

Date:

Rebuild Florida CDBG - Mitigation Critical Facilities Hardening Program Application
Official Project Title

Applicant Information					
Official Applicant Entity Name:				FEIN #:	
Primary Project Contact Name:				DUNS #:	
Title:			E-mail:		
Mailing Address:				Phone Number:	
City:		State:		Zip Code:	
Please list co-applicant entities if any:		Contact Person:		E-mail Address:	

Project Description	
Write an overview/summary, not to exceed 2,500 words, of the project being proposed. 1) State the project purpose and include a description of the critical facility to be hardened. 2) Specify the risk(s) that will be mitigated by completion of this project. 3) Describe how the work will be completed and the team that will be responsible. 4) Explain the method used to determine project funding requirements. 5) Describe anticipated outcomes. 6) Describe how the facility will be maintained after it is hardened.	
Insert Attachment:	Please title doc: EntityNamePD_CFHP

Community Value	
Describe, in 1,500 words or less, the critical facility's value to the community in normal circumstances and in times of natural disasters. Which of the seven community lifelines will be served by completion of this project? How does this project enhance community resilience? Does the facility have any cultural or historical significance? Attach a maximum of ten photographs that provide both interior and exterior views.	
Insert Attachment:	Please title zip folder: EntityNameCV_CFHP

Capacity Plan	
Provide a strategic plan overview of 1,500 words or less that addresses goals, stakeholders, the work plan, (major tasks and deliverables), resources (staffing and budget) and monitoring/quality controls. Identify the staff members who will be responsible and/or positions that will be filled for CFHP project management and maintenance. Provide a short profile on each person on your current staff who perform project-related tasks and a position description for any new hires who will be assigned to project responsibilities. Have any project contractors been identified? If so, briefly describe your selection process.	
Insert Attachment:	Please title doc: EntityNameCP_CFHP

Implementation Plan	
Prepare a chronological timeline for the entire life of the project that organizes work into logical, manageable tasks and deliverables. The Implementation Plan Template has been provided in Appendix D of the CFHP Guidelines.	
Insert Attachment:	Please rename template: EntityNameIP_CFHP

Budget		
Include your project budget using the Budget Template found in Appendix E in the CFHP Guidelines. Ensure your budget is reasonable, appropriate and accurate. Are the budgeted items consistent with the project description and tasks? Does the amount requested fall within the CFHP applicant's allowable minimum (\$50,000) and maximum (\$15,000,000)? Ensure there is no duplication of benefits.		
Insert Attachment:	<input type="text"/>	Please rename template: EntityNameBudget_CFHP
Is there any duplication of benefits?	Yes:	No:
All funds identified for use on your project must be fully disclosed and detailed to ensure budget accuracy and no duplication of benefits.		
Do you anticipate receiving any funds for this project that will not be supplied by the CDBG-MIT program? If yes, detail the anticipated or committed funds in the Leveraged Dollars section.	Yes:	No:

Leveraged Dollars

If your project involves the qualified use of matching or leveraged funds or services in any capacity, (see Part 4.6 in the CFHP Guidelines) then describe the specifics of leveraged fund/service usage. Answer: 1) Are there local or other funds available to address the proposed project in whole or in part? If yes, report all sources of funding and the amount available. 2) Disclose sources and uses of non CDBG-MIT funds. 3) What other federal, state and/ or local entities have you contacted concerning funding for the proposed project and what were the results? Put "N/A" if this section is not applicable to your project.

County Selection

Select each county that your project benefits. DEO will use this information to assess MID, social vulnerability, rural and fiscally-constrained areas. Only counties eligible for CDBG-MIT funds are listed below.

Alachua	Flagler	Levy	Polk
Baker	Gilchrist	Manatee	Putnam
Bradford	Glades	Marion	Sarasota
Brevard	Hardee	Martin	Seminole
Broward	Hendry	Miami-Dade	St. Johns
Charlotte	Hernando	Monroe	St. Lucie
Citrus	Highlands	Nassau	Sumter
Clay	Hillsborough	Okeechobee	Suwannee
Collier	Indian River	Orange	Taylor
Columbia	Lafayette	Osceola	Union
DeSoto	Lake	Palm Beach	Volusia
Dixie	Lee	Pasco	Wakulla
Duval	Leon	Pinellas	

Overall LMI Benefit			
Identify and list the Census Tract number followed by all LMI Block Groups your project benefits. Example: Tract: 200, Block group: 2, 3; Tract: 2902, Block group: 1, 3, 4, 5, etc.			
Block Group	Tract	LMI	Universe
2	9603	310	560
3	9602	370	845
1	9603	575	930
1	9601	665	1215
3	9601	450	490
5	9603	1030	1695
4	9603	490	560
3	9603	1040	1460
1	9605	650	1265
4	9604	1165	1700
4	9602	570	1210
2	9602	495	980
TOTAL		7810	12910

Percentage LMI Benefit is 7810/12910
60.49%

Special Designations		
Does your project benefit an Area of Critical State Concern according to Florida Statutes 380.05?	Yes:	No:
What is the area of critical state concern?		

Compliance		
According to 84 FR 45838 August 30, 2019 Section V.A.(18), "The State shall make reviews and audits, including on-site reviews of any subrecipients, designated public agencies, and local governments, as may be necessary or appropriate to meet the requirements of section 104(e)(2) of the HCDA, as amended, as modified by this notice. In the case of noncompliance with these requirements, the State shall take such actions as may be appropriate to prevent a continuance of the deficiency, mitigate any adverse effects or consequences, and prevent a recurrence. The State shall establish remedies for noncompliance by any designated subrecipients, public agencies, or local governments."		
Can you certify to comply with state and federal register regulations as outlined in 84 FR 45838?	Yes:	No:

Maintenance Agreement

According to 84 FR 45838 August 30, 2019 Section V.A.2.a(10), "Each grantee must plan for the long-term operation and maintenance of infrastructure and public facility projects funded with CDBG-MIT funds. The grantee must describe in its action plan how it will fund long-term operation and maintenance for CDBG-MIT projects. Additionally, the grantee must describe any State or local resources that have been identified for the operation and maintenance costs of projects assisted with CDBG-MIT funds." As such, Federal Register expectations on maintenance for CDBG-MIT projects are expected to be maintained by each entity who proposes a CFHP project.

Can you certify that your entity will comply with state and subrecipient monitoring and maintenance requirements as outlined by 84 FR 45838?

Yes:

No:

Sign and Date

As the primary entity contact for this project, I certify that staff, contractors, vendors and community partners of our mitigation initiative:

- A. Will comply with all HUD and Florida requirements in the administration of the proposed CDBG-MIT funded activities;
- B. Will work in a cooperative manner to execute the Subrecipient Agreement that provides the pathway for successful CDBG-MIT program(s) and/or project(s) and;
- C. Certify that all information submitted in this Application is true and accurate

Signature:

Date:

Print button will only print application and not attached documents. Submit button will deliver application to email to the cdbg-mit@deo.myflorida.com. Please attach all relevant documents to this email.

City of Avon Park
Fire Station Hardening Project

PROJECT DESCRIPTION

The forty-two-year-old fire station was built without many of the design standards we now have as part of the current Florida Building Code. It houses the seventeen (17) firemen that work for the City as well as five (5) fire fighting vehicles. The station has an adjusted effective area of 10,008 square feet, and currently sits at an elevation of approximately 151 feet above sea level so storm runoff or title surge issues will not need to be addressed for this Project. The station was built as two different structures. The proposed Project is to harden both current structures with the needed improvements and to replace items that do not meet code.

Cool and Cobb Engineering performed a site evaluation of the fire station to determine what risks would be mitigated through the hardening of the structure.

The following items are needed to bring the structures up to current code and for the hardening of the station:

1. Exterior windows are NOT impact rated windows.
2. Eight (8) large fire truck doors are NOT wind rated.
3. Roofs on the two structures need to be replaced with wind rated roofs.
4. Walk-up doors are NOT storm rated.
5. Overhang area of roof is damaged.
6. Interior building repairs with minor construction modifications (see Budget line items).
7. Additional mealtime and sleeping provisions needed to accommodate increased levels of manpower.

The City has advertised an RFP for grant administration and will also be advertising an RFP for engineering and architectural services under a CCNA procurement. The City also has a pool of engineering firms already procured to help with the scope and budget for grant purposes. The City will use sealed plans/specs developed by licensed Engineers to bid for construction of the improvements using Section 3 and MBE goals, Davis Bacon, MBE, and Section 3 requirements.

In addition to above, the projected Team Members are as follows:

1. City Manager as Team Leader, City Clerk, and Finance Director.
2. City Fire Chief, Project Manager.
3. Design Professionals will be retained to help with the needed improvements.
4. Local Contractors and Sub-Contractors to complete work items identified in the Design.
5. City Council, as owners, will oversee all operations and activities.

Engineering professionals previously procured from the City pool of CCNA consultants developed the opinion of costs based on similar projects and public data on prices and construction.

The City anticipates that the installation of awnings, wind rated doors, roof replacement, overhang repairs, interior repairs, and added mealtime/sleeping provisions will help to protect critical community lifelines.

The City Council, owners of the improved fire station, and will be responsible for all future maintenance of the buildings. City Fire Department budget and City Finances include annual maintenance of the facility. City Budget available upon request.

City of Avon Park
Fire Station Hardening Project

COMMUNITY VALUE

The City of Avon Park Fire Station is the center of the City's emergency response infrastructure. The Fire Department responds to public emergencies, but also coordinates public response during disaster events for the City and surrounding region. If this facility is not hardened, critical emergency response services and coordination could be compromised if the fire station itself is compromised in a disaster event. Even more critical is the fact that the City of Avon Park is over 50% LMI by census, meaning that this Fire Station services a majority of the LMI population as well as a rural population.

The Avon Park Fire Station serves critical community lifelines including safety and security, being a fire station and the center of emergency services coordination in the City, rural area of Highlands County, and is a HUD designated priority area. The Fire Station also serves the critical lifelines of health and medical including food/water and shelter, being a mainstay of local first responders to medical emergencies.

By hardening the ailing City of Avon Park Fire station, resiliency in the areas of safety and security, health and medical are greatly enhanced. The resiliency of the lone Fire Station is absolutely critical to first response and to emergency coordination in the City and immediately surrounding rural region and if interrupted, will cause a negative impact on at least one of the seven community lifelines.

This facility does not have any cultural or historical significance.

City of Avon Park
Fire Station Hardening Project

CAPACITY PLAN

The strategic plan of the City of Avon Park is to improve the resiliency of the Fire station and fire department as the center of emergency response for the City. The Fire Station serves as emergency responders but also as emergency coordination during disaster events for the City.

The Stakeholders are the Avon Park City Council, City staff and citizens of the City and surrounding county area, which is a HUD designated priority area. The work plan is based on Implementation Plan timelines, and will encompass all the major CDBG program components, including Record Files, NEPA environmental review, CDBG 2 CFR 200 compliant procurement of consultants, engineers and construction contractor, audit readiness, Davis Bacon, Section 3, MBE/WBE requirements, and oversight of the entire program.

The responsible team includes, City Manager, City Clerk, Finance Director and Fire Chief. The procured professional engineer will provide added design oversight, construction observation and quality control.

Mark Schrader, City Manager – Employed by City since 2019. Former Chief Deputy, Highlands County, former U.S. Marshall. Education – MBA, MS- Criminal Justice.

Kimberly Gay, City Clerk – Employed by City since 2019. Education- Master Municipal Clerk, Certified Business Tax Official, Florida Certified Records Manager.

Daniel Zimolzak, Finance Director – Employed by City since 2020. Former President/CEO of Toledo Metro Credit Union. Education- MBA, BS- Business Admin.

Andrew Marcy, Fire Chief – Employed by City since 2001. State certified fire inspector, State certified Fire Instructor 1, State certified Fire Officer 1, & Florida EMT. Education - Associate Degree in Fire Science Technology

FL CDBG Mitigation

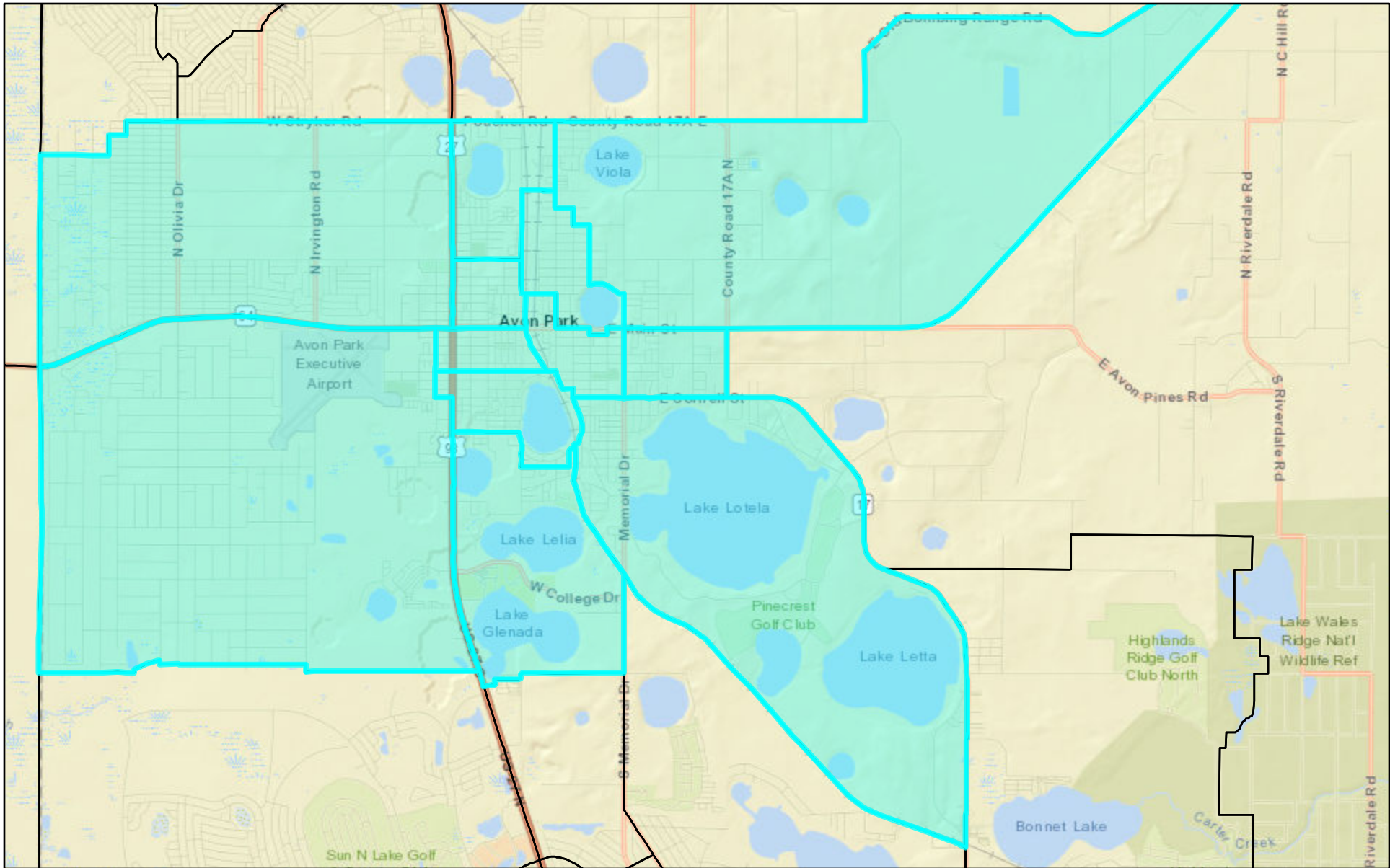
Critical Facilities Hardening Program Project Budget

Project Name:	City of Avon Park Fire Station Hardening Project	Primary Contact Name and Phone Number:	Kim Gay, City Clerk 863-452-4400	Official Applicant Entity Name:	City of Avon Park
Project		Budget			Notes
Description	CDBG-MIT Amount	Other non CDBG-MIT Funds	Source of Funds*	Total Funds (CDBG-MIT and Other)	
1. Main Structure-Critical Facilities Hardening					
Exterior Walls and Ceiling	\$12,500.00	0	0	\$12,500.00	
Roof Removal and Replacement	\$80,500.00	0	0	\$80,500.00	
New fire truck doors and exterior doors	\$155,000.00	0	0	\$155,000.00	8 large fire truck wind rated doors and 7 walk-up doors
Window Shutters	\$52,500.00	0	0	\$52,500.00	15 @ \$3,500.00 each
Interior Ceiling Repair	\$57,500.00	0	0	\$57,500.00	
Interior Wall Repairs	\$19,800.00	0	0	\$19,800.00	6 walls @ \$3,300.00 each
Interior Flooring	\$31,500.00	0	0	\$31,500.00	


2. Mechanical Hardening					
Ventilation/Air Conditioning Units	\$21,000.00	0	0	\$21,000.00	Three new air conditioning units
3. Electrical					
Electrical upgrades	\$66,000.00	0	0	\$66,000.00	30 new circuits @ \$2,200 each
New Main Electrical Panel	\$73,400.00	0	0	\$73,400.00	
New Paging System	\$15,000.00	0	0	\$15,000.00	
4. Food and Sheltering					
Kitchen Upgrades	\$46,000.00	0	0	\$46,000.00	
Bunk Room Upgrades	\$53,200.00	0	0	\$53,200.00	
Remove Wall for Additional Space	\$43,000.00	0	0	\$43,000.00	
TOTAL COSTS-IMPROVEMENTS	\$726,900.00	0	0	\$726,900.00	
5. Design Costs	\$65,421.00	0	0	\$65,421.00	9%

6. Construction Inspection	\$50,883.00	0	0	\$50,883.00	7%
7. Grant Administration	\$50,883.00	0	0	\$50,883.00	7%
TOTALS:	\$894,087.00	0	0	\$894,087.00	

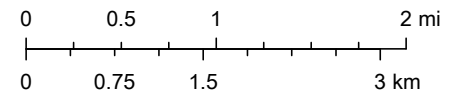
Low- and Moderate-Income Data, based on 2011-2015 ACS 5-year Estimates



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 LMISD by Block Group

1:72,224



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan,

U.S. Department of Housing and Urban Development, Web AppBuilder for University of South Florida, Esri, HERE, Garmin, INCREMENT P, NGA, USGS |



05/12/2020

AVON PARK FIRE DEPT
EAST ENTRANCE



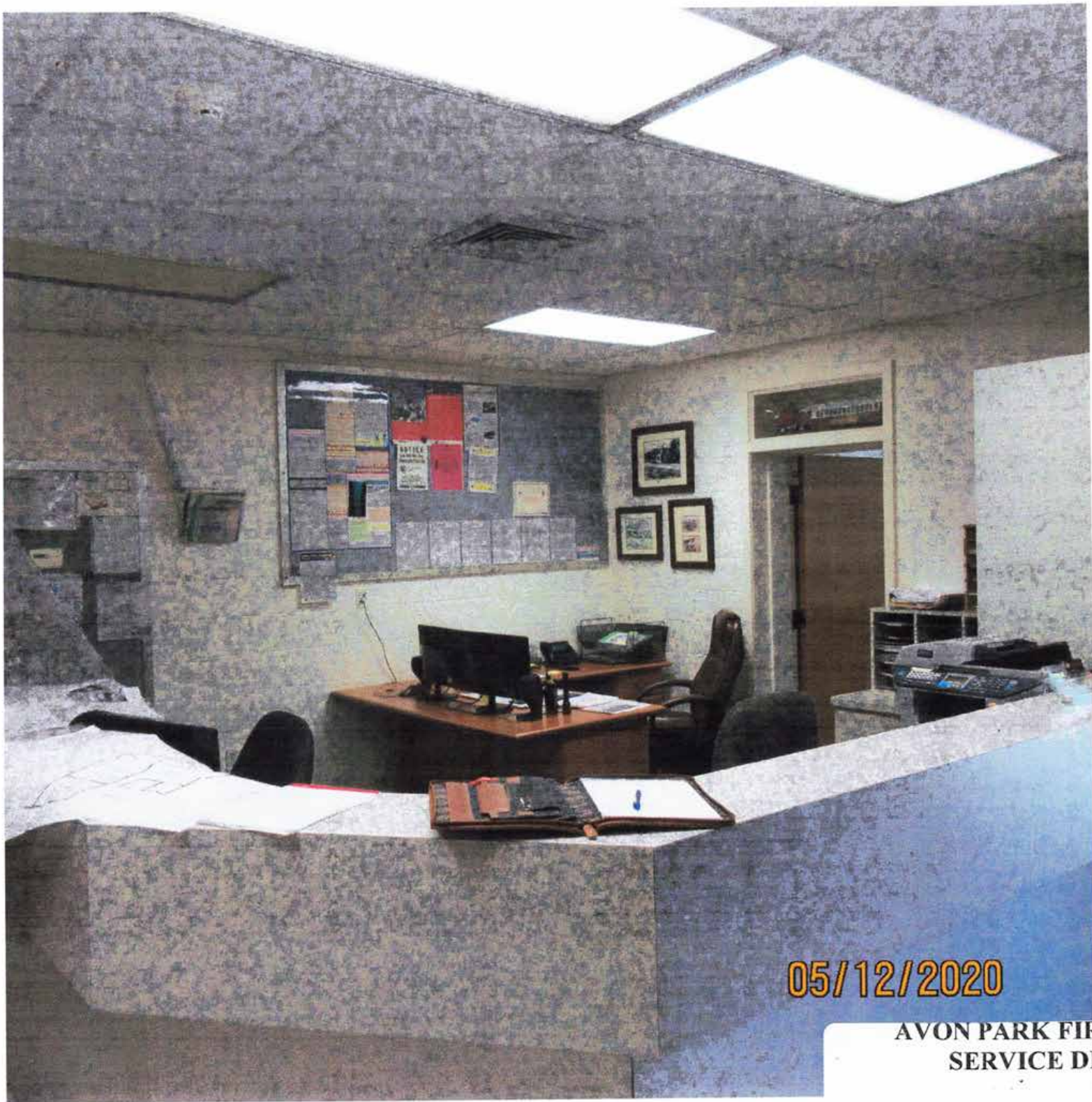
05/12/2020

AVON PARK FIRE DEPT
EAST SIDE



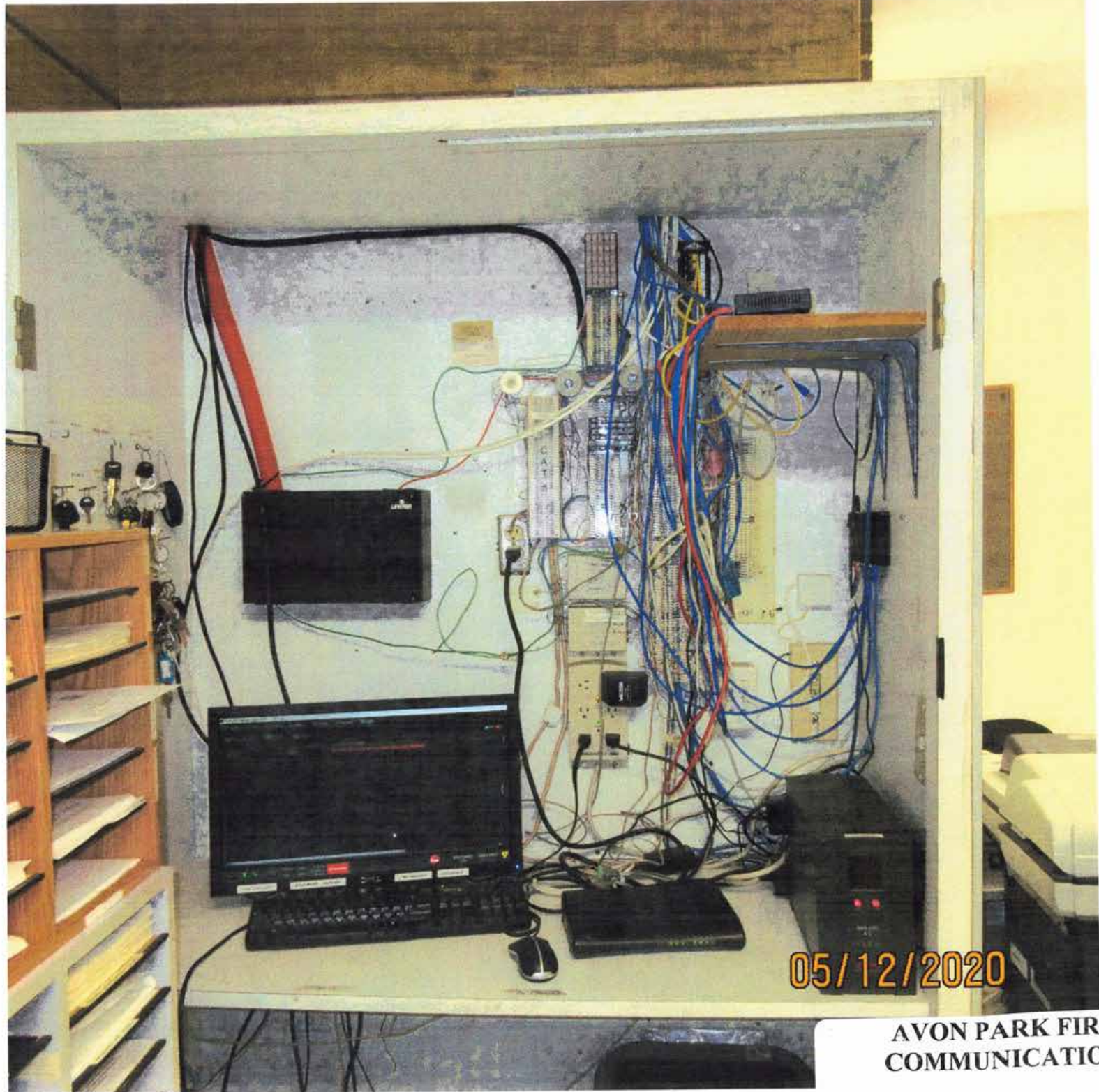
05/12/2020

AVON PARK FIRE DEPT
WEST SIDE



05/12/2020

AVON PARK FIRE DEPT
SERVICE DESK



05/12/2020

AVON PARK FIRE DEPT
COMMUNICATIONS BAY



05/12/2020

AVON PARK FIRE DEPT
TRUCK BAYS



05/12/2020

AVON PARK FIRE DEPT
ACTIVITY ROOM



05/12/2020

AVON PARK FIRE DEPT
KITCHEN



05/12/2020

AVON PARK FIRE DEPT
TRUCK BAYS



05/12/2020

AVON PARK FIRE DEPT
BUNK AREA

PROJECT LOCATION MAP




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PROJECT
CITY OF AVON PARK
 PROJECT
 98 S DELANEY AVE, AVON PARK,
 FL 33825

DATE

SCALE

ENGINEER
 Florida License Numbers:
 Carl E. Cobb, P.E. - 10291
 James "Mason" Cobb, P.E. - 78600
 carl@coolandcobb.com
 mason@coolandcobb.com

ENGINEERING FIRM

Cool and Cobb
 Engineering Company
 Cert. of Authorization #29713
 Avon Park, FL 33825
 (888) 657-2324 Office
 (888) 657-2324 Cell



REVISIONS

NO.	DATE	DESCRIPTION
1	5/12/20	REV

C-1

Parcel A-22-33-28-290-0000-0130

98 S DELANEY AVE
AVON PARK, FL 33825

Owners:

CITY OF AVON PARK

Mailing Address

110 E MAIN ST
AVON PARK, FL 33825

DOR Code: 89 - MUNICIPAL

Neighborhood: 1032.00 - AVON PARK DOWNTOWN MIXED

Millage: 10 - Avon Park City Limits

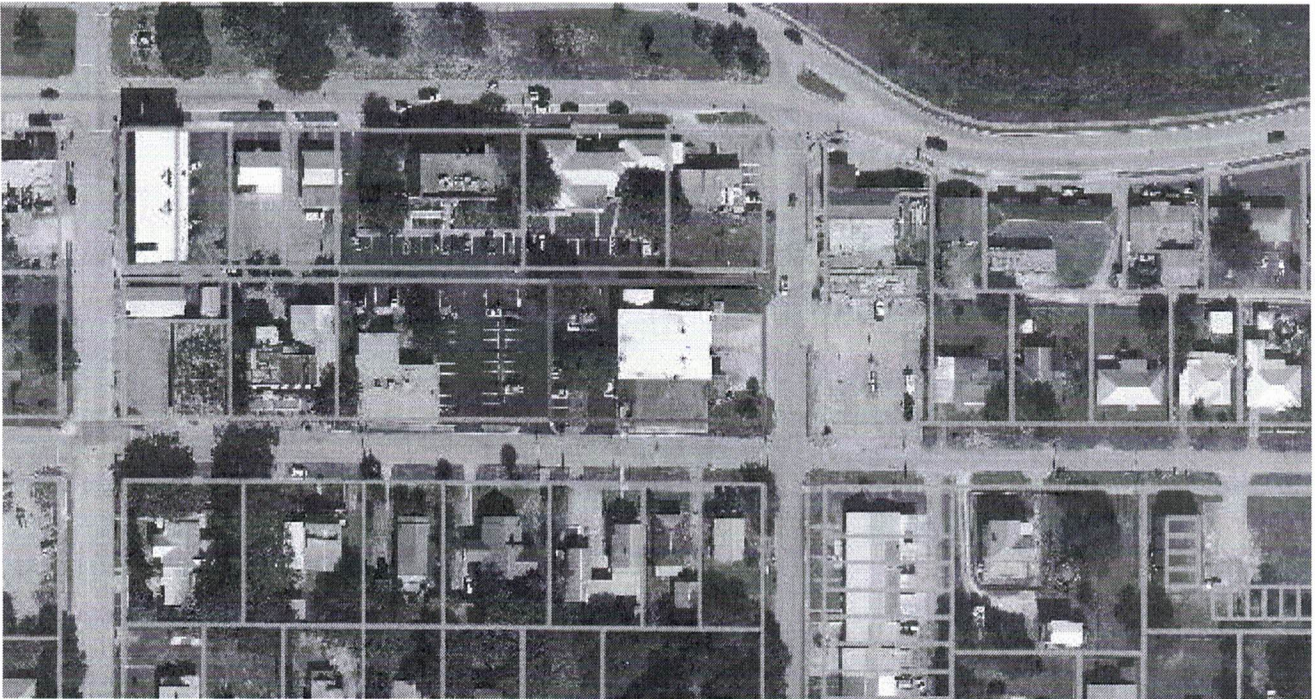
Map ID: 23D

Legal Description

WILSON SUB PB 1 PG 73A

LOTS 13-14-15-16

-CITY FIRE DEPT-



Value Summary

Total Building Value	\$301,602
Total XF Value	\$26,119
Total Land Value	\$19,800
Total Land value - Agri.	\$19,800
Income	NA
Total Classified Use Value	\$347,521
Total Just Value	\$347,521

Taxable Value Summary

Total Assessed Value	\$347,521
Total Exemptions	\$318,348
Total Taxable Value	\$0

Please note that property values in this office are being updated throughout the year. The final values are certified in October.

Sales History

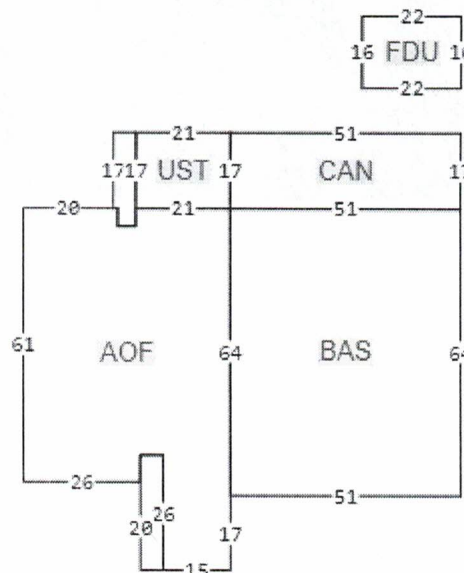
None

Buildings

Building 1

Type	Model	EffectiveArea	Quality Index	Effective Base Rate	Repl Cost New	AYB	Econ	Funct	Other % Dpr	Normal % Dpr	% Cond
65	06	10,998	142	\$46.35	\$509,757	1978	0	0	0.00	42.00 %	58.00 %

98 S DELANEY AVE



42 years

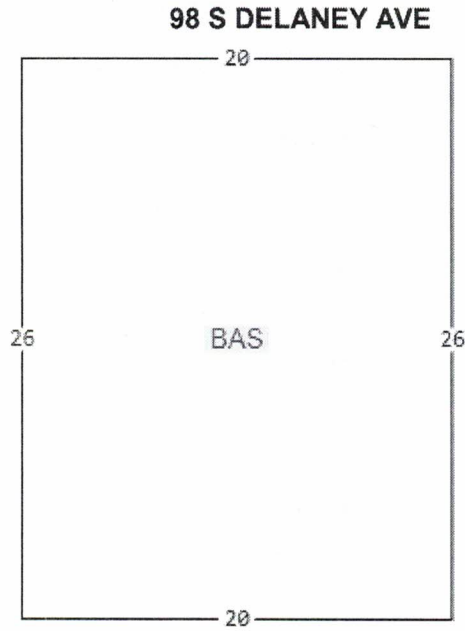
Element	Code	Description
Exterior Wall	20	Face Brick
Exterior Wall 2	0	None
Roof Structure	9	Rigid Frame/Barjoist
Roof Cover	4	Torch Down (Mod. Bitmen 1 Ply)
Interior Wall	3	Plastered
Interior Wall 2	1	Masonry or Minimum
Interior Flooring	3	Concrete Finished
Interior Flooring 2	0	None
Heating Fuel	0	None
Heating Type	0	None
Air Cond. Type	0	None
Bath Fixtures	7.0	
Bedrooms	0.0	
CW Quality	6	
Common Wall	0	
Wall Height	17	
Rooms / Floor	3	

Subareas

Type	Gross Area	Percent of Base	Adjusted Area	Value
AOF	3,060	215.00 %	6,579	\$176,863
BAS	3,264	100.00 %	3,264	\$87,746
CAN	867	60.00 %	520	\$13,979
FDU	352	80.00 %	282	\$7,581
UST	357	60.00 %	214	\$5,753
CAN	130	60.00 %	78	\$2,097
FOP	101	60.00 %	61	\$1,640
Totals	8,131	N/A	10,998	\$295,659

Building 2

Type	Model	EffectiveArea	Quality Index	Effective Base Rate	Repl Cost New	AYB	Econ	Funct	Other % Dpr	Normal % Dpr	% Cond
87	06	520	70	\$12.84	\$6,677	2011	0	0	0.00	11.00 %	89.00 %



Element	Code	Description
Exterior Wall	27	Prefinished Metal
Exterior Wall 2	0	None
Roof Structure	3	Gable or Hip
Roof Cover	11	Metal Roof
Interior Wall	7	Unfinished
Interior Wall 2	0	None
Interior Flooring	3	Concrete Finished
Interior Flooring 2	0	None
Heating Fuel	0	None
Heating Type	0	None
Air Cond. Type	0	None
Bath Fixtures	0.0	
Bedrooms	0.0	

Element	Code	Description
CW Quality	0	
Common Wall	0	
Wall Height	10	
Rooms / Floor	1	

Subareas

Type	Gross Area	Percent of Base	Adjusted Area	Value
BAS	520	100.00 %	520	\$5,943
Totals	520	N/A	520	\$5,943

Extra Features

Code	Descr	BLD	Length	Width	Units	Unit Price	Orig Cond	Year On	AYB	% Cond	Value	Notes
0020	C DRIVE	6339	71	70	4,970.00	4.80			1978	59 %	\$14,075	
0031	C WALK	6339	104	4	416.00	4.95			1978	59 %	\$1,215	
0411	ASPH PV	6339	131	65	8,515.00	2.60			1978	20 %	\$4,428	
0411	ASPH PV	6339	131	25	3,275.00	2.60			1978	20 %	\$1,703	
0408	PLM FXC	6339	0	0	7.00	3,140.00			1978	20 %	\$4,396	
0116	F CL6	6339	35	6	35.00	15.40		1997	1997	56 %	\$302	

Land Lines

The zoning information contained in this record is **not guaranteed**.

For exact information please contact the Highlands County Zoning Department.

Code	Descr	RD	Zone	Front	Depth	Land Units	Unit Type	Depth Factor	Cond Factor	Total Adj	Unit Price	Adj Unit Prc	Value	Notes
8900	MUNICIPAL	B	PI	200.00	135.00	200.00	FF	0.99	1.00	0.99	100.00	99.00	\$19,800	

DISCLAIMER:

Please note that property values on this site are continuously being updated and are a work in progress throughout the year. The final values are certified in October of each year.

Highlands County Property Appraiser · 560 S. Commerce Avenue · Sebring, Florida 33870-3899

Office Hours: 9:00 a.m. to 5:00 p.m. Monday - Friday · Phone: (863) 402-6659