000</b>	<b>20,000</b>	<b>25,000</b>	<b>25,000</b>	<b>43,500</b>	<b>18,750</b>	<b>28,500</b>

**2020-2021 Budget Highlights**

- 1 Reduce Other Contractual Service based on historical activity

**BUDGET PREPARATION WORKSHEET  
TRANSPORTATION - STREETS**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY19/20	9/25/2020	FY 20/21	
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL	
	<b>STREET DEPARTMENT</b>										
	001-0501-541.11-00	00000	EXECUTIVE SALARIES	17,254	19,073	21,832	34,671	14,690	32,059	28,655	
	001-0501-541.12-00	00000	REGULAR SALARIES & WAGES	38,032	53,685	43,760	40,361	86,771	61,802	122,583	
	001-0501-541.14-00	00000	OVERTIME	165	1,224	1,528	284	1,500	1,158	1,995	
	001-0501-541.17-00	00000	ON CALL & HOLIDAY WORK	1	3	-	0	0	0	0	
	001-0501-541.21-00	00000	FICA	4,234	5,592	5,128	5,720	8,075	6,991	11,722	
	001-0501-541.22-00	00000	RETIREMENT CONTRIBUTIONS	4,099	5,431	5,112	8,229	10,009	9,859	15,124	
	001-0501-541.22-14	00000	CITY PLAN				0	0	0	0	
	001-0501-541.23-00	00000	LIFE INSURANCE	216	327	362	363	610	557	950	
	001-0501-541.23-20	00000	UHC	6,623	11,684	10,285	6,122	17,667	8,590	23,651	
	001-0501-541.24-00	00000	WORKERS' COMPENSATION				-	3,162	4,888	15,561	
			<b>TOTAL PERSONNEL COSTS</b>	<b>70,624</b>	<b>97,019</b>	<b>88,007</b>	<b>95,750</b>	<b>142,484</b>	<b>125,906</b>	<b>220,240</b>	
										<b>1</b>	
	001-0501-541.34-00	00000	OTHER CONTRACTUAL SERVICE	28,402	20,565	29,395	18,749	34,156	12,908	34,156	
	001-0501-541.34-50	00000	PRE-EMPLOYMENT	8,999	-	96	120	500	58	500	
	001-0501-541.41-00	00000	COMMUNICATIONS SERVICES	904	1,066	1,361	577	1,200	837	1,200	
	001-0501-541.42-10	00000	TRAINING SCHOOLS	-	-	31	0	1,000	749	1,000	
	001-0501-541.42-20	00000	GASOLINE	6,125	6,826	10,132	7,567	7,500	5,958	9,000	
	001-0501-541.42-30	00000	DIESEL	3,256	973	949	1,278	1,500	769	1,500	
	001-0501-541.43-10	00000	ELECTRICITY	1,383	1,301	1,697	1,908	1,600	1,460	1,600	
	001-0501-541.43-12	00000	ST LIGHTS/TRAFFIC SIGNALS	107,002	123,603	111,869	124,963	115,000	90,647	125,000	
	001-0501-541.45-10	00000	PROPERTY & OTHER INS	7,149	7,375	8,293	8,556	7,500	6,692	7,500	
	001-0501-541.46-10	00000	BUILDINGS REP & MAINT	35	-	-	0	0	0	0	
	001-0501-541.46-20	00000	VEHICLES REP & MAINT	21,518	9,619	4,985	8,793	10,000	7,123	10,000	
	001-0501-541.46-30	00000	TRAFFIC & LIGHT REPAIRS	1,032	5,023	7,130	3,970	5,200	1,519	7,200	
	001-0501-541.46-40	00000	MACHINERY REP & MAINT	18,313	12,383	12,667	16,327	10,700	8,701	13,200	
	001-0501-541.46-45	00000	RAILROAD CROSSING MAINT.	6,024	6,313	6,320	6,320	8,000	4,060	8,000	
	001-0501-541.46-50	00000	RIGHT OF WAY MAINTENANCE	13,955	4,302	68,206	23,436	15,000	23,094	20,000	
	001-0501-541.49-11	00000	STREET SWEEPING LANDFILL	9,165	9,949	9,464	4,660	15,000	5,825	12,000	
	001-0501-541.49-15	00000	DIESEL FUEL TAX	3,781	4,675	5,934	4,819	4,600	3,891	4,600	
	001-0501-541.52-00	00000	OPERATING SUPPLIES	9,483	4,768	4,070	6,193	7,000	5,785	7,000	
	001-0501-541.53-10	00000	SIDEWALKS	-	-	-	106	0	0	0	
	001-0501-541.53-20	00000	STREETS	1,186	957	1,345	2,570	2,500	1,883	2,500	
	001-0501-541.53-25	00000	SIGNS	6,329	1,196	985	4,481	5,000	2,831	25,000	
	001-0501-541.56-00	00000	UNIFORMS	144	673	131	1,074	4,000	2,473	2,145	
	001-0501-541.59-00	00000	MOSQUITO CONTROL	504	-	-	-	4,500	1,315	4,500	
			<b>TOTAL OPERATING COSTS</b>	<b>254,689</b>	<b>221,567</b>	<b>285,060</b>	<b>246,467</b>	<b>261,456</b>	<b>188,578</b>	<b>297,601</b>	

**BUDGET PREPARATION WORKSHEET  
TRANSPORTATION - STREETS**

GENERAL FUND		ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
	001-0501-541.63-00	00000		IMPROVEMENTS OTHER THAN BUILDINGS					0	0	0
	001-0501-541.63-15	00000		STREET CONSTRUCTION	147,118	68,434	4,400	568,684	300,000	4,560	30,000
	001-0501-541.64-00	00000		MACHINERY & EQUIPMENT	3,704	6,685	1,628	-	0	0	56,000
				TOTAL CAPITAL COSTS	150,822	75,119	6,028	568,684	300,000	4,560	86,000
				<b>STREET DEPARTMENT</b>	<b>476,135</b>	<b>393,705</b>	<b>379,095</b>	<b>910,902</b>	<b>703,940</b>	<b>319,043</b>	<b>603,840</b>

**2020-2021 Budget Highlights**

- 1 Add: Two new staff FTEs for signs maintenance. Estimated salary cost = \$50,000. Estimated benefits cost = \$26,400
- 1 Add: 0.67 new staff FTEs for storm water maintenance. This is two employees divided among three departments - Streets, Parks and Solid Waste. Estimated salary cost = \$17,000. Estimated benefits cost = \$8,700
- 1 Reclassify 0.50 FTE Superintendent Salary from Regular Salaries & Wages to Executive Salaries. No impact on departmental budget.
- 1 Reclassify 0.50 FTE Superintendent Salary from Regular Salaries & Wages to Solid Waste Executive Salaries. Estimated salary cost reduction = \$28,650. Estimated benefits cost reduction = \$8,900.
- 1 Reclassify 0.75 Public Works Admin Coordinator from Sewer Service Disposal Plant as follows: 0.25 FTE to Streets; 0.25 FTE to Water-Sewer Common Services; 0.25 to Solid Waste. This retains 0.25 FTE in the Sewer Service Department. Estimated salary cost = \$10,200. Estimated benefits cost = \$3,150.
- 1 Reclassify 0.33 Administrative Clerk FTE to Streets from City Manager Dept. This position also reclassifies 0.33 FTE to Water-Sewer Common Svcs from City Manager Dept and 0.34 FTE to Solid Waste from the City Manager Dept. Estimated salary cost = \$6,900. Estimated benefits cost = \$1,240.
- 1 Reclassify 0.67 FTE Equipment Operator from Solid Waste Dept to Street Dept (0.33 FTE) and to Parks Dept (0.34 FTE) Solid Waste Dept. retains the balance (0.33 FTE) in that department. Estimated salary cost reduction = \$18,750. Estimated benefits cost reduction = \$9,750.

**BUDGET PREPARATION WORKSHEET  
TRANSPORTATION - STREETS**

GENERAL FUND ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016		2016/2017		2017/2018		FY 19/20		9/25/2020		FY 20/21	
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ACTUALS	PROPOSED	TOTAL		

1      Reclassify 0.33 FTE Equipment Operator to Street Dept from Solid Waste. Estimated salary cost = \$7,460. Estimated benefits cost = \$4,200.

1      Reclassify 0.20 Sr. Facilities Maintenance Tech FTE to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.1 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost = \$7,200. Estimated benefits cost = \$2,700.

1      Reclassify 0.20 Mechanic FTE to Streets from Fleet Services Dept. This position also reclassifies 0.30 FTE to the Solid Waste Dept from Fleet Services Dept. This position reclassifies 0.50 FTE to Water-Sewer Common Svcs Dept from Fleet Services Dept. Estimated salary cost = \$9,650. Estimated benefits cost = \$4,200.

1      Reclassify 0.20 Utilities Tech FTE to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.1 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost = \$7,750. Estimated benefits cost = \$2,700.

2      Increase Gasoline budget (\$1,500) for estimated usage for new departmental vehicles

3      Decrease Street Construction \$250,000 to \$50,000. Majority of street construction projects will be funded with Infrastructure Surtax Revenue. Reallocate \$20,000, of the remaining \$50,000 balance, to fund Signs replacement.

4      Increase Machinery & Equipment (\$56,000) to purchase two pickup trucks for Storm Water crew.

**BUDGET PREPARATION WORKSHEET  
PARKS**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
			<b>PARKS</b>							
	001-0601-572.11-00	00000	EXECUTIVE SALARIES	85	50	-	4,145	2,425	2,886	0
	001-0601-572.12-00	00000	REGULAR SALARIES & WAGES	36,916	48,887	44,371	33,050	45,378	49,873	90,955
	001-0601-572.14-00	00000	OVERTIME	997	984	1,446	2,268	0	3,285	0
	001-0601-572.17-00	00000	ON CALL & HOLIDAY WORK	4	8	-	0	0	0	0
	001-0601-572.21-00	00000	FICA	2,899	3,744	3,519	3,008	3,774	4,258	6,958
	001-0601-572.22-00	00000	RETIREMENT CONTRIBUTIONS	2,768	3,690	3,716	3,996	5,043	5,431	9,096
	001-0601-572.22-14	00000	CITY PLAN				0	0	0	0
	001-0601-572.23-00	00000	LIFE & HEALTH INSURANCE	222	369	360	254	407	365	683
	001-0601-572.23-20	00000	UHC	6,604	10,774	10,975	6,746	11,778	8,951	17,017
	001-0601-572.24-00	00000	WORKERS' COMPENSATION	-	-	-	-	-	3,995	10,733
			<b>TOTAL PERSONNEL COSTS</b>	<b>50,495</b>	<b>68,506</b>	<b>64,387</b>	<b>53,467</b>	<b>68,805</b>	<b>79,044</b>	<b>135,442</b>
	001-0601-572.34-00	00000	OTHER CONTRACTUAL SERVICE	-	-	-	0	20,000	300	80,000
	001-0601-572.41-00	00000	COMMUNICATIONS SERVICES	1,130	1,647	1,056	716	1,200	1,040	1,200
	001-0601-572.42-10	00000	TRAINING SCHOOLS	-	-	-	0	400	0	400
	001-0601-572.42-20	00000	GASOLINE	1,902	1,395	1,994	1,488	2,200	1,055	2,200
	001-0601-572.42-30	00000	DIESEL	1,967	1,292	1,911	1,278	2,000	769	2,000
	001-0601-572.43-10	00000	ELECTRICITY	2,152	3,240	3,716	2,688	3,000	2,635	3,000
	001-0601-572.43-12	00000	ANOKA-SOFTBALL FIELD	1,115	887	741	810	650	586	650
	001-0601-572.43-15	00000	DURRAH MARTIN	5,965	5,277	4,915	5,588	6,100	4,908	6,100
	001-0601-572.43-16	00000	MEMORIAL FIELD-FOOTBALL	7,023	4,723	6,344	5,807	5,200	4,549	5,200
	001-0601-572.43-17	00000	ALINE MCWHITE PLAYGROUND	496	385	407	292	400	176	400
	001-0601-572.43-18	00000	LAKE TULANE	152	172	192	227	300	133	300
	001-0601-572.43-30	00000	WATER	4,927	7,161	17,604	10,869	23,000	17,710	23,000
	001-0601-572.43-32	00000	DURRAH MARTIN	1,774	1,920	3,187	2,446	2,800	3,344	2,800
	001-0601-572.43-33	00000	HEAD FIELD	542	-	-	0	0	0	0
	001-0601-572.43-34	00000	ANOKA-SOFTBALL FIELD	4,948	7,703	6,099	2,187	2,500	2,612	2,500
	001-0601-572.43-35	00000	WATER DONALDSON PARK	464	373	263	337	500	588	500
	001-0601-572.43-36	00000	MEMORIAL FIELD-FOOTBALL	432	114	111	111	150	146	150
	001-0601-572.43-38	00000	ALINE MCWHITE PLAYGROUND	1,921	894	903	895	1,000	906	1,000
	001-0601-572.45-10	00000	PROPERTY & OTHER INS	10,724	10,923	12,440	11,765	12,000	10,707	12,000
	001-0601-572.46-10	00000	BUILDINGS REP & MAINT	786	1,265	1,152	8,091	1,000	114	1,000
	001-0601-572.46-20	00000	VEHICLES REP & MAINT	2,186	2,560	2,547	1,783	2,500	2,088	2,500
	001-0601-572.46-40	00000	MACHINERY REP & MAINT	334	608	588	2,508	3,000	1,133	3,000
	001-0601-572.46-41	00000	MALL MAINTENANCE	1,574	3,541	14,199	15,733	10,000	6,062	10,000
	001-0601-572.46-42	00000	LAKE MAINTENANCE	5,475	5,250	4,351	1,591	2,000	800	2,000
	001-0601-572.46-43	00000	LAKE TULANE	5,110	6,463	4,596	442	6,200	0	6,200
	001-0601-572.46-44	00000	SPRINKLERS	300	74	-	0	5,000	622	5,000
	001-0601-572.48-00	00000	BALL PARK MAINTENANCE	52,885	58,209	53,746	49,849	60,000	48,435	60,000

**BUDGET PREPARATION WORKSHEET  
PARKS**

**GENERAL FUND**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
001-0601-572.48-05	00000	PLAYGROUND MAINT.	113	-	-	400	2,000	400	2,000
001-0601-572.48-10	00000	TENNIS COURT MAINTENANCE	1,247	141	131	0	600	174	600
001-0601-572.48-15	00000	MEMORIAL FOOTBALL FIELD	1,752	28	886	676	3,200	277	3,200
001-0601-572.48-20	00000	DONALDSON PARK MAINT	1,495	1,340	6,898	1,544	2,500	1,238	2,500
001-0601-572.48-25	00000	DURRAH MARTIN FIELD	1,005	368	3,106	3,034	6,000	3,876	6,000
001-0601-572.48-28	00000	ANOKA SOFTBALL FIELD	25	79	235	34	0	0	700
001-0601-572.49-10	00000	ADVERTISING EMP.	18	-	-	0	75	0	75
001-0601-572.51-00	00000	OFFICE SUPPLIES	58	-	-	0	75	0	75
001-0601-572.52-00	00000	OPERATING SUPPLIES	2,481	486	1,235	1,172	6,000	3,500	4,000
001-0601-572.52-49	00000	JANITORIAL SUPPLIES	3,367	3,384	5,191	3,769	4,000	3,795	4,000
001-0601-572.56-00	00000	UNIFORMS	1,446	1,123	111	685	5,000	3,127	1,711
		<b>TOTAL OPERATING COSTS</b>	<b>129,291</b>	<b>133,025</b>	<b>160,855</b>	<b>138,815</b>	<b>202,550</b>	<b>127,805</b>	<b>257,961</b>
001-0601-572.64-00	00000	MACHINERY & EQUIPMENT	-	1,464	-	0	0	0	36,000
		<b>TOTAL CAPITAL COSTS</b>	<b>-</b>	<b>1,464</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,000</b>
		<b>PARKS</b>	<b>179,786</b>	<b>202,995</b>	<b>225,242</b>	<b>192,282</b>	<b>271,355</b>	<b>206,849</b>	<b>429,403</b>

**2020-2021 Budget Highlights**

- 1 Add: One new staff FTE for parks maintenance. Estimated salary cost = \$22,600. Estimated benefits cost = \$12,700
- 1 Add: 0.67 new staff FTEs for storm water maintenance. This is two employees divided among three departments - Streets, Parks and Solid Waste. Estimated salary cost = \$17,000. Estimated benefits cost = \$9,000
- 1 Reclassify 0.67 FTE Equipment Operator from Solid Waste Dept to Street Dept (0.33 FTE) and to Parks Dept (0.34 FTE) Solid Waste Dept. retains the balance (0.33 FTE) in that department. Estimated salary cost = \$9,500. Estimated benefits cost = \$4,900.
- 2 Other Contractual Services increased \$20,000, which includes \$60,000 previously authorized to mow and to maintain mall.
- 3 Parks requests one truck (\$25,000), trailer (\$3,000), lawn mowers and weed equipment (\$8,000) etc.

**BUDGET PREPARATION WORKSHEET  
CULTURE/RECREATION**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
	CULTURE/RECREATION	00000	NOT FOR PROFIT DONATION			15,550	6,850	10,000	7,125	10,000
	001-0651-574.82-00		TOTAL NONOPERATING	0	0	15,550	6,850	10,000	7,125	10,000
			CULTURE/RECREATION	0	0	15,550	6,850	10,000	7,125	10,000

2020-2021 Budget Highlights

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
RECREATION**

**GENERAL FUND**

	2015/2016	2016/2017	2017/2018	FY18/19	FY19/20	9/25/2020	FY 20/21
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL

**RECREATION**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
00000		EXECUTIVE SALARIES	85	50	0	0	0	0	0
001-0651-575.11-00		REGULAR SALARIES & WAGES	37,022	12,457	2,228	4,914	0	7,125	7,515
001-0651-575.12-00		OTHER SALARIES & WAGES	10,705	-	0	0	0	0	0
001-0651-575.13-00		OVERTIME	104	142	0	22	0	82	0
001-0651-575.14-00		ON CALL & HOLIDAY WORK	1	1	0	0	0	0	0
001-0651-575.17-00		FICA	3,663	966	170	373	0	546	575
001-0651-575.21-00		RETIREMENT CONTRIBUTIONS	2,369	824	180	412	0	641	751
001-0651-575.22-00		LIFE & HEALTH INSURANCE	52	33	11	29	0	43	41
001-0651-575.23-00		UHC	1,419	942	328	767	0	1,057	1,013
001-0651-575.24-00		WORKERS' COMPENSATION	-	(22)	0	0	0	243	295
001-0651-575.25-00		UNEMPLOYMENT COMPENSATION	-	(22)	0	0	0	0	0
		<b>TOTAL PERSONNEL COSTS</b>	<b>55,420</b>	<b>15,393</b>	<b>2,917</b>	<b>6,517</b>	<b>0</b>	<b>9,737</b>	<b>10,190</b>
001-0651-575.34-00		OTHER CONTRACTUAL SERVICE	7,531	5,458	5,380	6,461	10,000	8,531	9,000
001-0651-575.34-50		PRE-EMPLOYMENT 889	889	-	0	0	0	0	0
001-0651-575.41-00		COMMUNICATIONS SERVICES	1,376	1,273	1,023	553	1,200	573	1,200
001-0651-575.42-00		TRANSPORTATION/POSTAGE	-	-	0	0	1,000	612	750
001-0651-575.42-20		GASOLINE	86	-	0	0	0	0	0
001-0651-575.42-30		DIESEL	145	193	0	0	0	0	0
001-0651-575.43-10		ELECTRICITY	17,657	16,785	17,925	19,992	21,000	12,688	21,000
001-0651-575.43-30		WATER	1,936	2,062	2,092	2,095	2,100	1,979	2,100
001-0651-575.44-00		RENTALS & LEASES	477	108	0	0	0	0	0
001-0651-575.45-10		PROPERTY & OTHER INS	31,277	31,653	36,282	34,226	35,000	31,229	35,000
001-0651-575.46-10		BUILDINGS REP & MAINT	3,628	3,769	6,885	97,855	85,000	85,123	10,000
001-0651-575.46-20		VEHICLES REP & MAINT	979	-	0	0	0	0	0
001-0651-575.46-40		MACHINERY REP & MAINT	579	230	281	336	1,000	0	1,000
001-0651-575.49-10		ADVERTISING	166	-	0	0	0	0	0
001-0651-575.52-00		OPERATING SUPPLIES	1,575	1,014	301	0	1,500	29	1,750
001-0651-575.58-00		PROGRAMS	2,524	443	0	0	600	0	0
001-0651-575.58-27		YOUTH BASKETBALL	(840)	-	0	0	0	0	0
		<b>TOTAL OPERATING COSTS</b>	<b>69,985</b>	<b>62,988</b>	<b>70,169</b>	<b>161,518</b>	<b>158,400</b>	<b>140,764</b>	<b>81,800</b>
001-0651-575.63-00		IMPROVEMENTS OTHER THAN BUILDINGS				0	0	0	0
		<b>TOTAL CAPITAL COSTS</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>RECREATION</b>	<b>125,405</b>	<b>78,381</b>	<b>73,086</b>	<b>168,035</b>	<b>158,400</b>	<b>150,501</b>	<b>91,989</b>



**BUDGET PREPARATION WORKSHEET  
RECREATION**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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**2020-2021 Budget Highlights**

- |   |  |  |  |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|--|--|
| 1 |  |  | Reclassify 0.20 Sr. Facilities Maintenance Tech FTE to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.1 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost = \$3,600. Estimated benefits cost = \$1,300. |  |  |  |  |  |  |  |
| 1 |  |  | Reclassify 0.20 Utilities Tech FTE to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.1 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost = \$3,900. Estimated benefits cost = \$1,360.                  |  |  |  |  |  |  |  |
| 2 |  |  | Reduce Building Repairs & Maintenance budget by \$75,000. The 2019-2020 budget covers the repair cost to the Rec Center gym floor damaged by a storm and reimbursed with insurance proceeds.   |  |  |  |  |  |  |  |

**BUDGET PREPARATION WORKSHEET  
PARKS - COMMUNITY CENTER**

GENERAL FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL	
	<b>COMMUNITY CENTER</b>										
	001-0661-576.34-00	00000	OTHER CONTRACTUAL SERVICE	54	100	608	652	600	553	600	
	001-0661-576.41-00	00000	COMMUNICATIONS SERVICES	538	538	538	579	700	573	700	
	001-0661-576.43-10	00000	ELECTRICITY	8,388	9,203	9,083	93,434.8	10,000	4,951	10,000	
	001-0661-576.43-30	00000	WATER	3,731	6,953	464	3,491	2,700	3,168	2,700	
	001-0661-576.45-00	00000	INSURANCE/ COMM. CTR.	6,255	6,320	7,256	7,486.8	7,000	6,246	7,000	
	001-0661-576.46-10	00000	BUILDINGS REP & MAINT	7,584	18,139	7,992	4,197	6,000	2,769	6,000	
	001-0661-576.52-00	00000	OPERATING SUPPLIES	1,749	2,049	5,638	1,709	1,500	867	1,500	
			<b>TOTAL OPERATING COSTS</b>	<b>28,299</b>	<b>43,302</b>	<b>31,579</b>	<b>27,459</b>	<b>28,500</b>	<b>19,127</b>	<b>28,500</b>	
	001-0661-576.64-40	00000	FURNITURE	0	0	15,339	4,450	0	0	0	
			<b>TOTAL CAPITAL COSTS</b>	<b>0</b>	<b>0</b>	<b>15,339</b>	<b>4,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	
			<b>COMMUNITY CENTER</b>	<b>28,299</b>	<b>43,302</b>	<b>46,918</b>	<b>31,909</b>	<b>28,500</b>	<b>19,127</b>	<b>28,500</b>	

2020-2021 Budget Highlights

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
GENERAL GOVERNMENT SERVICES - INFRASTRUCTURE**

<b>INFRASTRUCTURE SURTAX</b>		2015/2016	2016/2017	2017/2018	FY18/19	FY19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	PROPOSED
							ACTUALS	TOTAL
<b>OTHER GOVERNMENT SERVICES</b>								
110-0271-519.63-00	00000				22,400	0	0	0
		IMPROVEMENTS OTHER THAN BUILDINGS						
110-0271-519.63-25	00000	13	0	0	0	0	0	0
		COMMUNITY CENTER						
110-0271-519.63-26	00000	0	3,121	0	0	0	0	0
		MUSEUM RESTROOMS						
110-0271-519.63-27	00000	0	90,667	0	0	0	0	0
		COUNCIL CHAMBER RENOVATE						
110-0271-519.63-29	00000	0	0	14,000	16,000	0	0	0
		SENIOR CENTER PROJECT						
110-0271-519.63-32	00000	136,404	0	0	0	0	0	0
		DONALDSON PARK - REFURB						
110-0271-519.63-33	00000	123,133	318,765	0	0	0	0	0
		DURRAH-MARTIN REFURBISHING						
110-0271-519.63-35	00000	0	0	16,294	8,793	100,000	48,890	100,000
		CITY HALL REFURBISHMENT						
		<b>259,550</b>	<b>412,553</b>	<b>30,294</b>	<b>47,193</b>	<b>100,000</b>	<b>48,890</b>	<b>100,000</b>
		<b>TOTAL CAPITAL COSTS</b>						
110-0271-519.93-20	00000	0	0	0	0	470,000	0	470,000
		CONTINGENCY						
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>470,000</b>	<b>0</b>	<b>470,000</b>
		<b>TOTAL NONOPERATING COSTS</b>						
		<b>259,550</b>	<b>412,553</b>	<b>30,294</b>	<b>47,193</b>	<b>570,000</b>	<b>48,890</b>	<b>570,000</b>
		<b>OTHER GOVERNMENT SERVICES</b>						
1	City Hall Refurbishment - New 2nd Floor Windows - (\$75,000)							
1	City Hall Refurbishment - Other Improvements - (\$25,000)							

**2020-2021 Budget Highlights**

- 1 City Hall Refurbishment - New 2nd Floor Windows - (\$75,000)
- 1 City Hall Refurbishment - Other Improvements - (\$25,000)

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - INFRASTRUCTURE - POLICE**

INFRASTRUCTURE SURTAX												
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL			
110-0301-521.64-00	00000	MACHINERY & EQUIPMENT	62,652	29,843	30,000	30,000	30,000	30,000	30,000			
		TOTAL CAPITAL COSTS	62,652	29,843	30,000	30,000	30,000	30,000	30,000			
		<b>POLICE</b>	62,652	29,843	30,000	30,000	30,000	30,000	30,000			

2020-2021 Budget Highlights

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - INFRASTRUCTURE - FIRE**

**INFRASTRUCTURE SURTAX**

INFRASTRUCTURE SURTAX		2015/2016		2016/2017		2017/2018		FY18/19		FY 19/20		9/25/2020		FY 20/21	
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ACTUALS	PROPOSED	TOTAL	TOTAL
<b>FIRE CONTROL - FIRE</b>															
110-0351-522.62-00	00000							0	51,500	955			100,000	1	
110-0351-522.63-00	00000	0	23,765	38,942	0	0	0	0	0	0	0	0	45,000	2	
110-0351-522.64-00	00000	40,729	36,907	582,908	0	49,750	33,335	8,500	3						
	<b>TOTAL CAPITAL COSTS</b>	<b>40,729</b>	<b>60,672</b>	<b>621,850</b>	<b>0</b>	<b>101,250</b>	<b>34,290</b>	<b>153,500</b>							
<b>FIRE CONTROL - FIRE</b>		<b>40,729</b>	<b>60,672</b>	<b>621,850</b>	<b>0</b>	<b>101,250</b>	<b>34,290</b>	<b>153,500</b>							

**2020-2021 Budget Highlights**

- 1 Infrastructure Capital Items Review - \$100,000. Assumptions include hardening grant funding these costs.
 

Roof Replacement	\$ 80,000
Stucco Repair	20,000
<b>TOTAL</b>	<b>\$ 100,000</b>
- 2 Increase Fire Hydrant Replacement (25 @ \$1,800 each) = \$45,000.
- 3 Reclassify budget lines; \$8,500 remains for bunker gear. \$7,000 moved from fire uniforms (001-0351-522.56-00)
  - Additional hardening grant expenditures and grant revenues are not considered in this budget.

**BUDGET PREPARATION WORKSHEET  
PUBLIC SAFETY - INFRASTRUCTURE - CODE ENFORCEMENT**

<b>INFRASTRUCTURE SURTAX</b>										
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL	
<b>PUBLIC SAFETY - CODE ENFORCEMENT</b>										
110-0353-529.64-00	00000	MACHINERY & EQUIPMENT	0	0	0	63,750	0	0	0	0
		<b>TOTAL CAPITAL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PUBLIC SAFETY - CODE ENFORCEMENT</b>										
			<b>0</b>	<b>0</b>	<b>0</b>	<b>63,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**2020-2021 Budget Highlights**

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
TRANSPORTATION - INFRASTRUCTURE - STREETS**

INFRASTRUCTURE SURTAX		2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
<b>STREET DEPARTMENT</b>								
110-0501-541.11-00	00000	0	0	0	0	0	0	0
	EXECUTIVE SALARIES							
110-0501-541.21-00	00000	0	0	0	0	0	0	0
	FICA							
110-0501-541.22-00	00000	0	0	0	0	0	0	0
	RETIREMENT CONTRIBUTIONS							
110-0501-541.23-00	00000	0	0	0	0	0	0	0
	LIFE INSURANCE							
110-0501-541.23-20	00000	0	0	0	0	0	0	0
	UHC							
	<b>TOTAL PERSONNEL COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
110-0501-541.63-10	00000	128,907	364,144	48,874	2,841	100,000	1,494	100,000
	STREET, SIDEWALKS & CURBS							
110-0501-541.63-15	00000					300,000		300,000
	STREET CONSTRUCTION							
110-0501-541.63-16	00000	143,830	0	0	0	0	0	0
	HWY 27 BEAUTIFICATION/SAF							
110-0501-541.63-27	00000	81,434	0	51,420	18,400	100,000	0	100,000
	STORMWATER PROJECTS							
110-0501-541.63-28	00000	20,267	0	0	0	0	0	0
	LK TULANE LK ISIS STORMWA							
110-0501-541-64-00	00000				13,600	0	0	0
	MACHINERY & EQUIPMENT							
	<b>TOTAL CAPITAL COSTS</b>	<b>374,438</b>	<b>364,144</b>	<b>100,294</b>	<b>34,841</b>	<b>500,000</b>	<b>1,494</b>	<b>500,000</b>
<b>STREET DEPARTMENT</b>		<b>374,438</b>	<b>364,144</b>	<b>100,294</b>	<b>34,841</b>	<b>500,000</b>	<b>1,494</b>	<b>500,000</b>

**2020-2021 Budget Highlights**

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
CULTURE/RECREATION - INFRASTRUCTURE**

**INFRASTRUCTURE SURTAX**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
<b>PARKS</b>								
110-0601-572.63-00	IMPROVEMENTS OTHER THAN BLDGS				0	112,360	108,037	100,000
110-0601-572.63-10	MLK FIELD IMPROVEMENTS	39,163	196,305	4,538	0	0	0	0
	<b>TOTAL CAPITAL COSTS</b>	<b>39,163</b>	<b>196,305</b>	<b>4,538</b>	<b>0</b>	<b>112,360</b>	<b>108,037</b>	<b>100,000</b>
	<b>PARKS</b>	<b>39,163</b>	<b>196,305</b>	<b>4,538</b>	<b>0</b>	<b>112,360</b>	<b>108,037</b>	<b>100,000</b>

**2020-2021 Budget Highlights**

- 1 Remodel Donaldson Park bathrooms - \$100,000. \$75,000 is budgeted to be funded by the Highlands County Recreational and Parks Advisory Committee (RPAC) and \$25,000 would be a local funding match from the Infrastructure Surtax.



**BUDGET PREPARATION WORKSHEET  
ECONOMIC ENVIRONMENT - CDBG**

CDBG GRANT FUND	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY19/20	9/25/2020	FY 20/21
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
	120-0552-552.65-10	00000	HOUSING REHAB	139,976	584,612	0	5,000	800,000	23,631	50,000
			TOTAL CAPITAL COSTS	139,976	584,612	0	5,000	800,000	23,631	50,000
			<b>COMMUNITY DEVELOPMENT</b>	<b>139,976</b>	<b>584,612</b>	<b>0</b>	<b>5,000</b>	<b>800,000</b>	<b>23,631</b>	<b>50,000</b>

**2020-2021 Budget Highlights**

- Reduce expenditures to estimated usage levels. All expenditures reimbursed dollar for dollar

**BUDGET PREPARATION WORKSHEET  
ECONOMIC ENVIRONMENT - CRA MAIN STREET**

**CRA MAIN STREET**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
<b>COMMUNITY DEVELOPMENT</b>									
130-0552-552.11-00	00000	EXECUTIVE SALARIES	14,892	9,719	14,630	7,867	0	0	0
130-0552-552.12-00	00000	REGULAR SALARIES & WAGES	2,333	283	647	14	0	0	0
130-0552-552.21-00	00000	FICA	1,245	704	1,132	580	0	0	0
130-0552-552.22-00	00000	FRS CONTRIBUTION CITY	786	762	1,214	310	0	0	0
130-0552-552.23-00	00000	LIFE & HEALTH INSURANCE	1,341	34	53	7	0	0	0
130-0552-552.23-20	00000	UHC	671	868	1,037	299	0	0	0
130-0552-552.23-35	00000	EMPLOYER HSA CONTRIBUTION	115	130	36	0	0	0	0
130-0552-552.23-35	00000	WORKERS' COMPENSATION	-	-	0	58	0	0	0
		<b>TOTAL PERSONNEL COSTS</b>	<b>21,383</b>	<b>12,500</b>	<b>18,749</b>	<b>9,135</b>	<b>0</b>	<b>0</b>	<b>0</b>
130-0552-552.31-30	00000	LEGAL FEES	12,869	175	0	0	0	0	0
130-0552-552.32-00	00000	ACCT AND AUDIT	-	-	0	0	500	0	500
130-0552-552.34-00	00000	OTHER CONTRACTUAL SERVICE	-	15,347	5,871	2,947	14,000	1,725	14,000
130-0552-552.34-50	00000	OTHER CONTRACTUAL SERVICE	-	-	-	0	4,000	0	0
130-0552-552.40-00	00000	TRAVEL & PER DIEM	-	1,135	466	5,075	0	657	4,000
130-0552-552.46-40	00000	MALL MAINT	-	8,955	0	0	5,000	0	5,000
130-0552-552.49-11	00000	FACADE GRANTS	11,415	15,184	0	2,499	20,000	12,500	20,000
130-0552-552.49-15	00000	GATEWAY / MALL BEAUTIFICA	1,600	2,573	0	870	0	0	0
130-0552-552.49-30	00000	BUSINESS OPPORTUNITIES	-	-	0	0	3,000	0	3,000
130-0552-552.49-41	00000	ADVERTISING	153	-	0	0	0	0	0
130-0552-552.49-50	00000	EVENT EXPENDITURES	11,460	12,046	5,252	1,992	12,000	4,610	12,000
130-0552-552.52-00	00000	OPERATING SUPPLIES	209	183	0	0	200	0	200
130-0552-552.54-00	00000	SUBSCRIPTION & MEMBERSHIP	140	82	354	88	100	82	100
		<b>TOTAL OPERATING COSTS</b>	<b>37,846</b>	<b>55,680</b>	<b>11,943</b>	<b>13,471</b>	<b>58,800</b>	<b>19,574</b>	<b>58,800</b>
130-0552-552.63-00	00000	EXPENSE G.F.	-	8,665	105,456	8,048	122,909	0	122,909
130-0552-552.63-05	00000	EXPENSE BRICKELL	189,227	75,028	104,333	9,710	0	0	0
130-0552-552.63-51	00000	MALL IMPROVEMENTS	900	9,765	30,059	0	0	0	0
		<b>TOTAL CAPITAL COSTS</b>	<b>190,127</b>	<b>93,458</b>	<b>239,848</b>	<b>17,758</b>	<b>122,909</b>	<b>0</b>	<b>122,909</b>
130-0552-552.92-15	00000	TRANSFERS OUT - AIRPORT FUND	-	-	0	0	0	0	21,300
			-	-	-	-	-	-	21,300
		<b>COMMUNITY DEVELOPMENT</b>	<b>249,356</b>	<b>161,638</b>	<b>270,540</b>	<b>40,365</b>	<b>181,709</b>	<b>19,574</b>	<b>203,009</b>

**BUDGET PREPARATION WORKSHEET  
ECONOMIC ENVIROMENT - CRA MAIN STREET**

CRA MAIN STREET	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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**2020-2021 Budget Highlights**

- No change to prior year's budget
- Note: Brickell Building and forgiveness of loan balance will be transferred back to the General Fund during 2019-2020, generating a revenue entry, favorably impacting the Main Street CRA Reserve account

**BUDGET PREPARATION WORKSHEET  
ECONOMIC ENVIRONMENT - CRA SOUTHSIDE**

<b>CRA SOUTHSIDE</b>		<b>2015/2016</b>	<b>2016/2017</b>	<b>2017/2018</b>	<b>FY18/19</b>	<b>FY 19/20</b>	<b>9/25/2020</b>	<b>FY 20/21</b>
<b>ACCOUNT NUMBER</b>	<b>PROJECT</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>YTD</b>	<b>PROPOSED</b>
<b>ACCOUNT DESCRIPTION</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>ACTUALS</b>	<b>TOTAL</b>
<b>CRA DISTRICT - SOUTHSIDE</b>								
135-0552-550.11-00	00000	4,964	3,448	5,520	3,494	0	0	0
EXECUTIVE SALARIES								
135-0552-550.12-00	00000	487	95	239	8	0	0	0
REGULAR SALARIES								
135-0552-550.21-00	00000	393	251	428	258	0	0	0
FICA								
135-0552-550.22-00	00000	241	270	458	143	0	0	0
FRS CONTRIBUTION CITY								
135-0552-550.23-00	00000	447	12	20	3	0	0	0
LIFE & HEALTH INS								
135-0552-550.23-20	00000	224	302	391	138	0	0	0
UHC								
135-0552-550.23-35	00000	38	43	12	0	0	0	0
EMPLOYER HSA CONTRIBUTION								
<b>TOTAL PERSONNEL COSTS</b>		<b>6,794</b>	<b>4,421</b>	<b>7,068</b>	<b>4,044</b>	<b>0</b>	<b>0</b>	<b>0</b>
135-0552-550.32-00	00000	-	-	0	0	500	0	500
ACCT AND AUDIT								
135-0552-550.34-00	00000	15,464	1,713	263	2,947	1,500	1,725	1,500
OTHER CONTRACT SERVICES								
135-0552-550.40-00	00000	1,154	2,837	1,107	4,250	2,000	1,023	2,000
TRAVEL AND PER DIEM								
135-0552-550.49-10	00000	-	3,200	0	2,475	44,933	0	44,933
FACADE GRANTS								
135-0552-550.49-35	00000	2,625	-	0	0	0	0	0
MATCHING GRANTS								
135-0552-550.49-41	00000	-	-	0	0	50	0	50
ADVERTISING								
135-0552-550.49-50	00000	1,052	1,257	1,945	660	4,000	0	4,000
EVENT EXPENDITURES								
135-0552-550.52-00	00000	55	-	0	0	0	35	0
OPERATING SUPPLIES								
135-0552-550.54-00	00000	140	82	126	86	100	82	100
MEMBERSHIP AND DUES								
<b>TOTAL OPERATING COSTS</b>		<b>20,490</b>	<b>9,089</b>	<b>3,441</b>	<b>10,418</b>	<b>53,083</b>	<b>2,865</b>	<b>53,083</b>
135-0552-550.92-21	00000	-	-	0	0	0	0	6,300
TRANS TO AIRPORT - ECON DEV								
<b>TOTAL TRANSFERS OUT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,300</b>
<b>CRA DISTRICT - SOUTHSIDE</b>		<b>27,284</b>	<b>13,510</b>	<b>10,509</b>	<b>14,462</b>	<b>53,083</b>	<b>2,865</b>	<b>59,383</b>

**2020-2021 Budget Highlights**

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
ECONOMIC ENVIRONMENT - CRA AIRPORT**

<b>CRA AIRPORT</b>													
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL				
<b>CRA DISTRICT - AIRPORT</b>													
138-0552-550.11-00	00000	EXECUTIVE SALARIES	4,964	2,511	2,693	535	0	0	0				
138-0552-550.12-00	00000	REGULAR SALARIES	487	92	135	8	0	0	0				
138-0552-550.21-00	00000	FICA	393	179	206	42	0	0	0				
138-0552-550.22-00	00000	FRS CONTRIBUTION CITY	241	197	224	45	0	0	0				
138-0552-550.23-00	00000	LIFE & HEALTH INS	447	10	11	2	0	0	0				
138-0552-550.23-20	00000	UHC	224	244	200	44	0	0	0				
138-0552-550.23-35	00000	EMPLOYER HSA CONTRIBUTION	38	44	12	0	0	0	0				
		<b>TOTAL PERSONNEL COSTS</b>	<b>6,794</b>	<b>3,277</b>	<b>3,481</b>	<b>676</b>	<b>0</b>	<b>0</b>	<b>0</b>				
138-0552-550.34-00	00000	OTHER CONTRACT SERVICES	3,510	0	263	2,947	1,500	1,725	6,500				
138-0552-550.40-00	00000	TRAVEL AND PER DIEM				28	0	0	0				
138-0552-550.46-30	00000	OTHER REPAIRS & MAINT.	0	0	0	0	7,000	0	0				
138-0552-550.49-35	00000	MATCHING GRANTS	0	0	0	0	0	0	0				
138-0552-550.54-00	00000	MEMBERSHIP AND DUES	140	82	132	85	100	82	2,100				
		<b>TOTAL OPERATING COSTS</b>	<b>3,650</b>	<b>82</b>	<b>395</b>	<b>3,060</b>	<b>8,600</b>	<b>1,807</b>	<b>8,600</b>				
138-0552-550.92-10	00000	TRANSFER TO AIRPORT FUND	0	100,000	0	0	12,581	0	14,981				
		<b>TOTAL NONOPERATING COSTS</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>12,581</b>	<b>0</b>	<b>14,981</b>				
<b>CRA DISTRICT - AIRPORT</b>			<b>10,444</b>	<b>103,359</b>	<b>3,876</b>	<b>3,736</b>	<b>21,181</b>	<b>1,807</b>	<b>23,581</b>				

**2020-2021 Budget Highlights**

- No change to prior year's budget

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER**

**WATER UTILITY BILLING SERVICES**

WATER UTILITY BILLING SERVICES		2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
401-0701-533.11-00	00000			418	22,498	6,337	25,238	32,445
401-0701-533.12-00	00000	123,271	116,901	145,495	188,683	162,275	159,059	189,237
401-0701-533.14-00	00000	4		0	1,903	0	2,962	0
401-0701-533.21-00	00000	9,728	8,294	9,870	15,048	13,152	13,920	17,001
401-0701-533.22-00	00000	9,209	8,023	15,420	44,149	11,418	10,178	28,289
401-0701-533.22-14	00000	7,635	7,634	7,773	9,507	3,997	9,988	0
401-0701-533.23-00	00000	2,853	2,545	927	1,127	1,017	1,149	1,292
401-0701-533.23-20	00000	18,554	20,735	22,356	29,644	26,770	26,809	32,160
401-0701-533.23-35	00000	811	983	1,933	309	0	0	0
401-0701-533.23-40	00000			1,462	2,259	0	0	0
401-0701-533.24-00	00000			1,463	0	1	1,653	2,025
401-0701-533.24-00	00000				0	0	1,375	0
<b>TOTAL PERSONNEL COSTS</b>		<b>172,065</b>	<b>165,115</b>	<b>207,117</b>	<b>315,127</b>	<b>224,967</b>	<b>252,331</b>	<b>302,449</b>
ACCOUNTING & AUDITING		30,400	47,700	30,000	8,833	20,000	7,299	30,000
OTHER CONTRACTUAL SERVICE		53,424	52,394	58,720	91,019	40,000	30,241	50,000
TRAVEL & PER DIEM		-	-	0	0	800	0	800
COMMUNICATIONS SERVICES		2,396	2,170	1,853	1,622	4,500	2,568	4,500
TRANSPORTATION/POSTAGE		13,614	13,081	27,987	15,631	13,000	13,539	13,000
TRAINING SCHOOLS		-	210	0	0	800	0	800
RENTALS & LEASES		3,032	3,269	4,088	4,652	7,000	4,816	7,000
PROPERTY AND OTHER INSUR.		-	381	0	0	0	0	0
BUILDINGS REP & MAINT		1,189	1,260	17	57	1,000	0	1,000
OFFICE SUPPLIES		3,779	3,782	2,294	3,608	3,000	1,736	3,000
OPERATING SUPPLIES		1,169	2,143	3,222	3,987	4,000	3,999	4,000
UNIFORMS		-	2,236	0	682	3,600	0	2,520
<b>TOTAL OPERATING COSTS</b>		<b>109,003</b>	<b>128,626</b>	<b>128,181</b>	<b>130,091</b>	<b>97,700</b>	<b>64,199</b>	<b>116,620</b>

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER**

**WATER UTILITY BILLING SERVICES**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
401-0701-533.64-00	00000	WATER UTILITY SVCS./MACHINERY :	-	-	0	0	0	0	0
		<b>TOTAL CAPITAL COSTS</b>							
401-0701-533.99-20	00000	BAD DEBTS	95,934	35,284	67,181	60,000	0	0	54,000
		<b>TOTAL NONOPERATING COSTS</b>	<b>95,934</b>	<b>35,284</b>	<b>67,181</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>54,000</b>
		<b>WATER BILLING UTILITY SERVICES</b>	<b>377,002</b>	<b>329,025</b>	<b>402,479</b>	<b>505,218</b>	<b>322,667</b>	<b>316,530</b>	<b>473,069</b>

**2020-2021 Budget Highlights**

- 1      Reclassify 0.35 FTE of City Manager to Water Utility Services and 0.15 FTE to Solid Waste budget. The remaining 0.50 FTE remains in the City Manager budget. Estimated salary cost = \$32,450. Estimated benefits cost = \$13,250.
- 1      Reclassify 1.0 FTE Customer Service Clerk to Water Utility Services from Water/Sewer Common Services. Estimated salary cost = \$24,400. Estimated benefits cost = \$9,600.
- 2      Increase Bad Debts \$54,000 unbudgeted in 2020.

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SEWER SERVICES**

**WATER SYSTEM**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016		2016/2017		2017/2018		FY18/19		FY 19/20		9/25/2020		FY 20/21	
			ACTUALS		ACTUALS		ACTUALS		ACTUALS		BUDGET		YTD	ACTUALS	PROPOSED	TOTAL
<b>SEWER SERVICE DISP. PLANT</b>																
401-0751-535.11-00	00000	EXECUTIVE SALARIES	15,163		1,164		-		8,289		4,850		5,772		0	
401-0751-535.12-00	00000	REGULAR SALARIES & WAGES	22,151		30,417		49,414		77,237		203,250		136,010		151,941	
401-0751-535.14-00	00000	OVERTIME	1,259		3,209		2,753		7,454		6,000		6,600		8,371	
401-0751-535.17-00	00000	ON CALL AND HOLIDAY WORK	2,168		4,263		8,074		8,315		6,000		8,481		10,045	
401-0751-535.21-00	00000	FICA	3,079		2,907		4,590		7,648		17,067		11,858		13,032	
401-0751-535.22-00	00000	RETIREMENT CONTRIBUTIONS	4,290		7,326		17,531		27,451		20,553		14,817		15,094	
401-0751-535.22-14	00000	CITY PLAN	1,633		125		-		-		-		-		0	
401-0751-535.23-00	00000	LIFE & HEALTH INSURANCE	612		602		226		269		814		642		779	
401-0751-535.23-20	00000	UHC	4,749		4,390		6,882		10,114		23,556		14,127		19,397	
401-0751-535.23-35	00000	EMPLOYER HSA CONTRIBUTION	243		16		-		229		-		-		0	
401-0751-535.23-40	00000	LIFE & HEALTH / OPEB					365				-		-		0	
401-0751-535.24-00	00000	WORKERS' COMPENSATION														
		<b>TOTAL PERSONNEL COSTS</b>	<b>55,347</b>		<b>54,419</b>		<b>89,835</b>		<b>147,006</b>		<b>288,241</b>		<b>205,064</b>		<b>226,290</b>	<b>1</b>
401-0751-535.31-00	00000	PROFESSIONAL SERVICES	14,092		6,017		8,105		16,265		100,000		82,530		100,000	
401-0751-535.32-00	00000	ACCOUNTING & AUDITING	28,357		39,984		29,000		8,833		20,000		7,299		32,000	
401-0751-535.34-00	00000	OTHER CONTRACTUAL SERVICE	7,613		597		585		1,047		54,000		7,069		104,000	<b>2</b>
401-0751-535.34-40	00000	SLUDGE HAULING	94,196		98,139		90,314		120,297		100,000		142,357		180,000	<b>3</b>
401-0751-535.40-00	00000	TRAVEL & PER DIEM	-		-		747		-		1,000		22		1,000	
401-0751-535.41-00	00000	COMMUNICATIONS SERVICES	510		660		1,458		934		2,000		953		2,000	
401-0751-535.42-00	00000	TRANS. POSTAGE	13,744		13,117		6,860		12,837		15,000		15,946		14,000	
401-0751-535.42-10	00000	TRAINING SCHOOLS	-		537		-		1,316		1,000		1,000		1,000	
401-0751-535.42-20	00000	GASOLINE	2,467		1,733		1,596		1,488		2,000		1,095		2,000	
401-0751-535.42-30	00000	DIESEL	2,822		752		-		-		-		-		0	
401-0751-535.43-10	00000	ELECTRICITY	77,833		80,973		80,542		100,902		100,000		73,077		100,000	
401-0751-535.43-30	00000	WATER	18,461		5,362		2,455		2,245		9,000		9,032		9,000	
401-0751-535.44-00	00000	RENTALS & LEASES	-		185		1,364		-		2,000		-		2,000	
401-0751-535.45-10	00000	PROPERTY & OTHER INS.	49,150		50,038		57,014		58,825		55,000		49,074		55,000	
401-0751-535.46-10	00000	BUILDINGS REP & MAINT	1,679		193		324		1,407		2,000		881		2,000	
401-0751-535.46-20	00000	VEHICLES REP & MAINT	9,249		6,641		3,278		8,108		8,000		4,605		8,000	
401-0751-535.46-25	00000	SEWER LINE REPAIRS					170		-		-		-		0	
401-0751-535.46-30	00000	OTHER REPAIRS & MAINT	57,352		58,743		294,379		78,028		25,000		52,504		50,000	
401-0751-535.46-40	00000	MACHINERY REP & MAINT	40,018		50,338		47,826		37,593		45,000		38,218		45,000	



**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SEWER SERVICES**

**WATER SYSTEM**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
401-0751-535.46-46	00000	REPLACEMENT & MAINTENANCE	-	109,657	67,044	81,598	20,000	17,657	20,000
401-0751-535.51-00	00000	OFFICE SUPPLIES	-	-	310	-	-	-	500
401-0751-535.52-00	00000	OPERATING SUPPLIES	6,151	5,348	7,329	35,565	17,500	14,704	15,000
401-0751-535.52-31	00000	UNIFORMS	1,601	1,323	767	2,120	2,500	699	6,616
401-0751-535.52-32	00000	CHEMICALS & LAB SUPPLIES	134,700	129,363	134,352	181,536	140,000	123,254	170,900
401-0751-535.52-33	00000	OPERATING SUPPLIES / PERISHABLE TOOLS	-	-	-	-	-	-	10,000
401-0751-535.54-00	00000	SUBSCRIPTION & MEMBERSHIP	280	-	-	378	1,300	1,080	1,300
		<b>TOTAL OPERATING COSTS</b>	<b>560,275</b>	<b>659,700</b>	<b>835,819</b>	<b>751,322</b>	<b>722,300</b>	<b>643,056</b>	<b>931,316</b>
401-0751-535.60-10	00000	LAND	271,427	3,592	-	-	-	-	0
401-0751-535.63-10	00000	SEWER MAIN EXTENSIONS	31,387	-	277,794	52,058	-	-	0
401-0751-535.63-36	00000	LIFT STATION PROJECT	51,242	44,793	-	90,923	250,000	-	210,000
401-0751-535.63-50	00000	WASTEWATER PLANT IMPROVE	-	-	-	13,000	-	-	205,000
401-0751-535.63-52	00000	WWTP EFFLUENT POND	1,163,104	340,039	268,087	-	850,000	127,912	0
401-0751-535.63-55	00000	SEPTAGE PROCESS FACILITY	132,142	347,219	195	-	2,350,000	-	536,000
401-0751-535.64-00	00000	MACHINERY & EQUIPMENT	-	-	408,740	59,036	75,000	45,342	1,030,000
401-0751-535.67-00	00000	DEPRECIATION	202,282	453,441	264,381	510,048	-	-	0
401-0751-535.69-99	00000	CONTRA EXPENSE	(1,594,845)	(661,522)	(949,886)	(120,244)	-	-	-
		<b>TOTAL CAPITAL COSTS</b>	<b>256,739</b>	<b>527,562</b>	<b>269,311</b>	<b>604,822</b>	<b>3,525,000</b>	<b>173,253</b>	<b>1,981,000</b>
		<b>SEWER SERVICE DISP. PLANT</b>	<b>872,361</b>	<b>1,241,681</b>	<b>1,194,965</b>	<b>1,503,150</b>	<b>4,535,541</b>	<b>1,021,373</b>	<b>3,138,605</b>

**2020-2021 Budget Highlights**

1 Eliminate GIS Analyst position. Estimated salary cost reduction = \$74,400. Estimated benefits cost reduction = \$20,750. Moved to City Manager to fund City Clerk.

1 Reclassify 0.25 FTE Lead Plant Operator from Sewer Service Disposal Plant to Water-Sewer Common Services. Balance (0.75 FTE) remains in Sewer Service Department. Estimated salary cost reduction = \$13,000. Estimated benefits cost reduction = \$4,250.

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SEWER SERVICES**

**WATER SYSTEM**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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- 1      Reclassify 0.75 Public Works Admin Coordinator from Sewer Service Disposal Plant as follows: 0.25 FTE to Streets; 0.25 FTE to Water-Sewer Common Services; 0.25 to Solid Waste. This retains 0.25 FTE in the Sewer Service Department. Estimated salary cost reduction = \$30,500. Estimated benefits cost reduction = \$9,400.
  
- 1      Reclassify 0.67 FTE City's Facilities Custodian as follows: 0.33 FTE to Sewer Service Disposal Plant; 0.34 FTE to Water-Sewer Common Services. Balance (0.33 FTE) remains in City Manager Department. Estimated salary cost = \$9,500. Estimated benefits cost = \$3,950.
  
- 1      During the 2nd Qtr of FY 2019-2020, a C&D Technician position was authorized. Estimated salary cost = \$25,000. Estimated benefits cost = \$8,400.
  
- 2      Increase Other Contractual Services - \$100,000. This increase is added to rent sewer line video services in lieu of purchasing a new truck for \$400,000. The balance of the increase is to provide for preventative sewer line maintenance and cleaning from the Nucor plant downstream to lift stations.
  
- 3      Increase Sludge Hauling costs (\$80,000) to reflect 45% increase in hauling rates and increase carrier drops. 2019-20 budget amendment increases this budget to \$150,000 from the original 2019-2020 budget (\$100,000)
  
- 4      Increase Chemicals & Lab Supplies (\$10,900) for projected increase in cost of polymers by 12% and chlorine by 10%
  
- 5      Increase Operating Supplies/Perishable Tools \$10,000. (Previously unfunded) This should decrease the pressure on the Operating Supplies budget.
  
- 6      Increase Lift Station Project budget (\$110,000) for data flow systems (SCADA) - \$96,000; and communication antennas \$14,000

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SEWER SERVICES**

**WATER SYSTEM**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
7		Reassign \$850,000 from WWTP Effluent Pond; \$205,000 is reassigned to Wastewater Plant Improvement; \$60,000 is reassigned to Machinery & Equipment; \$585,000 is reassigned to the Work Center department to increase the return to General Fund.							
7		Increase Wastewater Plant Improvement (\$205,000) to purchase chlorine skid sets for Crystal Lakes (\$85,000) and Glenwood (\$110,000); also purchase of a chlorine analyzer (\$10,000); This increase is offset by the reassignment of funds from the WWTP Effluent Pond account							
8		Septage Treatment Plant (\$1.8 million) removed from 2020-21 budget.							
8		Retain Septage Process Facility Capital (\$536,000) from 2019-2020 for the following capital requests:							
		Septage receiving station	\$	89,000					
		Screenings washer compactor		40,000					
		Adder for smaller (1/8") openings		4,500					
		Headworks (5MGD) screen in Southside Channel		168,500					
		Headworks (5MGD) grit removal & classifier		189,000					
		Headworks washer compactor		45,000					
		<b>TOTAL</b>		<b>\$ 536,000</b>					
9		Increase Machinery & Equipment (\$955,000) for the following:							
		Remote control ditch mower for pond areas	\$	105,000					
		Purchase Skid Steer	\$	125,000					
		WWTP generator (may be grant funded. Grant funding included in budget)		800,000					
		<b>TOTAL</b>		<b>\$ 1,030,000</b>					

Waste Water Treatment Plant Facility overhaul - \$3.4 million grant applied for. If received, funds and costs will be incorporated into the budget during the amendment process

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER/SEWER COM. SERVICES**

<b>WATER SYSTEM</b>		<b>2015/2016</b>	<b>2016/2017</b>	<b>2017/2018</b>	<b>FY18/19</b>	<b>FY 19/20</b>	<b>9/25/2020</b>	<b>FY 20/21</b>
<b>ACCOUNT NUMBER</b>	<b>PROJECT</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>ACTUALS</b>	<b>PROPOSED</b>
<b>ACCOUNT DESCRIPTION</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>ACTUALS</b>	<b>TOTAL</b>
<b>WATER/SEWER COM SVCS</b>								
401-0801-536.11-00	00000	113,199	70,643	108,504	64,572	7,638	18,462	20,085
EXECUTIVE SALARIES								
401-0801-536.12-00	00000	367,913	385,072	460,143	488,277	368,960	519,579	705,785
REGULAR SALARIES & WAGES								
401-0801-536.14-00	00000	19,527	30,138	25,486	29,535	25,000	31,848	34,049
OVERTIME								
401-0801-536.17-00	00000	12,141	11,007	8,703	8,916	15,000	10,572	15,890
ON CALL AND HOLIDAY WORK								
401-0801-536.21-00	00000	38,450	36,778	45,887	44,609	70,548	43,531	59,396
FICA								
401-0801-536.22-00	00000	65,878	80,998	95,833	113,659	42,370	46,147	72,815
FRS CONTRIBUTION CITY								
401-0801-536.22-05	00000	1,238	70	319	-	-	-	0
FRS EMPLOYEE CONT PD CITY								
401-0801-536.22-14	00000	12,700	9,159	9,090	4,455	4,143	4,813	0
CITY PLAN								
401-0801-536.23-00	00000	15,734	11,100	5,855	2,672	1,829	3,044	3,669
LIFE & HEALTH INSURANCE								
401-0801-536.23-20	00000	66,669	71,478	85,636	76,271	46,581	60,821	91,364
UHC								
401-0801-536.23-35	00000	1,097	657	201	-	-	-	0
EMPLOYER HSA CONTRIBUTION								
401-0801-536.23-40	00000	-	-	1,084	36,254	-	-	0
LIFE & HEALTH INSURANCE / OPEB								
401-0801-536.24-00	00000	-	-	-	-	9,357	22,414	32,575
WORKERS' COMPENSATION								
401-0801-536.25-00	00000	-	-	-	3,069	-	-	-
UNEMPLOYMENT COMPENSATION								
<b>TOTAL PERSONNEL COSTS</b>		<b>714,546</b>	<b>707,100</b>	<b>846,741</b>	<b>872,289</b>	<b>591,426</b>	<b>761,230</b>	<b>1,035,628</b>
401-0801-536.31-00	00000	13,485	19,503	13,631	12,945	35,000	23,515	40,000
PROFESSIONAL SERVICES								
401-0801-536.32-00	00000	4,969	1,800	9,342	8,833	10,000	7,299	10,000
ACCOUNTING & AUDITING								
401-0801-536.34-00	00000	122,722	69,852	52,209	94,456	175,000	99,563	175,000
OTHER CONTRACTUAL SERVICE								
401-0801-536.34-50	00000	-	236	340	280	500	474	500
PRE-EMPLOYMENT								
401-0801-536.40-00	00000	-	44	295	127	4,000	18	4,000
TRAVEL & PER DIEM								
401-0801-536.41-00	00000	1,606	2,059	1,820	1,740	2,800	2,226	2,800
COMMUNICATIONS SERVICES								
401-0801-536.42-00	00000	-	-	-	-	500	602	500
FREIGHT AND POSTAGE								
401-0801-536.42-10	00000	385	238	152	770	800	928	800
TRAINING SCHOOLS								
401-0801-536.42-20	00000	17,004	21,948	25,728	22,771	20,000	17,385	20,000
GASOLINE								
401-0801-536.42-30	00000	4,558	17,116	13,324	7,397	8,000	8,624	8,000
DIESEL								
401-0801-536.43-10	00000	99,031	113,393	125,938	131,788	115,000	94,220	130,000
ELECTRICITY								
401-0801-536.43-30	00000	470	602	1,197	426	1,000	464	1,000
WATER/SEWER								
401-0801-536.43-40	00000	300	289	479	406	500	442	500
GARBAGE								
401-0801-536.43-40	00000	756	545	942	435	600	550	600
RENTALS & LEASES								
401-0801-536.45-10	00000	64,003	64,658	74,869	77,207	71,000	62,855	71,000
PROPERTY & OTHER INS.								
401-0801-536.46-20	00000	12,999	13,105	15,903	16,336	25,000	22,017	25,000
VEHICLES REP & MAINT								
401-0801-536.46-30	00000	30,050	37,355	20,279	32,973	40,000	19,463	40,000
OTHER REPAIRS & MAINT								
401-0801-536.46-40	00000	26,991	23,720	24,211	29,992	25,000	19,870	25,000
MACHINERY REP & MAINT								
401-0801-536.49-00	00000	31,668	36,325	38,570	46,399	60,000	24,388	60,000
OTHER CUR CHARGES & OBLG.								
401-0801-536.49-10	00000	15	234	258	-	1,000	235	1,000
ADVERTISING								
401-0801-536.51-00	00000	465	1,388	852	3,056	1,000	1,233	1,000
OFFICE SUPPLIES								

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER/SEWER COM. SERVICES**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	YTD
401-0801-536.52-00	00000	OPERATING SUPPLIES	8,362	9,506	24,073	23,027	15,000	20,034	18,000
401-0801-536.52-20	00000	INVENTORY ITEMS	29,399	32,227	54,364	41,258	62,000	53,757	32,000
401-0801-536.52-31	00000	UNIFORMS	5,567	3,521	2,874	9,603	7,500	4,831	26,132
401-0801-536.52-32	00000	CHEMICALS & LAB SUPPLIES	47,632	39,438	46,678	50,012	55,000	44,649	60,000
401-0801-536.52-33	00000	OPERATING SUPPLIES / SMALL TOOLS	-	-	-	-	-	-	10,000
401-0801-536.52-49	00000	JANITORIAL SUPPLIES	936	305	1,190	1,104	2,000	749	2,000
401-0801-536.52-51	00000	WATER METERS	34,507	8,172	268,169	90,797	230,000	239,318	350,000
401-0801-536.54-00	00000	SUBSCRIPTION & MEMBERSHIP	280	560	-	1,689	1,000	780	1,000
		<b>TOTAL OPERATING COSTS</b>	<b>558,160</b>	<b>518,139</b>	<b>817,687</b>	<b>705,826</b>	<b>969,200</b>	<b>770,489</b>	<b>1,115,832</b>
401-0801-536.62-10	00000	PUBLIC WORKS FACILITY	-	-	-	2,105	-	-	50,000
401-0801-536.63-00	00000	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-	3,365,000	979,017	0
401-0801-536.63-10	00000	WATERLINE EXTENSION/MISC	146,899	99,322	132,848	166,100	700,000	272,482	700,000
401-0801-536.63-16	00000	FIRE HYDRANT REPLACEMENT	-	-	4,586	3,407	10,000	1,176	5,000
401-0801-536.63-18	00000	MUNICIPAL WELLS	152,749	321,499	-	-	-	-	0
401-0801-536.63-20	00000	UTILITY EASEMENT PURCHASE	2,000	-	-	-	-	-	0
401-0801-536.64-00	00000	MACHINERY & EQUIPMENT	68,228	101,908	90,830	136,671	735,000	179,243	757,000
401-0801-536.67-00	00000	DEPRECIATION	672,611	453,441	739,424	510,048	-	-	0
401-0801-536.69-99	00000	CONTRA EXPENSE	(424,333)	(519,319)	(227,434)	(281,042)	-	-	-
		<b>TOTAL CAPITAL COSTS</b>	<b>618,154</b>	<b>456,851</b>	<b>740,254</b>	<b>537,289</b>	<b>4,810,000</b>	<b>1,431,918</b>	<b>1,512,000</b>
401-0801-536.71-00	00000	LOAN PAYMENT	-	-	-	-	35,000	-	0
401-0801-536.99-01	00000	RESERVE FOR CONTINGENCY	-	-	-	-	55,423	-	0
		<b>TOTAL NONOPERATING COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,423</b>	<b>0</b>	<b>0</b>
		<b>WATER/SEWER COM SVCS</b>	<b>1,890,860</b>	<b>1,682,090</b>	<b>2,404,682</b>	<b>2,115,404</b>	<b>6,461,049</b>	<b>2,963,637</b>	<b>3,663,460</b>

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER/SEWER COM. SERVICES**

**WATER SYSTEM**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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**2020-2021 Budget Highlights**

- 1 Add: 3 FTE C & D Technicians. Estimated salary cost = \$100,650. Estimated benefits cost (including uniforms) = \$36,700.
  
- 1 Correct budget for Certified Sanitation/Utilities Equipment Operator. This position was never approved and never budgeted in this department. However, in the final budget review it was reduced, creating a "negative" budget adjustment. It has to be returned as an authorized position. Estimated salary cost = \$32,250. Estimated benefits cost = \$13,525.
  
- 1 Reclassify 0.25 FTE Finance Director to Water-Sewer Common Services Executive Salary from Finance Department Regular Salary.  
 Reclassify 0.25 FTE Finance Director to Water-Sewer Common Services Regular Salary from Finance Department Regular Salary. Reclassify 0.40 FTE Finance Director to City Manager Department from Finance Department. Estimated salary cost = \$20,100. Estimated benefits cost = \$4,900.
  
- 1 Reclassify 0.25 FTE Finance Director to Water-Sewer Common Services Executive Salary from Finance Department Regular Salary.  
 Reclassify 0.25 FTE Finance Director to Water-Sewer Common Services Regular Salary from Finance Department Regular Salary. Reclassify 0.50 FTE Finance Director to City Manager Department from Finance Department. Estimated salary cost = \$20,100. Estimated benefits cost = \$4,900.
  
- 1 Reclassify 0.50 FTE Finance Coordinator to Water-Sewer Common Services Regular Salary from Finance Regular Salary. 0.10 FTE is reclassified to Solid Waste. The remaining 0.50 FTE remains in the Finance Dept. Estimated salary cost = \$21,400. Estimated benefits cost = \$6,500.
  
- 1 Reclassify 1.0 FTE Sanitation Laborer from Solid Waste to Water-Sewer Common Services. Estimated salary cost = \$29,000. Estimated benefits cost = \$12,300.
  
- 1 Reclassify 0.75 Public Works Admin Coordinator from Sewer Service Disposal Plant as follows: 0.25 FTE to Streets; 0.25 FTE to Water-Sewer Common Services; 0.25 to Solid Waste. This retains 0.25 FTE in the Sewer Service Department. Estimated salary cost = \$10,200. Estimated benefits cost = \$3,150.

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER/SEWER COM. SERVICES**

**WATER SYSTEM**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016		2016/2017		2017/2018		FY18/19		FY 19/20		9/25/2020		FY 20/21	
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ACTUALS	TOTAL	PROPOSED			
1		Reclassify 0.25 FTE Lead Plant Operator from Sewer Service Disposal Plant to Water-Sewer Common Services. Balance (0.75 FTE) remains in Sewer Service Department. Estimated salary cost = \$13,000. Estimated benefits cost = \$4,250.														
1		Reclassify 0.20 Utilities Electrical Tech FTE to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.10 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost reduction = \$15,750. Estimated benefits cost reduction = \$5,450.														
1		Reclassify 0.67 FTE City's Facilities Custodian from City Manager as follows: 0.33 FTE to Sewer Service Disposal Plant; 0.34 FTE to Water-Sewer Common Services. Balance (0.33 FTE) remains in City Manager Department. Estimated salary cost = \$9,750. Estimated benefits cost = \$4,100.														
1		Reclassify 0.33 Administrative Clerk FTE to Streets from City Manager Dept. This position also reclassifies 0.33 FTE to Water-Sewer Common Svcs from City Manager Dept and 0.34 FTE to Solid Waste from the City Manager Dept. Estimated salary cost = \$6,900. Estimated benefits cost = \$1,240.														
1		Reclassify 1.0 FTE Customer Service Clerk to Water Utility Services from Water/Sewer Common Services. Estimated salary cost reduction = \$24,400. Estimated benefits cost reduction = \$9,600.														
1		Reclassify 0.20 FTE Sr. Facilities Maintenance Tech to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.1 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost reduction = \$12,000. Estimated benefits cost reduction = \$5,300.														
1		Reclassify 0.20 Mechanic FTE to Streets from Fleet Services Dept. This position also reclassifies 0.30 FTE to the Solid Waste Dept from Fleet Services Dept. This position reclassifies 0.50 FTE to Water-Sewer Common Svcs Dept from Fleet Services Dept. Estimated salary cost = \$24,100. Estimated benefits cost = \$10,600.														
2		Increase Electricity - \$15,000 for sustained cost increases over several years of activity.														

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER/SEWER COM. SERVICES**

WATER SYSTEM	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016		2016/2017		2017/2018		FY18/19		FY19/20		9/25/2020		FY 20/21		
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS
		3	Increase Operating Supplies \$3,000 for torches and bottles															
		4	Increase Operating Supplies/Small Tools \$10,000. (Previously unfunded)															
		5	Increase Public Works budget \$50,000 for Programmable Logical Control (PLC) system at the Water Plant. This purchase runs the entire water system and controls and monitors water pressure, water flow, three wells, four booster pumps, water chlorination, the SCADA system. It is the "brain" of the water plant.															
		6	Eliminate US 27 N Utility Extension Grant - \$971,500 - Project completed.															
		6	Eliminate US 27 N Utility Extension Grant - \$1,428,500 - Project completed.															
		6	Eliminate US 27 S Utility Extension Grant - \$265,000 - Project completed.															
		6	Maintain on-going water main extension projects - \$700,000															



**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER/SEWER COM. SERVICES**

**WATER SYSTEM**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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7 Increase Machinery & Equipment \$735,000 by \$22,000. Total (\$757,000) to be spent as follows:

Hydraulic Excavator	\$	125,000
Boom trucks for lift stations		185,000
Replace truck 49 for F550 4x4 diesel w/util bed		70,000
Replace truck #3 for F250 4x4 diesel w/util bed		55,000
Tractor with bat-wing mower		122,000
New F150 4x4 w/extended cab for Utilities Mgr		32,000
Gas powered welder with stick, wire feed & accessories		20,000
Plasma cutter		7,500
Trailer for all welding equipment		3,500
New Ground Penetrating Radar (GPR) to locate city in-ground utilities; used 3-10 times per day		35,000
Leak detector		3,000
Concrete mixer		4,000
Miscellaneous equipment		25,000
Purchase 1 truck @ \$65,000 for new C&D Staff		65,000
Road Saw		5,000
<b>TOTAL</b>	<b>\$</b>	<b>757,000</b>

8 Eliminate Loan Payment - \$35,000. Loan paid off 2014 and budget has rolled over since.

9 Eliminate Reserve for Contingency (\$55,423)

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER WORK CENTER**

WATER SYSTEM			2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21	
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	PROPOSED	
								ACTUALS	TOTAL	
<b>WORK CENTER</b>										
401-0851-533.11-00	00000	EXECUTIVE SALARIES	17,602	11,888	0	0	0	0	0	
401-0851-533.12-00	00000	REGULAR SALARIES & WAGES	1,210	408	0	0	0	0	0	
401-0851-533.21-00	00000	FICA	1,439	946	0	0	0	0	0	
401-0851-533.22-00	00000	FRS CITY CONTRIBUTIONS	2,808	2,329	0	0	0	0	0	
401-0851-533.23-00	00000	LIFE & HEALTH INSURANCE	70	44	0	0	0	0	0	
401-0851-533.23-20	00000	UHC	1,931	1,275	0	0	0	0	0	
401-0851-533.24-00	00000	WORKERS' COMPENSATION			0	0	0	0	0	
		<b>TOTAL PERSONNEL COSTS</b>	<b>25,060</b>	<b>16,890</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
401-0851-533.31-00	00000	PROFESSIONAL SERVICES	500	-	0	0	5,000	0	2,500	
401-0851-533.31-11	00000	CITY ATTORNEY-CONTRACT	131	-	0	0	0	0	0	
401-0851-533.32-00	00000	ACCOUNTING & AUDITING	-	-	9,932	0	0	0	0	
401-0851-533.34-00	00000	OTHER CONTRACTUAL SERVICE	9,636	14,194	10,914	13,999	16,000	14,628	16,000	
401-0851-533.34-10	00000	REIMBURSABLE PROJECTS	-	153	0	0	0	0	0	
401-0851-533.41-00	00000	COMMUNICATIONS SERVICES	5,287	5,738	5,540	6,196	8,000	7,187	8,000	
401-0851-533.43-10	00000	ELECTRICITY	1,376	1,301	1,618	1,908	3,500	1,460	3,500	
401-0851-533.43-30	00000	WATER	-	1,374	1,085	1,084	2,000	1,055	2,000	
401-0851-533.43-40	00000	GARBAGE				663	1,000	884	1,000	
401-0851-533.44-00	00000	RENTALS & LEASES	313	528	741	992	4,000	2,813	4,000	
401-0851-533.45-10	00000	PROPERTY AND OTHER INS	58,086	58,686	67,380	69,521	65,000	57,997	65,000	
401-0851-533.46-40	00000	MACHINERY REP & MAINT				95	500	335	500	
401-0851-533.46-46	00000	REPLACEMENT & MAINTENANCE	-	-	8,795	146	2,000	1,766	2,000	
401-0851-533.51-00	00000	OFFICE SUPPLIES	605	363	147	122	1,800	533	1,800	
401-0851-533.52-00	00000	OPERATING SUPPLIES	4,567	10,167	12,681	20,385	15,000	14,290	15,000	
401-0851-533.52-20	00000	INVENTORY ITEMS	34	-	0	72	0	0	0	
401-0851-533.52-49	00000	INVENTORY ADJUST TO COUNT	2,381	(1,655)	(1,613)	38	0	0	0	
401-0851-533.55-99	00000	CLA RECLASS OF NON CAPITAL AMO	55,062	-	0	0	0	0	0	
		<b>TOTAL OPERATING COSTS</b>	<b>137,978</b>	<b>90,849</b>	<b>117,220</b>	<b>115,221</b>	<b>123,800</b>	<b>102,949</b>	<b>121,300</b>	

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER WORK CENTER**

WATER SYSTEM	ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
	401-0851-533.99-30	00000	RETURN TO GENERAL FUND CA	610,000	690,000	590,000	590,000	590,000	540,838	1,175,000
			<b>TOTAL NONOPERATING COSTS</b>	<b>610,000</b>	<b>690,000</b>	<b>590,000</b>	<b>590,000</b>	<b>590,000</b>	<b>540,838</b>	<b>1,175,000</b>
			<b>WORK CENTER</b>	<b>773,038</b>	<b>797,739</b>	<b>707,220</b>	<b>705,221</b>	<b>713,800</b>	<b>643,787</b>	<b>1,296,300</b>

**2020-2021 Budget Highlights**

- 1 Reassign \$585,000 from WWTP Effluent Pond to increase the return to the General Fund.

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - WATER FLEET SERVICES**

<b>WATER SYSTEM</b>													
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL				
<b>FLEET MAINTENANCE</b>													
401-0861-533.12-00	00000	REGULAR SALARIES					48,389	0	0				
401-0861-533.14-00	00000	OVERTIME					500	0	0				
401-0861-533.21-00	00000	FICA					3,740	0	0				
401-0861-533.22-00	00000	RETIREMENT CONTRIBUTIONS					4,099	0	0				
401-0861-533.23-00	00000	LIFE & HEALTH					204	0	0				
401-0861-533.23-20	00000	UHC					5,889	0	0				
401-0861-533.24-00	00000	WORKERS' COMPENSATION					4,025	0	0				
		<b>TOTAL PERSONNEL COSTS</b>					<b>66,847</b>	<b>0</b>	<b>0</b>				<b>0 1</b>
<b>PROFESSIONAL SERVICES</b>													
401-0861-533.31-00	00000	PROFESSIONAL SERVICES					0	0	0				
401-0861-533.34-00	00000	OTHER CONTRACTUAL SERVICE					0	0	0				
401-0861-533.40-00	00000	TRAVEL & PER DIEM					0	0	0				
401-0861-533.41-00	00000	COMMUNICATIONS SERVICES					0	0	0				
401-0861-533.42-10	00000	TRAINING SCHOOLS					0	0	0				
401-0861-533.42-20	00000	GASOLINE					2,200	0	3,000				
401-0861-533.51-00	00000	OFFICE SUPPLIES					0	0	0				
401-0861-533.52-00	00000	OPERATING SUPPLIES					5,000	920	5,000				
401-0861-533.54-00	00000	SUBSCRIPTION & MEMBERSHIP					0	0	0				
401-0861-533.56-00	00000	UNIFORMS					0	0	0				
		<b>TOTAL OPERATING COSTS</b>					<b>7,200</b>	<b>920</b>	<b>8,000</b>				
<b>MACHINERY &amp; EQUIPMENT</b>													
401-0861-533.64-00	00000	MACHINERY & EQUIPMENT					161,000	0	55,000				
		<b>TOTAL CAPITAL COSTS</b>					<b>161,000</b>	<b>0</b>	<b>55,000</b>				
<b>FLEET MAINTENANCE</b>													
							0	235,047	920				

**2020-2021 Budget Highlights**

**1** Reclassify 0.20 Mechanic FTE to Streets from Fleet Services Dept. This position also reclassifies 0.30 FTE to the Solid Waste Dept from Fleet Services Dept. This position reclassifies 0.50 FTE to Water-Sewer Common Svcs Dept from Fleet Services Dept. Estimated salary cost reduction = \$49,000. Estimated benefits cost reduction = \$18,000.

**1** Retain a portion of budget for mechanic equipment such as tools, compressors, software, etc.

**BUDGET PREPARATION WORKSHEET  
TRANSPORTATION - AIRPORT**

<b>AIRPORT</b>			2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	PROPOSED
									TOTAL
<b>AIRPORTS</b>									
401-0542-542.12-00	00000	REGULAR SALARIES & WAGES				0	60,009	0	50,000
402-0542-542.21-00	00000	FICA				0	4,591	0	3,825
402-0542-542.22-00	00000	FRS CITY CONTRIBUTIONS				0	5,083	0	5,000
402-0542-542.23-00	00000	LIFE & HEALTH INSURANCE				0	204	0	203
402-0542-542.23-20	00000	UHC				0	5,889	0	5,065
402-0542-542.24-00	00000	WORKERS' COMPENSATION				0	108	0	130
		<b>TOTAL PERSONNEL COSTS</b>				<b>0</b>	<b>75,884</b>	<b>0</b>	<b>64,223</b>
402-0542-344.10-01	00000	AVIATION FUEL	44,391	39,205	60,370	70,956	65,000	0	65,000
402-0542-344.10-02	00000	JET FUEL	20,644	14,124	10,282	16,328	25,000	0	25,000
402-0542-542.31-00	00000	PROFESSIONAL FEES	32,380	1,421	31,782	12,916	5,000	2,914	5,000
402-0542-542.32-00	00000	ACCOUNTING & AUDITING	4,500	1,500	4,483	6,267	4,500	0	4,500
402-0542-542.34-00	00000	OTHER CONTRACTUAL SERVICE	6,727	10,778	7,979	14,063	15,000	9,329	15,000
402-0542-542.40-00	00000	TRAVEL & PER DIEM	-	-	-	0	500	172	300
402-0542-542.41-00	00000	COMMUNICATION SERVICES	4,256	4,274	3,752	3,534	3,000	2,813	3,000
402-0542-542.43-10	00000	ELECTRICITY	9,243	8,878	10,212	11,373	10,000	7,225	10,000
402-0542-542.43-30	00000	WATER	1,460	1,445	1,755	1,776	2,000	1,653	2,000
402-0542-542.41-10	00000	RENTALS & LEASES	-	-	-	0	1,000	813	1,000
402-0542-542.45-00	00000	INSURANCE	53,178	53,730	60,374	62,235	55,000	45,440	55,000
402-0542-542.46-00	00000	REPAIR & MAINTENANCE SVCS	35,098	18,425	145,355	29,742	23,425	18,237	25,000
402-0542-542.46-46	00000	REPLACEMENT & MAINTENANCE	-	1,891	7,041	9,480	15,000	14,308	15,000
402-0542-542.48-00	00000	PROMOTIONAL ACTIVITIES	-	-	-	477	500	207	60,500
402-0542-542.49-00	00000	CURRENT CHARGES & OBLIG	69,518	25,325	67,653	64,702	65,000	63,147	60,000
402-0542-542.51-00	00000	OFFICE SUPPLIES	97	71	10	120	1,000	33	1,000
402-0542-542.52-00	00000	OPERATING SUPPLIES	1,123	4,075	3,873	3,326	3,000	2,489	3,000
402-0542-542.52-49	00000	JANITORIAL SUPPLIES	22	46	1,170	168	1,200	29	1,200
402-0542-542.54-10	00000	PROFESSIONAL DUES	330	-	-	-	401	0	401
		<b>TOTAL OPERATING COSTS</b>	<b>282,967</b>	<b>185,188</b>	<b>416,091</b>	<b>307,464</b>	<b>295,526</b>	<b>168,810</b>	<b>351,901</b>

**BUDGET PREPARATION WORKSHEET  
TRANSPORTATION - AIRPORT**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ACTUALS
									TOTAL
402-0542-542.63-25	00000	DRAINAGE PROJECT	725,562	565	-	0	0	0	0
402-0542-542.63-28	00000	New Hangars FDOT Grant	42,374	28,152	-	0	0	0	0
402-0542-542.63-29	00000	New Fuel Farm FDOT Grant	236,818	-	-	0	0	0	0
402-0542-542.63-36	00000	REHAB OF RUNWAY 43243	-	119,424	1,641,493	0	1,800,000	0	3
402-0542-542.63-38	00000	IMPROVEMENTS OTB	-	-	-	149,392	0	1,251,707	0
402-0542-542.64-00	00000	MACHINERY & EQUIPMENT	357,139	432,963	437,894	10,700	132,628	146,948	15,000
402-0542-542.67-00	00000	DEPRECIATION	(1,004,755)	(148,141)	(1,739,080)	528,168	0	0	0
402-0542-542.69-99	00000	CONTRA EXPENSE	-	-	-	(115,292)	0	0	0
		<b>TOTAL CAPITAL COSTS</b>	<b>357,138</b>	<b>432,963</b>	<b>340,307</b>	<b>572,968</b>	<b>1,932,628</b>	<b>1,398,655</b>	<b>15,000</b>
402-0542-542.71-10	00000	GENERAL FUND PAYMENT	22,123	13,641	1,826	1,677	57,722	0	16,000
402-0542-542.71-11	00000	SANITATION FUND PAYMENT	2,350	2,277	2,204	2,131	16,911	0	16,911
402-0542-542.93-20	00000	CONTINGENCY	-	-	-	0	11,493	0	17,888
402-0542-542.99-20	00000	BAD DEBT	(8,210)	-	-	-	0	0	0
		<b>TOTAL NONOPERATING COSTS</b>	<b>16,263</b>	<b>15,918</b>	<b>4,030</b>	<b>3,808</b>	<b>86,126</b>	<b>0</b>	<b>50,799</b>
		<b>AIRPORTS</b>	<b>656,368</b>	<b>634,069</b>	<b>760,428</b>	<b>884,239</b>	<b>2,390,164</b>	<b>1,567,465</b>	<b>481,923</b>

**2020-2021 Budget Highlights**

- 1 Add: 1 FTE Estimated Salary Cost = \$50,000. Estimated benefits cost = \$14,223. Salary & benefits may be adjusted from Promotional Activities, if warranted.
- 2 Increase Promotional Activities budget \$60,000 for marketing initiatives centered around airport activities. Costs may be adjusted to Personnel Costs, if warranted
- 3 Eliminate Rehab of Runway 43243 - \$1,800,000 - Project completed.
- 4 Add: Purchase of utility vehicle and implements for general airport maintenance - \$15,000
- 5 Reduce General Fund Payment \$41,722. CARES Act Grant paid off loan. Balance is annual payment due for Loan (See Resolution 15-10).
- 6 Increase Reserve for Contingency to \$17,888. This represents the surplus of revenues over expenditures in the budget.

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SOLID WASTE**

<b>SOLID WASTE ENTERPRISE</b>		<b>2015/2016</b>	<b>2016/2017</b>	<b>2017/2018</b>	<b>FY18/19</b>	<b>FY19/20</b>	<b>9/25/2020</b>	<b>FY 20/21</b>
<b>ACCOUNT NUMBER</b>	<b>PROJECT</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>YTD</b>	<b>PROPOSED</b>
<b>GARBAGE/SOLID WASTE DISP.</b>	<b>ACCOUNT DESCRIPTION</b>						<b>ACTUALS</b>	<b>TOTAL</b>
403-0451-534.11-00	EXECUTIVE SALARIES	60,808	61,083	87,422	66,830	17,179	42,813	42,560
403-0451-534.12-00	REGULAR SALARIES & WAGES	285,339	288,179	323,627	373,926	275,754	368,987	447,402
403-0451-534.14-00	OVERTIME	8,270	22,484	27,924	16,569	15,000	10,926	19,148
403-0451-534.17-00	ON CALL AND HOLIDAY WRK	6	14	0	0	0	0	0
403-0451-534.21-00	FICA	25,994	28,293	33,039	33,889	24,085	31,541	38,947
403-0451-534.22-00	FRS CONTRIBUTIONS CITY	42,697	48,509	69,695	103,777	30,269	34,237	51,859
403-0451-534.22-05	FRS EMPLOYEE PAID BY CITY	0	70	319	0	0	0	0
403-0451-534.22-14	CITY PLAN	10,203	9,190	9,987	4,080	3,993	6,126	0
403-0451-534.23-00	LIFE & HEALTH INSURANCE	9,514	10,477	8,706	18,981	2,237	2,129	2,811
403-0451-534.23-20	UHC	38,256	39,044	44,382	62,419	58,894	61,083	69,992
403-0451-534.23-35	EMPLOYER HSA CONTRIBUTION	566	325	120	0	0	0	0
403-0451-534.24-00	WORKER'S COMPENSATION	0	0	100	476	19,450	28,928	41,766
403-0451-534.25-00	UNEMPLOYMENT COMPENSATION	0	459	643	0	0	0	0
	<b>TOTAL PERSONNEL COSTS</b>	<b>481,653</b>	<b>508,127</b>	<b>605,964</b>	<b>680,947</b>	<b>446,861</b>	<b>586,771</b>	<b>714,484</b>
403-0451-534.31-00	PROFESSIONAL SERVICES	0	138	450	0	0	0	0
403-0451-534.32-00	ACCOUNTING & AUDITING	8,000	20,764	7,967	8,000	8,000	7,299	8,000
403-0451-534.34-00	OTHER CONTRACTUAL SERVICE	26,587	15,777	31,326	34,252	26,000	17,853	26,000
403-0451-534.34-10	RECYCLING SERVICES	71,124	55,159	0	0	0	0	0
403-0451-534.34-50	PRE-EMPLOYMENT	0	346	378	750	1,000	1,011	1,000
403-0451-534.40-00	TRAVEL & PER DIEM			13,238	19	0	0	0
403-0451-534.41-00	COMMUNICATIONS SERVICES	702	738	1,698	49	1,000	332	1,000
403-0451-534.42-00	TRANSPORTATION/POSTAGE	12,794	12,412	5,466	12,429	13,000	13,328	13,000
403-0451-534.42-10	TRAINING SCHOOLS	820	0	2,222	502	1,000	0	1,000
403-0451-534.42-20	GASOLINE	2,913	1,689	3,123	2,716	4,000	3,177	4,000
403-0451-534.42-30	DIESEL	48,471	57,738	80,067	73,251	65,000	51,581	65,000
403-0451-534.43-10	ELECTRICITY	1,376	1,301	1,618	1,908	1,800	1,460	1,800
403-0451-534.44-00	RENTALS & LEASES	905	819	634	2,423	10,000	4,117	10,000
403-0451-534.45-10	PROPERTY AND OTHER INS.	37,532	39,104	43,538	44,921	42,000	37,475	42,000
403-0451-534.46-20	VEHICLES REP&MAINT	132,802	102,195	136,789	128,702	130,000	123,361	130,000
403-0451-534.46-40	MACHINERY REP & MAINT	631	0	0	0	0	0	0
403-0451-534.46-46	MACHINERY REP & MAINTENANCE	0	0	0	72	0	0	0
403-0451-534.49-10	ADVERTISING EMP.	85	0	0	0	0	0	0
403-0451-534.51-00	OFFICE SUPPLIES	552	1,525	87	1,474	1,000	277	1,000
403-0451-534.52-00	OPERATING SUPPLIES	5,196	3,525	4,271	9,202	9,000	7,187	9,000
403-0451-534.52-10	COMMERCIAL CONTAINERS	8,850	25,208	14,078	23,919	35,000	21,011	35,000

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SOLID WASTE**

SOLID WASTE ENTERPRISE		2015/2016	2016/2017	2017/2018	FY18/19	FY 19/20	9/25/2020	FY 20/21
ACCOUNT NUMBER	PROJECT	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD ACTUALS	PROPOSED TOTAL
403-0451-534.52-11	00000	0	0	0	0	4,700	4,700	0
		GARBAGE CARTS						
403-0451-534.52-17	00000	198,659	212,328	349,332	367,283	390,000	393,092	390,000
		LANDFILL PAYMENTS						
403-0451-534.52-18	00000	3,408	4,938	1,063	0	0	0	0
		OTHER LANDFILL CHARGES						
403-0451-534.55-10	00000	1,605	1,258	1,822	1,133	2,500	1,054	2,500
		RECORDING FEES-LEINS						
403-0451-534.55-99	00000	849	0	0	0	0	0	0
		RECLASS OF NON CAPITAL ASSETS						
403-0451-534.56-00	00000	4,199	7,896	2,865	4,200	8,500	8,617	9,218
		UNIFORMS						
		<b>568,060</b>	<b>564,858</b>	<b>702,032</b>	<b>717,206</b>	<b>753,500</b>	<b>696,932</b>	<b>749,518</b>
		<b>TOTAL OPERATING COSTS</b>						
403-0451-534.64-00	00000	371,458	211,205	481,101	133,023	100,722	100,722	327,500
		MACHINERY & EQUIPMENT						
403-0451-534.67-00	00000	159,506	199,587	214,285	228,694	0	0	0
		DEPRECIATION						
403-0451-534.69-99	00000	(371,458)	(211,076)	(479,130)	(131,094)	0	0	0
		CONTRAEXPENSE						
		<b>159,506</b>	<b>199,716</b>	<b>216,256</b>	<b>230,622</b>	<b>100,722</b>	<b>100,722</b>	<b>327,500</b>
		<b>TOTAL CAPITAL COSTS</b>						
403-0451-534.93-30	00000	0	150,000	0	0	0	0	0
		TRANSFER TO GENERAL FUND						
403-0451-534.93-20	00000	0	150,000	0	0	84,931	0	0
		CONTINGENCY						
403-0451-534.99-01	00000	0	150,000	0	0	0	0	0
		RESERVE FOR CONTINGENCY						
		<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>84,931</b>	<b>0</b>	<b>0</b>
		<b>TOTAL NONOPERATING COSTS</b>						
		<b>1,209,219</b>	<b>1,422,701</b>	<b>1,524,252</b>	<b>1,628,775</b>	<b>1,386,014</b>	<b>1,384,425</b>	<b>1,791,502</b>
		<b>GARBAGE/SOLID WASTE DISP.</b>						

**2020-2021 Budget Highlights**

1 Add: 1 FTE Solid Waste Supervisor. Estimated salary cost = \$42,850. Estimated benefits cost = \$14,500.

1 Add: 0.67 new staff FTEs for storm water maintenance. This is two employees divided among three departments - Streets, Parks and Solid Waste. Estimated salary cost = \$17,000. Estimated benefits cost = \$8,700

1 Add: 1.0 FTE for Certified Sanitation Operator. This position was approved and never budgeted. It has to be returned as an authorized position. Estimated salary cost = \$39,300. Estimated benefits cost = \$15,950.



**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SOLID WASTE**

SOLID WASTE ENTERPRISE									
ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
1		Reclassify 0.35 FTE of City Manager to Water Utility Services and 0.15 FTE to Solid Waste budget. The remaining 0.50 FTE remains in the City Manager budget. Estimated salary cost = \$14,000. Estimated benefits cost = \$5,700.							
1		Reclassify 0.33 Administrative Clerk FTE to Streets from City Manager Dept. This position also reclassifies 0.33 FTE to Water-Sewer Common Svcs from City Manager Dept and 0.34 FTE to Solid Waste from the City Manager Dept. Estimated salary cost = \$7,125. Estimated benefits cost = \$1,275.							
1		Reclassify 0.50 FTE Finance Coordinator to Water-Sewer Common Services Regular Salary from Finance Regular Salary. 0.10 FTE is reclassified to Solid Waste. The remaining 0.40 FTE remains in the Finance Dept. Estimated salary cost = \$4,300. Estimated benefits cost = \$1,300.							
1		Reclassify 0.20 Utilities Electrical Tech FTE to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.10 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost = \$3,900. Estimated benefits cost = \$1,350.							
1		Reclassify 0.50 FTE Superintendent Salary from Regular Salaries & Wages to Solid Waste Executive Salaries. Estimated salary cost = \$28,650. Estimated benefits cost = \$8,900.							
1		Reclassify 0.33 FTE Equipment Operator to Solid Waste from Street Dept. Estimated salary cost = \$9,250. Estimated benefits cost = \$4,800.							
1		Reclassify 0.20 FTE Sr. Facilities Maintenance Tech to Streets from Water-Sewer Common Services Dept. This position also reclassifies 0.10 FTE to the Recreation Dept and 0.1 FTE to the Solid Waste Dept from Water-Sewer Common Svcs Dept. This position retains 0.60 FTE in the Water-Sewer Common Svcs Dept. Estimated salary cost = \$3,650. Estimated benefits cost = \$1,300.							

**BUDGET PREPARATION WORKSHEET  
PHYSICAL ENVIRONMENT - SOLID WASTE**

**SOLID WASTE ENTERPRISE**

ACCOUNT NUMBER	PROJECT	ACCOUNT DESCRIPTION	2015/2016 ACTUALS	2016/2017 ACTUALS	2017/2018 ACTUALS	FY18/19 ACTUALS	FY 19/20 BUDGET	9/25/2020 YTD ACTUALS	FY 20/21 PROPOSED TOTAL
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1      Reclassify 0.75 Public Works Admin Coordinator from Sewer Service Disposal Plant as follows: 0.25 FTE to Streets; 0.25 FTE to Water-Sewer Common Services; 0.25 to Solid Waste. This retains 0.25 FTE in the Sewer Service Department. Estimated salary cost = \$10,200. Estimated benefits cost = \$3,150.

1      Reclassify 0.20 Mechanic FTE to Streets from Fleet Services Dept. This position also reclassifies 0.30 FTE to the Solid Waste Dept from Fleet Services Dept. This position reclassifies 0.50 FTE to Water-Sewer Common Svcs Dept from Fleet Services Dept. Estimated salary cost = \$14,500. Estimated benefits cost = \$6,300.

2      Increase Landfill Payments \$50,000

3      Increase Machinery & Equipment \$199,278 for new garbage truck (\$300,000)

3      Increase Machinery & Equipment \$27,500 for new pickup truck (\$27,500) for new Sanitation Supervisor.

4      Eliminate Contingency (\$176,431)